

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON FEBRUARY 23RD, 2012, COMMENCING AT 8:58 A.M.

PRESENT

CHERYL SMITH
DOUG BOWIE
JIM FIELDING
REBECCA HEIBERG
NOREEN METZ
KENDALL SEVERSON

ABSENT

PETER MILLER
SHELLEY GRUNDBERG
DR LARRY PAYNE, Superintendent of Schools
RICK JARRETT, Assistant Superintendent - Instruction

ALSO PRESENT

RAY BOSH, Assistant Superintendent – Student Services
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Communications Coordinator
SHIRLEY FAIRALL, Recording Secretary

C SMITH IN THE CHAIR

CALL TO ORDER

Chair Smith called the meeting to order at 8:58 a.m.

Brad Link, student, Logan Grove, student, and Stephen Hoyland, Vice Principal, Central High Sedgewick Public School, joined the meeting at 8:58 a.m.

STUDENT SUCCESS

Chair Smith welcomed Mr Link, Mr Grove, and Mr Hoyland, and invited their presentation on Brad's and Logan's successes in the Junior Achievement Program that has been established in the Sedgewick area.

Mr Link, Mr Grove, and Mr Hoyland left the meeting at 9:22 a.m.

Chair Smith advised Trustees that Ray Bosh, Assistant Superintendent – Student Services, is filling the role of Acting Superintendent during this Board meeting.

Maureen Parker, Director of Curriculum, Nancy McLeod, Director of Student Services, and Yvonne Allan, Comprehensive School Health Facilitator of Alberta Health Services, joined the meeting at 9:26 a.m.

HEALTHY SCHOOL COMMUNITIES AND WORKPLACES

Chair Smith welcomed Ms Allan, Ms McLeod, and Ms Parker, and invited their presentation.

Ms McLeod advised Trustees that since the lead role responsibilities of Healthy School Communities and Workplaces are being transitioned to her portfolio, she wishes to acknowledge Ms Parker’s work and commitment in this area, and also in establishing Healthy School Communities and Workplaces Administrative Procedures. Ms McLeod introduced Ms Allan as a valuable resource for Battle River School Division to continue creating healthy school communities and workplaces.

Ms Allan informed Trustees of her role as a School Health Facilitator in providing information, tools, resources and supports to create healthy school communities and work places through a comprehensive school health framework.

Ms McLeod, Ms Parker, and Ms Allan left the meeting at 10:08 a.m.

MEETING RECESS

The regular meeting recessed at 10:10 a.m. and reconvened at 10:20 a.m.

JURISDICTIONS FINANCIAL REPORTING PROFILE

Imogene Walsh, Assistant Superintendent – Business, presented the Battle River School Division Financial Reporting Profile for the 2006 – 2007 to the 2010 – 2011 school years. The profile includes information on the total enrollment from kindergarten to grade twelve, annual operation revenues and expenses, and accumulated operating surplus and capital reserves.

APPROVAL OF CONTINUATION AGENDA

#20\12 J FIELDING – That the continuation agenda be approved as presented.

CARRIED

LITERACY SCRABBLE

Chair Smith will be representing Battle River School Division in the ‘Letters For Literacy Scrabble Tournament’ hosted by Alberta Teachers Association on February 25th, 2012 at the Duggan Mall in Camrose. This event is in support of early and adult literacy.

PINK SHIRT DAY

Chair Smith acknowledged the support of ‘Pink Shirt Day’ shown by Trustees in wearing pink to this Board meeting. ‘Pink Shirt Day’ originated as a way to show support to the victims of bullying, with the message that we stand together to end bullying.

The Honourable Verlyn Olson, Minister of Justice, will visit Sifton School on February 29th, 2012 to show his support of ‘Pink Shirt Day’.

Maureen Parker, Director of Curriculum, joined the meeting at 10:58 a.m.

Ken Riise, Principal, and Karen Blumhagen, Vice Principal, of Forestburg School, joined the meeting by video conference at 11:05 a.m.

PECHA KUCHA PRESENTATION

Chair Smith welcomed Ms Parker, Mr Riise, and Ms Blumhagen, and invited their presentation. Ms Parker advised that Battle River School Division is currently in year three of Cycle 4 and will be progressing into Cycle 5 of AISI, in September 2012. Mr Riise and Ms Blumhagen shared their ‘Pecha Kucha Presentation’; One School’s Voyage Through 21st Century Learning, which was presented at the AISI Conference February 13th and 14th, 2012 in Edmonton.

Mr Riise and Ms Blumhagen signed off from the meeting at 10:22 a.m.

Ms Parker left the meeting at 10:23 a.m.

FUNDING FRAMEWORK ALLOCATION

Imogene Walsh, Assistant Superintendent – Business, presented the Funding Framework Allocation, a projection of funding for the 2012 – 2013 school year based on enrollment projections including estimated inclusive funding using the new funding approach.

MEETING RECESS

The regular meeting recessed at 11:50 a.m. and reconvened at 1:03 p.m.

ELECTRONIC SIGNATURE ON CHEQUES

Imogene Walsh, Assistant Superintendent – Business, provided background information and reviewed the internal control procedures required regarding the printing and signing of cheques at Battle River School Division.

POLICY REVIEW COMMITTEE

Trustee Heiberg requested Trustees to review housekeeping revisions to policies provided by the Policy Review Committee. She also asked that Trustees plan to discuss or accept the changes to these policies at the next Board Meeting, Thursday, March 8th, 2012.

COMMUNITY ENGAGEMENT FORUMS

Trustees reported on their participation at the Community Engagement Forum with parents and community members held on February 15th, 2012 at Ryley School.

The final community meeting for this year will be held with parents and community members on February 23rd, 2012 at Round Hill School.

CAPITAL PLAN COMMITTEE

Trustee Severson reported on a recent Capital Plan Committee Meeting. The Committee plans to tour Bashaw, New Norway, and Hay Lakes Schools on March 7th, 2012.

Chair Smith brought to the Trustees' attention a letter received from the Honourable Thomas Lukaszuk, Minister of Education, advising that Battle River School Division has been approved to receive a new modular classroom for Sifton School under Education's 2012 – 2013 Modular Classroom Program allocations.

BOARD \ ADMINISTRATION PLANNING SESSION

The focus of this year's Board \ Administration Planning Session is on instructional leadership. The session is scheduled for Monday, February 27th, 2012 at the Norsemen Inn in Camrose.

NEW EDUCATION ACT

Chair Smith reviewed with the Trustees the highlights of the New Education Act introduced by the Honourable Thomas Lukaszuk, Minister of Education, on February 14th, 2012.

TEACHERS' ADVISORY GROUP

Chair Smith reported on her attendance at the Teachers' Advisory Group meeting on February 13th, 2012 at the Ramada Inn in Camrose. Items discussed included healthy school communities, digital citizenship, and the parent portal to the new website.

Trustee Severson left the meeting at 2:25 p.m.

IN-CAMERA SESSION (2:25 p.m.)

#21\12 J FIELDING - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Assistant Superintendent – Student Services Bosh, Assistant Superintendent - Business Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (2:37 p.m.)

The In-Camera session concluded and the regular meeting reconvened.

ADJOURNMENT

All items of business being complete and there being no dissent, Chair Smith adjourned the meeting at 2:37 p.m.

CHERYL SMITH, CHAIR

IMOGENE WALSH, ASSISTANT SUPERINTENDENT – BUSINESS

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