

**MINUTES OF THE BOARD COMMITTEE MEETING DAY OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON APRIL 28<sup>th</sup>, 2016, COMMENCING AT 8:58 A.M.**

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**PRESENT**

TRACEY BOAST RADLEY  
SUSAN CHROMIK  
NORMAN ERICKSON  
REBECCA HEIBERG  
KENDALL SEVERSON  
LORRIE SITLER  
LAURIE SKORI

**ABSENT**

**ALSO PRESENT**

RITA MARLER, Superintendent of Schools  
RAY BOSH, Assistant Superintendent – Student Services  
BRETT HUCULAK, Assistant Superintendent – Human Resources  
SHAN JORGENSON-ADAM, Assistant Superintendent – Learning  
IMOGENE WALSH, Assistant Superintendent – Business  
DIANE HUTCHINSON, Community Relations Advisor  
SHIRLEY FAIRALL, Executive Assistant – Superintendent

**L SITLER IN THE CHAIR**

**CALL TO ORDER**

Chair Sitler called the meeting to order at 8:58 a.m.

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Jordy Williams, student from Central High Sedgewick Public School, Austin Forster, student from Killam Public School, together with Elizabeth Weber, Teacher, Sheila Kobsar, Educational Assistant, both of Central High Sedgewick Public School, and Rebecca Vaillancourt, Educational Assistant, Killam Public School, and Mr and Mrs Forster joined the meeting at 8:58 a.m.

**APPROVAL OF AGENDA**

#197\16 N ERICKSON – That the Board of Trustees approves the Agenda as presented.

CARRIED

**STUDENT SUCCESS**

Chair Sitler welcomed Jordy Williams, and Austin Forster, and invited their presentation on success with their school experience at Central High Sedgewick Public and Killam Public Schools.

Mr Williams, Mr Forster, Ms Weber, Ms Kobsar, Ms Vaillancourt, and Mr and Mrs Forster left the meeting at 9:21 a.m.

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Cheryl Kropinske, Director of Finance, joined the meeting 9:32 a.m.

**APPROVAL OF MINUTES**

#198\16 T BOAST RADLEY – That the Board of Trustees approves the Minutes of the Regular Meeting of March 24<sup>th</sup>, 2016.

CARRIED

**BUDGET REVIEW**

Imogene Walsh, Assistant Superintendent – Business, presented detailed information on the proposed Battle River School Division Budget. Additional information will be provided at the Regular Board Meeting of May 26<sup>th</sup>, 2016.

Ms Kropinske left the meeting at 11:21 a.m.

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**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 10:30 a.m. and reconvened at 10:40 a.m.

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**PACE OUTREACH SCHOOL NAME CHANGE**

#199\16 S CHROMIK – That the Board of Trustees approves the name change of PACE Outreach School to Camrose Outreach School, effective August 1<sup>st</sup>, 2016.

CARRIED

**SCHOOL YEAR CALENDAR REVISION**

#200\16 T BOAST RADLEY – That the Board of Trustees approves the revised Battle River School Division 2016 – 2017 School year Calendar as presented.

CARRIED

**INTERNATIONAL TRAVEL REQUEST – RYLEY SCHOOL**

#201\16 R HEIBERG – That the Board of Trustees approves, in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to Mexico by the Ryley School Travel students during spring break 2017 (tentatively April 14<sup>th</sup> to 23<sup>rd</sup>, 2017).

CARRIED

**INTERNATIONAL TRAVEL REQUEST – CAMROSE COMPOSITE HIGH SCHOOL**

#202\16 L SKORI - That the Board of Trustees approves, in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to Honolulu, Hawaii by the Camrose Composite High School Boys Basketball team from December 26<sup>th</sup>, 2016 to January 6<sup>th</sup>, 2017, inclusive, to attend a basketball tournament.

NOT CARRIED

**UPGRADE OF WIRELESS INFRASTRUCTURE**

#203\16 K SEVERSON – That the Board of Trustees approves the expenditure, to a maximum of \$150,000.00, from the Technology WAN\LAN Reserve to perform an upgrade to the Division’s wireless network infrastructure.

CARRIED

**FERINTOSH BUS STORAGE FACILITY**

#204\16 T BOAST RADLEY – That the Board of Trustees declares the property located at Lot 2, Plan 8122316 (SE3 – 44 – 21 – W4) in the village of Ferintosh (Ferintosh Bus Storage Facility) as surplus and authorizes the Assistant Superintendent – Business to advertise the property for sale by tender.

CARRIED

**DISPOSAL OF EDBERG BUILDING**

#205\16 K SEVERSON – That the Board of Trustees declares the property located at Part SE 14 – 44 – 20 – W4 in the Village of Edberg (Edberg Bus Storage Facility) as surplus and authorizes Assistant Superintendent – Business to advertise the property for sale by tender.

CARRIED

**FACILITIES VEHICLE REPLACEMENT**

#206\16 N ERICKSON – That the Board of Trustees approves the purchase of a van for the Facilities Department up to \$37,000.00 with funding to be taken from the Facilities Vehicle capital reserve.

CARRIED

**DISPOSAL OF LOUGHEED BUILDING**

#207\16 S CHROMIK – That the Board of Trustees declares that the property located at Lot 1, Block E, Plan 7822631, in the Village of Lougheed, as surplus and authorizes the Assistant Superintendent – Business to advertise, for sale by tender, the land and school building.

CARRIED

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**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 12:00 Noon and reconvened at 1:35 p.m.

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**ACORN SOFTWARE**

#208\16 N ERICKSON - That the Board of Trustees approves the purchase and implementation of Acorn, an online payment software for school fees, in the amount of \$23,000.00, with the funding being allocated from the Instruction Operating Reserve.

CARRIED

**ADJOURNMENT**

All items of business being completed and there being no dissent, Chair Sitler adjourned the meeting at 2:51 p.m.

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LORRIE SITLER, CHAIR

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IMOGENE WALSH, ASSISTANT SUPERINTENDENT - BUSINESS

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