

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON MAY 14<sup>TH</sup>, 2015, COMMENCING AT 9:00 A.M.**

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**PRESENT**

TRACEY BOAST RADLEY  
SUSAN CHROMIK  
NORMAN ERICKSON  
REBECCA HEIBERG  
KENDALL SEVERSON  
LORRIE SITLER  
LAURIE SKORI

**ABSENT**

JUDITH MAZANKOWSKI  
DIANE HUTCHINSON, Communications Coordinator

**ALSO PRESENT**

RITA MARLER, Superintendent of Schools  
RAY BOSH, Assistant Superintendent - Student Services  
IMOGENE WALSH, Assistant Superintendent - Business  
BRETT HUCULAK, Assistant Superintendent - Personnel  
ERIKA JOSEPHISON, Communication Practicum Student  
SHIRLEY FAIRALL, Recording Secretary

**K SEVERSON IN THE CHAIR**

**CALL TO ORDER**

Chair Severson called the meeting to order at 9:00 a.m.

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International students Sarah Weiler and Javier Alonso Salvador, students, together with Natasha Wilm, Vice Principal, Camrose Composite High School and Greg Friend, Coordinator of International Studies, joined the meeting at 9:00 a.m.

Cheryl Kropinske, Director of Finance, joined the meeting at 9:00 a.m.

Chair Severson welcomed Erika Josephson, Communication Practicum Student, to Battle River School Division and the Board of Trustees Meeting.

**APPROVAL OF AGENDA**

#48\15 T BOAST RADLEY – That the Agenda be approved as presented.

CARRIED

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**STUDENT SUCCESS**

Chair Severson welcomed Ms Weiler and Mr Salvador and invited their presentation on their success with the International Student Program. Sarah Weiler shared her experience as an exchange student who spent part of her school year in Macau, China. Javier Alonso Salvador spoke of his grade eleven school year at the Camrose Composite High School and his hope to remain in Battle River School Division to complete high school.

Ms Weiler, Mr Salvador, Ms Wilm, and Mr Friend left the meeting at 9:21 a.m.

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**FISCAL MONITORING REPORT**

Chair Severson welcomed Cheryl Kropinske and invited her report on the Interim Financial Statements for the period ending March 31<sup>st</sup>, 2015.

Ms Kropinske left the meeting at 10:00 a.m.

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**IN CAMERA SESSION (10:01 a.m.)**

#49\15 L SITLER – That the Regular Meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees and Superintendent Marler, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Personnel Huculak, Assistant Superintendent – Business Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall, be excluded.

CARRIED

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**OUT OF IN-CAMERA SESSION (10:09 a.m.)**

The in-camera session concluded and the regular meeting reconvened.

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**LETTER OF RESIGNATION**

#50\15 L Skori - That the Board of Trustees receive and accept the letter of resignation from Trustee Judith Mazankowski, Camrose North representative, from her position as Trustee with the Battle River School Division Board effective May 13<sup>th</sup>, 2015, as presented.

CARRIED

Ms Mazankowski's letter of resignation is attached to and forms a part of these minutes.

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**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 10:09 a.m. and reconvened at 10:15 a.m.

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**APPROVAL OF MINUTES**

#51\15 N ERICKSON - That the Board of Trustees approves the Minutes of the Regular Meeting of April 9<sup>th</sup>, 2015 as presented.

CARRIED

#52\15 L SITLER - That the Board of Trustees approves the Minutes of the Regular Meeting of April 16<sup>th</sup>, 2015 as presented.

CARRIED

#53\15 N ERICKSON - That the Board of Trustees approves the Minutes of the Regular Meeting of April 23<sup>RD</sup>, 2015 as presented.

CARRIED

**INTERNATIONAL TRAVEL REQUEST – FORESTBURG SCHOOL**

#54\15 S CHROMIK - That the Board approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to Puerto Plata, Dominican Republic, from February 12<sup>th</sup>, 2016 to February 21<sup>st</sup>, 2016 by the Forestburg School Leadership Team high school students along with the Ryley School students.

CARRIED

**INSTRUCTIONAL MATERIALS FEE**

#55\15 L SITLER - That, for the 2015 - 2016 school year, the Board of Trustees approves the instructional materials fees be set as follows:

- a) for grades 1 - 9, \$50.00,
- b) for grades 10 - 12 students carrying a course load of 30+ credits (15+ credits per semester), \$100.00 (\$50.00 per semester), and includes charges for novels, workbooks and authorized CTS resources,
- c) for grades 10 - 12 students taking fewer than 30 credits (fewer than 15 credits per semester), \$3.50 per credit,
- d) that additional fees may be levied as necessary for the purchase of music, band instrument rental, the purchase of copyrighted material for drama, CTS project materials, and for materials needed by students registered in home economics and industrial arts courses;

That, for the 2015 – 2016 school year, for high school students with a full course load (30+ credits) who leave the Battle River Regional Division #31 during the school year, fees be refunded according to the following schedule:

September	\$90.00
October	\$80.00
November	\$70.00
December	\$60.00
January	\$50.00
February	\$40.00
March	\$30.00
April, May and June	\$ 0.00;

That, for students with a partial load (less than 30 credits) who leave the jurisdiction during the course of the school year, fees be reimbursed at a rate of 10% of their fee per month to March 31, 2016.

That, for the 2015 - 2016 school year, for elementary and junior high students who leave the Battle River Regional Division #31 during the school year, fees be refunded according to the following schedule:

September	\$45.00
October	\$40.00
November	\$35.00
December	\$30.00
January	\$25.00
February	\$20.00
March	\$15.00
April, May and June	\$ 0.00;

That, for the 2015 - 2016 school year, for high school students with a full course load (30+ credits), who enter the Battle River Regional Division #31 during the school year, fees be levied according to the following schedule:

September	\$100.00
October	\$ 90.00
November	\$ 80.00
December	\$ 70.00
January	\$ 60.00
February	\$ 50.00
March	\$ 40.00
April	\$ 30.00
May	\$ 20.00
June	\$ 10.00;

That, for students with a partial load (less than 30 credits) who enter the jurisdiction during the course of the school year, fees be levied at a rate of 10% of their fee per month.

That, for the 2015 - 2016 school year, for elementary and junior high students who enter the Battle River Regional Division #31 during the school year, fees be levied according to the following schedule:

September	\$50.00
October	\$45.00
November	\$40.00
December	\$35.00
January	\$30.00
February	\$25.00
March	\$20.00
April	\$15.00
May	\$10.00
June	\$ 5.00.

CARRIED

**ADULT STUDENT FEES**

#56\15 R HEIBERG - That the adult student fee for 2015 - 2016 be set at \$190.17 per credit taken, and further that this fee not include the instructional materials fee or the transportation fee.

CARRIED

**INELIGIBLE TRANSPORTATION FEES**

#57\15 T BOAST RADLEY - That the Board of Trustees sets the fee for ineligible transportation services for the 2015 – 2016 school year at \$395.00 per student, to a maximum charge of \$875.00 per family.

CARRIED

**BULL CREEK WINDPOWER PROJECT**

#58\15 L SKORI - That the Board of Trustees approves the Bull Creek Wind Project resolutions as presented.

CARRIED

Joeline Gascoyne and Brenda Johnson, Director of Transportation, joined the meeting at 11:15 a.m. Joeline left at 11:24 a.m. Brenda left at 11:29 a.m.

**TRANSPORTATION APPEAL**

#59\15 N ERICKSON - That the Board of Trustees adhere to the Battle River School Division Policy #17 - Student Transportation Services, and deny Ms Joeline Gascoyne's appeal.

CARRIED

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**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 11:54 a.m. and reconvened at 1:13 p.m.

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**ADJOURNMENT**

All items of business being completed and there being no dissent, Chair Severson adjourned the meeting at 2:17 p.m.

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KENDALL SEVERSON, CHAIR

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IMOGENE WALSH, ASSISTANT SUPERINTENDENT - BUSINESS

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