

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON MARCH 20<sup>TH</sup>, 2014, COMMENCING AT 8:57 A.M.**

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**PRESENT**

TRACEY BOAST RADLEY  
NORMAN ERICKSON  
REBECCA HEIBERG  
JUDITH MAZANKOWSKI  
KENDALL SEVERSON  
LORRIE SITLER  
LAURIE SKORI

**ABSENT**

**ALSO PRESENT**

JAMIE MCNAMARA, Acting Superintendent of Schools  
RAY BOSH, Assistant Superintendent – Student Services  
RICK JARRETT, Assistant Superintendent – Instruction  
IMOGENE WALSH, Assistant Superintendent - Business  
DIANE HUTCHINSON, Communications Coordinator  
SHIRLEY FAIRALL, Recording Secretary

**K SEVERSON IN THE CHAIR**

**CALL TO ORDER**

Chair Severson called the meeting to order at 8:57 a.m.

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Arianna Plotzke, Sydney Thomas, Students, together with Kerry LaBerge, Principal, Neal Isnor, Vice Principal, of PACE Outreach and Yvonne Allan of Alberta Health Services joined the meeting at 8:57 a.m.

**APPROVAL OF AGENDA**

#40\14 L SITLER – That the Board of Trustees approves the agenda as presented.

CARRIED

**STUDENT SUCCESS**

Chair Severson welcomed Ms Plotzke and Ms Thomas and invited their presentation on the positive influence the Healthy School Communities Grant has had on the PACE fitness program and the impact the fitness program has had on them as students.

Ms Plotzke, Ms Thomas, Mr LaBerge, Ms Isnor, and Ms Allan left the meeting at 9:21 a.m.

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**APPROVAL OF MINUTES**

#41\14 J MAZANKOWSKI – That the Board of Trustees approves the Minutes of the Regular Meeting of March 13<sup>th</sup>, 2014.

CARRIED

**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 10:54 a.m. and reconvened at 11:10 a.m.

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Chair Severson left the meeting at 11:12 a.m. and Vice Chair Sitler took the Chair.

**C2 COMMITTEE UPDATE**

Trustee Erickson provided an update on the C2 Committee.

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Chair Severson returned to the meeting at 11:20 a.m.

**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 11:42 a.m. and reconvened at 1:05 p.m.

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Mary Lynne Campbell, Executive Director, & Arlene Hrynyk, President, Public School Boards' Association of Alberta joined the meeting at 1:05 p.m.

**PUBLIC SCHOOL BOARD ASSOCIATION OF ALBERTA**

Chair Severson welcomed Ms Campbell and Ms Hrynyk and invited their presentation. Ms Campbell and Ms Hrynyk provided background information on the Public School Boards' Association of Alberta, the role of PSBAA, and overview of their current initiatives.

Mary Lynne Campbell and Arlene Hrynyk left the meeting at 1:31 p.m.

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Nancy McLeod, Director of Student Services, and Yvonne Allan, School Health Facilitator, Alberta Health Services, joined the meeting at 1:37 p.m.

**HEALTHY SCHOOL COMMUNITIES ADVISORY COMMITTEE PRESENTATION**

Chair Severson welcomed Ms McLeod and Ms Allan, and invited their presentation. Ms Allan and Ms McLeod provided an update on the Healthy School Communities Committee activities, priorities, and the benefit to building a culture of wellness in Battle River School Division.

Ms McLeod and Ms Allan left the meeting at 2:00 p.m.

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**HEALTHY SCHOOL COMMUNITIES \ GRANT FUNDING**

#42\14 T BOAST RADLEY - That the Board of Trustees approves replenishing the Board Innovation Fund for the 2014 – 2015 school year and that the Board reserve \$10,000 from the replenished fund to the Heath Advisory Committee.

CARRIED

**STUDENT ASSESMENT RECOMMENDATION**

#43\14 R HEIBERG - That the Board of Trustees accept the following Student Assessment Committee recommendations as amended:

#1 That the Superintendent direct all High School (Gr. 10, 11 & 12) marks be first derived and recorded as numeric data, effective September 2014. On report cards, overall grades will be reported as percentages and also as alpha levels.

#2 That the Superintendent revise Administrative Procedure 360 to reflect these recommendations.

#3 That the Superintendent directs that important aspects of student assessment (including but not limited to clear learning targets, rich descriptive feedback, curriculum-aligned assessment and outcome-based recording of evidence) continue to be communicated, developed, supported and implemented from Kindergarten to Gr. 12. This will ensure Battle River remains consistent with Alberta's Teaching Quality Standard, Alberta Education's requirements, the *Inspiring Education* outcomes and student assessment research.

#4 That the Superintendent work with the Student Assessment Recommendation Committee to ensure that #3 is carried out across the Division. This would include students, staff, parents, community members, and Trustees.

CARRIED

**IN-CAMERA SESSION (3:01 p.m.)**

#44\14 L SITLER – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees and Acting Superintendent McNamara be excluded.

**OUT OF IN-CAMERA SESSION (3:18 p.m.)**

The in-camera session concluded and the regular meeting reconvened.

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Trustee Heiberg left the meeting at 3:18 p.m.

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Assistant Superintendent – Instruction Jarrett, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Business Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall joined the meeting at 3:18 p.m.

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**ADJOURNMENT**

All items of business being completed and there being no dissent, Chair Severson adjourned the meeting at 3:22 p.m.

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KENDALL SEVERSON, CHAIR

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IMOGENE WALSH, ASSISTANT SUPERINTENDENT – BUSINESS

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