

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON DECEMBER 11<sup>TH</sup>, 2014, COMMENCING AT 9:02 A.M.**

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**PRESENT**

TRACEY BOAST RADLEY  
SUSAN CHROMIK  
NORMAN ERICKSON  
REBECCA HEIBERG  
JUDITH MAZANKOWSKI  
KENDALL SEVERSON  
LORRIE SITLER  
LAURIE SKORI

**ABSENT**

**ALSO PRESENT**

RITA MARLER, Deputy Superintendent of Schools  
RAY BOSH, Assistant Superintendent - Student Services  
IMOGENE WALSH, Assistant Superintendent - Business  
BRETT HUCULAK, Division Principal  
DIANE HUTCHINSON, Communications Coordinator  
SHIRLEY FAIRALL, Recording Secretary

**K SEVERSON IN THE CHAIR**

**CALL TO ORDER**

Chair Severson called the meeting to order at 9:02 a.m.

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**APPROVAL OF AGENDA**

#171\14 J MAZANKOWSKI – That the Agenda be approved as presented.

CARRIED

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Autumn Taypayosatum, Student, and Karla Koleba, Vice Principal, of Learning Together Outreach Program, joined the meeting at 9:02 a.m.

**STUDENT SUCCESS**

Chair Severson welcomed Ms Taypayosatum and Ms Koleba, and invited their presentation on the success of the Learning Together Outreach Program.

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Ashli Lindholm, Educational Assistant at the Learning Together Outreach Program, joined the meeting at 9:40 a.m.

**LEARNING TOGETHER PRESENTATION**

Chair Severson welcomed Ashli Lindholm and invited her to present on the paper she wrote about the Learning Together Program.

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Ms Taypayosatum, Ms Koleba, and Ms Lindholm left the meeting at 10:27 a.m.

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**APPROVAL OF MINUTES**

#172\14 T BOAST RADLEY – That the Board of Trustees approves the Minutes of the Regular Board Meeting of November 27<sup>th</sup>, 2014 as presented.

CARRIED

#173\14 L SITLER – That the Board of Trustees approves the Minutes of the Special Board Meeting of December 9<sup>th</sup>, 2014 as presented.

CARRIED

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Glenda Davies and Aaron Cruywels joined the meeting at 10:29 a.m.

**TRANSPORTATION APPEAL**

Chair Severson welcomed Ms Davies and Mr Cruywels to the meeting and invited their presentation. Ms Davies and Mr Cruywels requested the BRSD Board of Trustees allow the Elk Island Public School Division school bus to enter Battle River School Division to pick up their children at #20 20110 Township Road 515 to transport them to school in Sherwood Park.

Ms Davies and Mr Cruywels left the meeting at 10:46 a.m.

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**CRITICAL MINIMUM ENROLLMENT**

#174\14 T BOAST RADLEY - That the Board of Trustees support the recommendations as presented by Acting Superintendent Marler, to continue operating Cornerstone Christian Academy, Round Hill School, and Allan Johnstone School during the 2014 – 2015 school year.

CARRIED

**INTERNATIONAL TRAVEL REQUEST – DAYSLAND SCHOOL**

#175\14 S CHROMIK – That the Board approves, in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to Paris and Rome by the Daysland School students during spring break 2016, tentatively March 24<sup>th</sup> to April 1<sup>st</sup>, 2016.

CARRIED

**INTERNATIONAL TRAVEL REQUEST – CENTRAL HIGH SEDGEWICK PUBLIC SCHOOL**

#176\14 N ERICKSON - That the Board approves, in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to Italy and Greece by the Central High Sedgewick Public School Travel Club students during spring break 2014, tentatively March 23<sup>rd</sup> to April 4<sup>th</sup>, 2016.

CARRIED

**CW SEARS BREAKFAST PROGRAM**

#177\14 R HEIBERG - That, for the 2014 - 2015 School Year, the Board provides \$3,000.00 from the Board Innovation Fund in support of a Breakfast Program at CW Sears School.

CARRIED

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**IN-CAMERA SESSION (12:03 P.M.)**

#178\14 N ERICKSON - That the regular meeting recess to permit Trustees to meet in-camera, and that all persons, except Trustees, Deputy Superintendent Marler, Assistant Superintendent - Student Services Bosh, Assistant Superintendent Business - Walsh, Division Principal Huculak, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

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**OUT OF IN-CAMERA SESSION (12:15 P.M.)**

The In-Camera session concluded and the regular meeting reconvened.

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**TRANSPORTATION APPEAL MOTION**

#179\14 J MAZANKOWSKI - That, in accordance with the Reciprocal Agreement that exists between the Elk Island Public School Division and the Battle River School Division No. 31, the Board denies the request to allow the Elk Island Public School Division school bus to enter Battle River School Division to transport Glenda Davies and Aaron Cruywell's family to attend a school in Sherwood Park.

CARRIED

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Trustee Chromik and Trustee Skori left the meeting at 12:20 p.m.

**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 12:20 p.m. and reconvened at 1:21 p.m.

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**2015 – 2016 SCHOOL YEAR CALENDAR**

#180\14 J MAZANKOWSKI - That the Board of Trustees approve the 2015 – 2016 School Year Calendar as presented.

CARRIED

**AUDIT COMMITTEE – TERMS OF REFERENCE**

#181\14 L SITLER - That the Board of Trustees adopt the Audit Committee Terms of Reference as amended.

CARRIED

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Greg Friend, Coordinator of International Student Services, joined the meeting at 1:59 p.m.

**INTERNATIONAL STUDENT PROGRAM**

Chair Severson welcomed Mr Friend and invited his overview of the International Student Program.

Mr Friend left the meeting at 2:38 p.m.

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Simon Grinde, Director of Human Resources, joined the meeting at 2:39 p.m.

**HUMAN RESOURCE ACCOUNTABILITY REPORT**

Chair Severson welcomed Mr Grinde and invited his update on the Human Resources Department.

Mr Grinde left the meeting at 2:52 p.m.

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**IN-CAMERA SESSION (3:03 P.M.)**

#182\14 R HEIBERG - That the regular meeting recess to permit Trustees to meet in-camera, and that all persons, except Trustees, Deputy Superintendent Marler, Assistant Superintendent Student Services Bosh, Assistant Superintendent Business, Division Principal Huculak, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

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**OUT OF IN-CAMERA SESSION (3:11 P.M.)**

The In-Camera session concluded and the regular meeting reconvened.

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**ADJOURNMENT**

All items of business being completed and there being no dissent, Chair Severson adjourned the meeting at 3:26 p.m.

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KENDALL SEVERSON, CHAIR

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IMOGENE WALSH, ASSISTANT SUPERINTENDENT - BUSINESS

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