

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON JUNE 14TH, 2012, COMMENCING AT 9:04 A.M.

PRESENT

CHERYL SMITH
DOUG BOWIE
SHELLEY GRUNDBERG
REBECCA HEIBERG
NOREEN METZ
PETER MILLER
KENDALL SEVERSON

ABSENT

JIM FIELDING

ALSO PRESENT

DR LARRY PAYNE, Superintendent of Schools
RAY BOSH, Assistant Superintendent – Student Services
RICK JARRETT, Assistant Superintendent – Instruction
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Communications Coordinator
SHIRLEY FAIRALL, Recording Secretary

C SMITH IN THE CHAIR

CALL TO ORDER

Chair Smith called the meeting to order at 9:04 a.m.

Ken Robitaille, Director of Technology, joined the meeting at 9:04 a.m.

Graysen Fenske, student, Jayce Dennis, student, and Bonnie Bratrud-Austrom teacher of Bawlf School, joined the meeting at 9:04 a.m.

STUDENT SUCCESS

Chair Smith welcomed Mr Fenske, Mr Dennis, and Ms Bratrud-Austrom, and invited their presentation on the positive impact their involvement in the Registered Apprenticeship Program, Work Experience, and Green Certificate programs has had on their successes in school.

Mr Fenske, Mr Dennis, and Ms Bratrud-Austrom left the meeting at 9:26 a.m.

APPROVAL OF AGENDA

#62\12 K SEVERSON – That the agenda be approved with the addition of the following items:

12. BOARD CHAIR'S REPORT

12.5 Meeting with Camrose County

12.6 ASBA Zone Chairs Attending Meeting with Minister

CARRIED

APPROVAL OF MINUTES

#63\12 D BOWIE – That the minutes of the regular meetings of May 10th and 24th, 2012 be approved as presented.

CARRIED

Dorothy Marshall, Rosalind Parent Council Representative, joined the meeting at 9:33 a.m.

ROSALIND PARENT COUNCIL PRESENTATION

Chair Smith welcomed Ms Marshall and invited her presentation. Ms Marshall provided an update on the concerns the Rosalind School Community has for the continued declining enrollment and suggested solutions discussed by the parents at a recent Rosalind Parent Council Meeting.

Chair Smith thanked Ms Marshall for her presentation, involvement, and continued commitment to the Rosalind School Community.

Ms Marshall left the meeting at 9:48 a.m.

MEETING RECESS

The regular meeting recessed at 9:49 a.m. and reconvened at 9:58 a.m.

ASSESSMENT PRESENTATION

Mr Rick Jarrett, Assistant Superintendent – Instruction, led a discussion on assessment, defining a normed reference assessing system and a criterion reference assessing system. Mr Jarrett has attended several Parent Council Meetings during the 2011 – 2012 school year to assist parents with understanding the assessment process. This will be an ongoing discussion at Board meetings during the 2012 – 2013 school year.

MEETING RECESS

The meeting recessed at 11:17 a.m. and reconvened at 11:26 a.m.

SHAREPOINT PRESENTATION

Chair Smith welcomed Ken Robitaille, Director of Technology, and invited his presentation. Mr Robitaille provided an overview and update of the BRSD Website.

Chair Smith thanked Mr Robitaille for his presentation and timely information.

Mr Robitaille left the meeting at 11:54 a.m.

MEETING RECESS

The meeting recessed at 11:54 a.m. and reconvened at 1:13 p.m.

Qin Rong, Teacher, and Dan Cole, Principal, both of Chester Ronning School, together with Theresa Kruchten, Teacher, and Sandra Borman, Teacher, both of Bawlf School, joined the meeting at 1:13 p.m.

TEACHER FROM CHINA AND AWARD RECIPIENTS

Chair Smith welcomed Ms Rong, Ms Kruchten, Ms Borman, and Mr Cole to the Board Meeting.

Ms Rong provided a presentation on her current assignment as an International Teacher at Chester Ronning School and an overview of her home in Chongqing, China. Chair Smith thanked Ms Rong for her contribution as a teacher to Battle River School Division, and also for providing a very informative presentation to the Board.

Chair Smith acknowledged award recipients, Theresa Kruchten, Semi Finalist, and Sandra Borman, Nominee, both in the Excellence in Teaching Award. Chair Smith, on behalf of the Board, thanked Ms Kruchten and Ms Borman for their hard work and dedication to student success.

Chair Smith also acknowledged Mr Tom Spila, Teacher, Camrose Composite High School, for his continued success with the CCHS Chorazz group and their performance in the 2012 Provincial Music Festival.

Dr Larry Payne, Superintendent of Schools, welcomed Ms Rong to Battle River School Division and acknowledged the excellent opportunity she provides for our students.

Dr Payne also thanked Ms Kruchten, Ms Borman, and Mr Spila for their dedication to student success and noted how fortunate Battle River School Division is to have this caliber of teachers in this Division.

Ms Rong, Mr Cole, Ms Kruchten, and Ms Borman left the meeting at 1:38 p.m.

HPEC LETTERS OF RECOGNITION

Chair Smith brought to the Trustees' attention a letter received from the President of ATA Health and Physical Education Council acknowledging the contribution of Mr Jayson Boyson, Teacher, Charlie Killam School, and Mr Shane Gau, Vice Principal, Charlie Killam School. Trustees will send a letter to Mr Boyson and Mr Gau recognizing their contribution to student health.

CENTRAL EAST ALBERTA TEACHERS' CONVENTION ASSOCIATION

Chair Smith brought to the Trustees' attention a letter signed by Chair Smith, on behalf of the Board, and Dr Larry Payne, Superintendent of Schools, supporting the compensation of local teachers for their personal time in preparing sessions for the Central East Alberta Teachers' Convention Association.

INTERNATIONAL TRAVEL REQUEST – NEW NORWAY SCHOOL

#64\12 K SEVERSON - That the Board of Trustees approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to San Diego, California, by the Senior High Boys' Basketball team during Christmas break 2012, December 26th to 31st, 2012, inclusive, to attend the Surf 'n Slam San Diego Hoop Classic.

CARRIED

POLICY REVISION

#65\12 P MILLER - That the Board of Trustees approves the housekeeping revisions to Policy 15 School \ Program Closure as presented.

CARRIED

BANK OF MONTREAL BORROWING RESOLUTION

#66\12 R HEIBERG - That the Board may borrow from time to time from the Bank of Montreal, (a) sum(s) up to but not exceeding \$1,100,000 (\$1,000,000 line of credit and \$100,000 Corporate MasterCard) which the Board deems necessary to expend to meet the current expenditures and obligations of the Board, and to pay or agree to pay interest thereon, or on so much thereof as remains from time to time unpaid.

CARRIED

CORPORATE MASTERCARD

#67\12 P MILLER - That the Board authorizes Imogene Walsh, Assistant Superintendent – Business, to increase Corporate MasterCard credit card limits to \$10,000 for each issued card.

CARRIED

ADULT STUDENT FEES

#68\12 K SEVERSON - That the Board of Trustees approves the adult student fee for the 2012 – 2013 school year to be set at \$187.48 \ per credit taken, and further that this fee not include the instructional materials fee or the transportation fee.

CARRIED

KILOMETRE RATE FOR SCHOOL FIELD TRIPS

#69\12 N METZ – That the Board of Trustees approves the rate to be charged to schools for use of buses for field trips be established at \$.91 \ kilometre for the 2012 – 2013 school year.

CARRIED

#70\12 N METZ – That the Board of Trustees approves the rate to be charged to charter groups for the use of school buses be established at \$.97 \ kilometre for the 2012 – 2013 school year.

CARRIED

Greg Friend, Manager of Human Resources, joined the meeting at 1:48 p.m.

CAMROSE ACADEMY OF CURLING FEASIBILITY STUDY

Chair Smith welcomed Greg Friend and invited his presentation. Mr Friend provided an overview of a feasibility study of the Camrose Academy of Curling to partner Rose City Curling Club with Battle River School Division to provide students with an opportunity to develop curling skills while earning credits.

#71\12 D BOWIE - That the Board approve a contribution of \$5,000.00 from the 2012 – 2013 Board Innovation Fund towards the establishment of a curling academy in Battle River School Division.

CARRIED

Mr Friend left the meeting at 2:02 p.m.

SATISFACTION SURVEY RESULTS

Mr Rick Jarrett, Assistant Superintendent – Instruction, reviewed a summary of the Battle River School Division divisional results of the 2011 – 2012 Satisfaction Survey Results.

TALK TO THE TRUSTEES

Trustees discussed communications received through the Talk To The Trustees Website.

ASBA SPRING GENERAL MEETING DEBRIEF

Trustees shared their reflections on the Alberta School Boards' Association Spring General Meeting held June 3rd to 5th, 2012 in Red Deer. In addition, prior to the Spring General Meeting, Trustees met with several School Boards across the province who are experiencing similar concerns of declining enrollments.

MEETING RECESS

The meeting recessed at 2:25 p.m. and reconvened at 2:36 p.m.

BOARD CHAIR'S REPORT

Conversation With Doug Griffiths

Chair Smith shared with the Trustees her discussion with Honourable Doug Griffiths, Minister of Municipal Affairs, regarding the Hardisty School and the Edberg School.

Rotary Lunch

Chair Smith reported on the Rotary Lunch she attended together with Vice Chair Bowie and Dr Larry Payne, Superintendent of Schools.

Escribe Presentation

Chair Smith provided an overview of the Escribe System we are moving towards to assist with improving work flow of meetings and follow up action items.

Performing Arts Centre

Chair Smith attended the groundbreaking ceremony for the recently approved construction of the Camrose Performing Arts Centre which will be located on the University of Alberta, Augustana Campus Grounds.

Meeting With Camrose County

Chair Smith reported on her attendance together with Vice Chair Bowie, Trustees Severson and Grundberg, and Ms Diane Hutchinson, Communications Coordinator, at the Camrose County Meeting on June 12th, 2012 in the Battle River School Division Board Room. Representing Camrose County were Camrose County Councillors: Reeve Don Gregorwich, Doug Lyseng, Vern Peterson, Robert Bjorge, Glen Nelson, Brian Austrom, together with County Administrator Steve Gerlitz and Municipal Intern Ingrid Buyks. The topics under discussion included demographic information and potential implications including realignment. Commitment was made to continue these discussions.

ASBA Zone Chairs Attending Meeting with Minister

Chair Smith brought to Trustees' attention a letter received from Cheri Neitz, ASBA Zone 4 Chair, advising that Zone Chairs would be attending the Board Chairs' and Superintendents' Meeting with the Minister on June 19th, 2012 in Red Deer.

SUPERINTENDENT'S REPORT

Standing Out Forum

Dr Larry Payne, Superintendent of Schools, reported on his participation on the educational panel with Honourable Thomas Lukaszuk, Deputy Premier of Alberta, and representatives from the provincial level of Alberta Teachers' Association and Edmonton Public School Division on 'Educational Leadership for Social Justice in the 21st Century on June 13th, 2012. Dr Payne provided a presentation regarding Battle River School Division's initiatives toward respecting and protecting diversity, equity, and human rights issues in Kindergarten to grade twelve schools.

Administrative Procedure # 569 – Sales Calls and Demonstrations

Dr Larry Payne, Superintendent of Schools, provided a summary of background information and research resulting in the decision to support the implementation of Administrative Procedure #569 – Sales Calls and Demonstrations in Battle River School Division.

Small School Budgets

Dr Larry Payne, Superintendent of Schools, reported that Senior Administration continues to monitor and work with small schools and their budgets.

Science Alberta Foundation Legacy

Dr Larry Payne, Superintendent of Schools, advised that Battle River School Division will be the recipient of \$35,000 of scholarship funding provided by Science Alberta Foundation together with Enbridge. Trustees and Dr Payne will send a letter thanking Science Alberta Foundation and Enbridge for their continued support together with a letter to Maureen Parker, Director of Curriculum, to thank her for her extensive work in this area.

Meeting With Daysland Parent Council Representatives

Dr Larry Payne, Superintendent of Schools, reported on his meeting together with Mr Rick Jarrett, Assistant Superintendent – Instruction, with representatives from the Daysland Parent Council in Battle River School Division Board Room on June 13th, 2012.

IN-CAMERA SESSION (3:25 p.m.)

#72\12 R HEIBERG - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Instruction Jarrett, Assistant Superintendent - Business Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (3:58 p.m.)

The In-Camera session concluded and the regular meeting reconvened.

CHECK THE PULSE

Chair Smith interviewed Trustees on the content of items and pace of the meeting in order to ensure efficiency.

ADJOURNMENT

All items of business being complete and there being no dissent, Chair Smith adjourned the meeting at 3:59 p.m.

CHERYL SMITH, CHAIR

DR LARRY PAYNE, SUPERINTENDENT OF SCHOOLS

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