

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON SEPTEMBER 13TH, 2012, COMMENCING AT 9:01 A.M.

PRESENT

DOUG BOWIE
JIM FIELDING
SHELLEY GRUNDBERG
REBECCA HEIBERG
NOREEN METZ
KENDALL SEVERSON
CHERYL SMITH

ABSENT

PETER MILLER

ALSO PRESENT

DR LARRY PAYNE, Superintendent of Schools
RAY BOSH, Assistant Superintendent – Student Services
RICK JARRETT, Assistant Superintendent – Instruction
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Communications Coordinator
SHIRLEY FAIRALL, Recording Secretary

D BOWIE IN THE CHAIR

CALL TO ORDER

Chair Bowie called the meeting to order at 9:01 a.m. and welcomed everyone to the first meeting of the 2012 – 2013 school year.

APPROVAL OF AGENDA

#107\12 K SEVERSON – That the Board of Trustees approves the agenda as presented with the following additions:

8. ADMINISTRATOR REPORTS

8.6 Administrators' Meeting Report – September 11th, 2012

13.8 SUPERINTENDENT'S REPORT

13.8 Bellamy Software Systems Update

CARRIED

APPROVAL OF MINUTES

#108\12 R HEIBERG - That the minutes of the Regular Meeting of the Board of Trustees of June 28th, 2012 be approved as amended.

CARRIED

#109\12 N METZ - That the minutes of the Organizational Meeting of the Board of Trustees of August 30th, 2012 be approved as amended.

CARRIED

INCLUSIVE EDUCATION FUNDING MODEL

Trustees discussed an email received from the Honourable Jeff Johnson, Minister of Education, in response to a letter sent to the Minister by Past Chair Smith and Dr Larry Payne, Superintendent of Schools, on behalf of the Board regarding the transition funding during the 2012 – 2013 school year.

MEETING WITH SCHOOL BOARD CHAIRS AND SUPERINTENDENTS

Chair Bowie brought to the Trustees' attention a letter received from the Honourable Jeff Johnson, Minister of Education, thanking Past Chair Smith and Dr Larry Payne, Superintendent of Schools, for their participation in the School Board Chairs and Superintendents meeting with the Minister of Education on June 20th, 2012 in Red Deer.

JOINT PROTOCOL – ALBERTA EDUCATION AND ASBA

Trustees reviewed the protocol outlining the 2011 – 2012 school year's timeline for the release of provincial achievement test and diploma examination results endorsed by Alberta Education and Alberta School Boards Association.

2010 – 2012 NUTRITION INNOVATION AWARD – SIFTON SCHOOL

Trustees acknowledged Sifton School's achievement in receiving the 2010 – 2012 Nutrition Innovation Award and the work undertaken to foster healthy lifestyle initiatives.

RED DEER PUBLIC SCHOOLS 125TH ANNIVERSARY CELEBRATION

Trustees will send a card congratulating Red Deer Public Schools on achieving 125 years of service in education. Dr Larry Payne, Superintendent of Schools, will attend on Thursday, September 20th, 2012 representing Battle River School Division.

SCHOOL AWARDS CEREMONIES

Trustees reviewed the schedule of the Awards Ceremonies in Battle River School Division and re-iterated the decision for Division Office representatives to attend these events only when the Trustees are unable to do so.

EXECUTIVE COMMITTEE – TERMS OF REFERENCE

#110\12 R HEIBERG – That Executive Committee Terms of Reference be adopted as presented with amendments.

CARRIED

ANNUAL REPORT TO THE COMMUNITY

Trustees discussed the format and content of the Battle River School Division Annual Report to the Community.

#111\12 K SEVERSON – That the Annual Report to the Community be published in a variety of formats including hard copy and electronic versions. Follow-up will be provided to the community with web based articles throughout the year.

CARRIED

CHALLENGE DAY WORKSHOP – CAMROSE COMPOSITE HIGH SCHOOL

#112\12 C SMITH - That the Board contributes \$2,500.00 from the Board Innovation Fund to support a Challenge Day workshop at the Camrose Composite High School for the 2012 – 2013 school year.

CARRIED

MEETING RECESS

The regular meeting recessed at 10:11 a.m. and reconvened at 10:25 a.m.

ADMINISTRATIVE PROCEDURE #505 - STUDENT FEES AND CHARGES

Dr Larry Payne, Superintendent of Schools, reviewed the amendments to Administrative Procedure #505 – Student Fees and Charges. The revised Administration Procedure will be posted to the Battle River School Division website.

HOLDEN MAINTENANCE AND KILLAM TRANSPORTATION SHOPS

Imogene Walsh, Assistant Superintendent – Business, brought to the Trustees' attention a letter received from Alberta Education approving the disposition of the Holden Maintenance Shop and Killam Transportation Shop as per the terms and conditions in the Capital Manual and in accordance with the Disposition of Property Regulation.

SIFTON SCHOOL MODULAR CLASSROOM

Dr Larry Payne, Superintendent of Schools, shared a letter with the Trustees received from Alberta Infrastructure advising of the approval for delivery and setup of the Sifton School modular classroom. Assistant Superintendent – Business Walsh advised that work on the installation of the modular classroom had been somewhat delayed with completion anticipated in October 2012.

EMPLOYEE RECOGNITION BANQUET

Trustees reviewed and discussed the format of the Employee Recognition Banquet scheduled for September 22nd, 2012 at the Camrose Regional Exhibition.

SUPERINTENDENT'S REPORT

Reading University Follow Up Study

Dr Larry Payne, Superintendent of Schools, has been approached by a volunteer interested in conducting a follow up study with Reading University students, both past and current, to determine long term or lasting benefits. Dr Payne, Ray Bosh, Assistant Superintendent – Student Services, and Diane Hutchinson, Communications Coordinator, will follow up and assist with this study.

Student Enrollment

Dr Larry Payne, Superintendent of Schools, provided the Battle River School Division Student Population Head Count as at September 4th, 2012. Trustees discussed the variances and requested follow-up information pertaining to students changing schools. An updated count will be completed on September 30th, 2012 and provided to the Trustees.

Inclusive Education Funding

Dr Larry Payne, Superintendent of Schools, reported on his attendance at a meeting held on Friday, September 7th, 2012 in Wolf Creek School Division. Discussion during the meeting centered on changes to the funding formula for the 2013 Provincial Budget. Concerns were identified with regard to a potential 3.8 million dollar reduction in funding. Trustees agreed to schedule a meeting with the Honourable Verlyn Olson, QC, Minister of Agriculture and Rural

Development, and the Honourable Doug Griffiths, Minister of Municipal Affairs, to express the implications and impact this reduction would have on school programming.

Bellamy Software Systems

Imogene Walsh, Assistant Superintendent – Business, advised Trustees that Bellamy Software, an application used in BRSD for accounting and payroll purposes, is significantly increasing their maintenance support fees. Ms Walsh and Director of Finance Cheryl Kropinske will be investigating options.

Trustee Fielding left the meeting at 12:00 noon.

MEETING RECESS

The meeting recessed at 12:00 noon and reconvened at 12:46 p.m.

STUDENT ASSESSMENT

Mr Rick Jarrett, Assistant Superintendent – Instruction, provided an update on student assessment and the implementation process of Administrative Procedure #360 – Student Assessment. Representatives from schools in Battle River School Division currently utilizing the Student Assessment System will be invited to make presentations, throughout the year, to the Board of Trustees to share their experience.

ASBA ZONE 4 MEETING

Vice Chair Miller and Trustee Severson will be attending the ASBA Zone 4 Meeting on Monday, September 24th, 2012 in Wolf Creek School Division.

TIME FOR A STUDENT HEALTH REVOLUTION CONFERENCE

Trustees Smith and Metz together with Dr Larry Payne, Superintendent of Schools, and Nancy McLeod, Director of Student Services, will be attending the ASBA Time For a Student Health Revolution Conference on September 29th to October 2nd, 2012.

FLAGSTAFF INTER-MUNICIPAL PARTNERSHIP MEETING

The Flagstaff Inter-municipal Partnership Meeting previously scheduled for September 10th, 2012 has been cancelled.

ADMINISTRATORS' MEETING

Trustee Smith reported on her attendance at the Administrators' Meeting on September 11th, 2012 at the Edgeworth Centre. The focus of the meeting was on student assessment, equity, professional growth plans, the success of summer school, and an overview of the newly struck Equity Committee, Student Leadership Committee, and Support Staff Committee.

PROPOSED CURLING ACADEMY

Chair Bowie reported on his attendance at the press release of the proposed Camrose Curling Academy on Tuesday, July 17 at 1:30 pm at the Rose City Curling Club.

SUPERINTENDENT'S REPORT (Continued)

Bashaw Alternate Arts Program

Dr Larry Payne, Superintendent of Schools, reported on meeting with Jackie Northey, Bashaw Adult Learning Coordinator, together with Past Chair Smith in Bashaw on August 14th, 2012. The Bashaw School and Community propose to enter into a three year pilot project focusing on the development and expansion of the Fine Arts curriculum in their rural community. Past Chair Smith commended the community for their active approach.

China Partnership

Dr Larry Payne, Superintendent of Schools, is requesting Trustees support, in principle, of a proposal to host a group of two teachers and ten students from China to visit Battle River School Division. Mr Dan Cole, Principal of Chester Ronning School, and Qin Rong, (Cici), Teacher from Chongqing, China, are coordinating the visit.

Opening Message to Leadership Team & Principals

Dr Larry Payne, Superintendent of Schools, shared with Trustees his opening message to the Leadership Team and Principals at the Administrators' Meeting. The motivational message was presented through a video demonstrating equity connecting through global experiences.

IN-CAMERA SESSION (2:11 p.m.)

#113\12 K SEVERSON - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Instruction Jarrett, Assistant Superintendent - Business Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (2:34 p.m.)

The In-Camera session concluded and the regular meeting reconvened.

Holly Bovencamp, representative of the Lougheed Mennonite School Parent Council, Jamie Neufeld, Getruda Neufeld, David and Maria Krahn, Helena Froese, Aganetha Froese, and Brenda Johnson, Director of Transportation, joined the meeting at 2:40 p.m.

TRANSPORTATION APPEAL

Chair Bowie welcomed Ms Bovencamp and Ms Johnson, requested introductions and invited Ms Bovencamp's presentation.

Ms Bovencamp provided a brief summary of the history of the Mennonite Community which is newly arrived in Lougheed from Mexico. She explained the requirement for this community's school children to have access to Plautdietsch \ Mennonite Religion Options and a Plautdietsch speaking Educational Assistant.

Ms Bovencamp requested permission for the Mennonite students living in Sedgewick to ride the returning High School bus back to Lougheed in the morning after the bus leaves students at the Central High Sedgewick Public School, and for those same students to be picked up on that bus in Lougheed on the bus's return to Central High Sedgewick Public School to pick up the High School students returning to their homes in Lougheed.

Ms Bovencamp, Ms Neufeld, Ms Neufeld, Mr Krahn, Ms Krahn, Ms Froese, and Ms Froese left the meeting at 3:00 p.m.

#114\12 C SMITH - That the Board adhere to the Battle River School Division Policy #17 - Student Transportation Services and deny this appeal.

Trustee Metz requested a recorded vote.

In favor of the motion

Opposed to the motion

R Heiberg
C Smith
K Severson
D Bowie
S Grundberg

N Metz

CARRIED

Ms Johnson left the meeting at 3:29 pm.

MEETING RECESS

The regular meeting recessed at 3:30 p.m.

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