

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
BATTLE RIVER REGIONAL DIVISION #31, HELD ON FEBRUARY 28, 2002,  
COMMENCING AT 9:34 A.M.**

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**PRESENT**

JUDY FITZMAURICE-JOHNSON  
BRENDA HERDER  
MICHELE MULDER  
GERRY OBERG  
GWENDA POYSER  
BILL SEARS  
WAYNE THRONDSO (joined the meeting at 1:43 p.m.)  
PATRICIA ZENIUK

**ABSENT**

**ALSO PRESENT**

WARREN PHILLIPS, Chief Deputy Superintendent of Schools  
STEPHEN SMITH, Deputy Superintendent  
BILL SCHULTE, Secretary-Treasurer  
SYLVIA LAUBER, Recording Secretary

**G. POYSER IN THE CHAIR**

**ADDITIONS TO THE AGENDA**

#42/02 M. MULDER – That the following items be added to the agenda:

**In-Camera Session**

3. Staffing Schools With Classes Over 30 Students

**New Business**

18. School Reviews
19. Achieving Curricular Outcomes
20. Field Trip / Air Travel
21. Bashaw Neighborhood Place

CARRIED

**DRAFT POLICY GBEB/IFCA 'SEXUAL HARASSMENT'**

- #43/02 M. MULDER – That the Board approves, in principle, draft policy GBEB/IFCA 'Sexual Harassment', that this draft policy be sent to the school staffs, School Councils and senior high school councils for input, and further that the input be received at Division Office by May 3, 2002.

CARRIED

**SCHOOL REVIEWS**

Dr. Phillips, Chief Deputy Superintendent of Schools, reminded Trustees that five school reviews were planned for the 2001-02 school year. Dr. Phillips noted that the review of Camrose Composite High School is complete and will be presented to the Board at the regular meeting in March, 2002. Killam, Sparling, Hay Lakes and Bashaw Schools were also scheduled to be done. Given the shortened time frame in which to conduct the school reviews, principals have suggested that the review be reduced to two schools. Killam and Sparling Schools were suggested for review this year as this wouldn't then involve senior high school administrators.

- #44/02 P. ZENIUK –That the number of school reviews be reduced to two schools for the 2001-02 school year, and further that the two schools to be involved in the review be Killam and Sparling Schools.

CARRIED

**ACHIEVING CURRICULAR OUTCOMES**

Stephen Smith, Deputy Superintendent, noted that Alberta Learning asked all school divisions that had a teachers' strike to prepare and submit to the department a plan to achieve the curricular outcomes for this school year. Mr. Smith noted that this was discussed with the principals at a meeting held on February 26, 2002.

- #45/02 B. SEARS – That the Board approves, in principle, the plan presented by the Deputy Superintendent, that ensures that Battle River Regional Division #31 students meet the core curricular outcomes, and further that the Division Office administrators bring to the Board further information with respect to the costs involved in this plan.

CARRIED

**FIELD TRIP – CAMROSE COMPOSITE HIGH SCHOOL (CCHS)**

Dr. Phillips provided as information to the Trustees that the science students at CCHS may be traveling to Vancouver Island to participate in a marine biology sailing trip.

**AIR TRAVEL**

- #46/02 G. OBERG – That, effective with the start of the 2002-03 school year, the ban on air travel by Battle River Regional Division #31 students be lifted.

CARRIED

**BASHAW NEIGHBORHOOD PLACE**

Chairman Poyser received a letter with respect to a request from the community of Bashaw to meet with community stakeholders to address the impact current stressors will have on the economic and social growth of the area, including the Bashaw High School. A meeting to discuss these issues is scheduled for March 5, 2002 at 10:00 a.m. at the Bashaw Neighborhood Place. Vice-Chairman Herder and two administrators from Divisional Office will attend this meeting.

**MEETING RECESS**

The regular meeting recessed at 10:31 a.m. and reconvened at 10:44 a.m.

**APPROVAL OF PAYMENT OF ACCOUNTS, JANUARY 2002**

#47/02 J. FITZMAURICE-JOHNSON – That payment of the accounts for the month of January 2002 be ratified.

CARRIED

**IN-CAMERA SESSION (10:45 a.m.)**

#48/02 M. MULDER – That the regular meeting recess to allow the Trustees to meet in-camera, and that all persons except Trustees, Chief Deputy Superintendent of Schools Phillips, Deputy Superintendent Smith, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 1:20 p.m. and the regular meeting reconvened at 1:20 p.m.

**PRESENTATION – ANNE TAYLOR (1:20 p.m.)**

Chairman Poyser welcomed Anne Taylor, Career Counseling Coordinator for Battle River Regional Division #31, to the meeting and invited her presentation. Ms Taylor noted that she is very much enjoying her work as Career Counseling Coordinator.

Ms Taylor noted that her goals for this year are:

- To enhance and standardize career counseling programs in Battle River Regional Division #31 schools;
- Reach a point where we can say, “a student leaving a Battle River Regional Division #31 school will have had the following career planning experiences”...;
- To develop a “blueprint” for an effective career counseling system that can be used/adapted in all our schools.

Ms Taylor noted that there are challenges to accomplishing the above-noted goals. These include:

- Counselors in most schools without career development training or sufficient time to coordinate a systematic program;
- Lack of prescribed direction/curriculum for a comprehensive career development program from Alberta Learning (an unapproved draft is now in existence, but not, as yet, circulated);
- Schools of varying sizes, clientele, resources, support, policy and timetabling practices.

Ms Taylor informed Trustees about the measures she has taken towards achieving the goals noted above.

Chairman Poyser thanked Ms Taylor for the tremendous amount of work she has done to this point in the school year.

**PRESENTATION – KEN RIISE (2:05 p.m.)**

Chairman Poyser welcomed Ken Riise, Senior High Math Coordinator for Battle River Regional Division #31, to the meeting and invited his presentation.

Mr. Riise noted that he has been involved in:

- Inservice on graphing calculators, with 19 people from Battle River Regional Division #31 involved in this inservice;
- Applied Math 20 workshop, with 19 people attending, 10 of which were from Battle River Regional Division #31;
- Applied Math 20 Item Writing Session with 14 people involved, 8 of which were from Battle River Regional Division #31;
- Pure Math 30 Item Writing Session, with 12 people involved from Battle River Regional Division #31;
- Math 9/10 sharing session with 22 people involved;
- Meeting with Elaine Simmt of the University of Alberta, which resulted in an inservice for junior/senior high math teachers scheduled for March 25, 2002;
- Math 8 Item Writing sessions planned for two days in April, 2002;
- Classroom visitations to every high school;
- Worked with two groups of teachers in evening sessions that have focused on “how to teach discussions”, sharing ideas and concerns and looking for answers to questions that arose.

Mr. Riise outlined the resource collection he has and the various conferences and committees he has attended.

Chairman Poyser thanked Mr. Riise for all the work he has done this year enabling math teachers to access the help and information they need.

Ms Poyser expressed her appreciation to Ms Taylor and Mr. Riise for updating the Trustees with respect to the work each is involved in.

Mr. Riise left the meeting at 2:31 p.m.

**MEETING RECESS**

The regular meeting recessed at 2:31 p.m. and reconvened at 2:44 p.m.

**DRAFT POLICY HJA ‘CAREER DEVELOPMENT PROGRAMS’**

#49/02 M. MULDER – That the Board approves, in principle, draft policy HJA ‘Career Development Programs’, that this policy be forwarded to the school staffs and School Councils for input, and further that the input be received in Division Office by April 5, 2002.

CARRIED

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Ms Taylor left the meeting at 3:09 p.m.

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**MEETING RECESS**

At 3:11 p.m., Chairman Poyser recessed the regular meeting until the regular meeting in March or at the call of the chair.

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