

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON MAY 26th, 2016, COMMENCING AT 9:00 A.M.

PRESENT

TRACEY BOAST RADLEY
SUSAN CHROMIK
NORMAN ERICKSON
REBECCA HEIBERG
KENDALL SEVERSON
LORRIE SITLER
LAURIE SKORI

ABSENT

ALSO PRESENT

RITA MARLER, Superintendent of Schools
RAY BOSH, Assistant Superintendent – Student Services
BRETT HUCULAK, Assistant Superintendent – Human Resources
SHAN JORGENSON-ADAM, Assistant Superintendent – Learning
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Community Relations Advisor
SHIRLEY FAIRALL, Executive Assistant – Superintendent

L SITLER IN THE CHAIR

CALL TO ORDER

Chair Sitler called the meeting to order at 9:00 a.m.

Camryn Gau, Hannah Gau, Callum Gau, and Cowan Gau, French Immersion Students of École Camrose Composite High School, École Charlie Killam School, and École Sifton School, together with Shane Gau, father, joined the meeting at 9:00 a.m.

Todd Sieben, Principal of École Camrose Composite High School, Natasha Wilm, Manager of Cultural and International Programs, Diana White, Manager Learning Services, and Brant Prunkt, Safety Coordinator, joined the meeting at 9:00 a.m.

APPROVAL OF AGENDA

#209\16 R HEIBERG – That the Board of Trustees approves the Agenda as presented.

CARRIED

APPROVAL OF MINUTES

#210\16 K SEVERSON – That the Board of Trustees approves the Minutes of the Regular Meeting of April 28th, 2016 as presented.

CARRIED

STUDENT SUCCESS

Chair Sitler welcomed Camryn Gau, Hannah Gau, Callum Gau, and Cowan Gau and invited their presentation on the students’ successes at École Camrose Composite High School, École Charlie Killam School, and École Sifton School.

The Gau family along with Mr Sieben and Ms Wilm left the meeting at 9:29 a.m.

Cheryl Kropinske, Director of Finance, joined the meeting 9:30 a.m.

Mr Prunkt left the meeting at 9:38 a.m.

LOCALLY DEVELOPED COURSES

#211\16 T BOAST RADLEY - That the Board of Trustees approves the use of the following locally developed courses and any learning resources detailed in the course outline for use in BRSD schools, beginning on September 1, 2016:

Course Name	Credits	Acquired From	Type	Authorized Until
Avid Readers 25	5	Elk Island Public Schools Regional Division #14	Reauthorized	August 31, 2020
Avid Readers 35	5			
Band 15	3 & 5	Calgary School District #19	Reauthorized	August 31, 2020
Band 25	3 & 5			
Band 35	3 & 5			
Chamber Ensemble 15	3 & 5		Reauthorized	August 31, 2020

Chamber Ensemble 25	3 & 5	Calgary School District #19		
Chamber Ensemble 35	3 & 5			
Choir 15	3 & 5	Calgary School District #19	Reauthorized	August 31, 2020
Choir 25	3 & 5			
Choir 35	3 & 5			
Class V Driver Training 35	3	Northern Lights School Division #69	Reauthorized	August 31, 2020
Content Literacy 15	3 & 5	Edmonton Catholic Separate School District #7	Reauthorized	August 31, 2020
Content Literacy 25	3 & 5			
Film Appreciation 15	3	Wild Rose School Division #66	Reauthorized	August 31, 2020
Film Appreciation 25	3 & 5			
Forensic Science Studies 35	5	Pembina Hills Regional Division #7	Reauthorized	August 31, 2020
Instrumental Jazz 15	3 & 5	Calgary School District #19	Reauthorized	August 31, 2020
Instrumental Jazz 25	3 & 5			
Instrumental Jazz 35	3 & 5			
Leadership, Character & Responsibility 15	3 & 5	Golden Hills School Division # 75	Reauthorized	August 31, 2020
Leadership, Character & Responsibility 25	3 & 5			
Leadership, Character & Responsibility 35	3 & 5			
Popular Culture 25	3 & 5	Parkland School Division #70	Reauthorized	August 31, 2020
Popular Culture 35	3 & 5			
Stained Glass 15	3	Battle River School Division #31	Reauthorized	August 31, 2020
Stained Glass 25	3 & 5			
Stained Glass 35	5			
Vocal Jazz 15	3 & 5	Calgary School District #19	Reauthorized	August 31, 2020
Vocal Jazz 25	3 & 5			
Vocal Jazz 35	3 & 5			
Workplace Essential Skills 25	3 & 5	Edmonton School District #7	Reauthorized	August 31, 2020
Workplace Essential Skills 35	3 & 5			

CARRIED

Diana White, Manager of Learning Services, left the meeting at 9:42 a.m.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 10:32 a.m. and reconvened at 10:43 a.m.

BUDGET REVIEW

#212\16 L SKORI - That the Board of Trustees approves the 2016 – 2017 BRSD Spring Budget as presented.

CARRIED

Cheryl Kropinske left the meeting at 11:16 a.m.

INTERNATIONAL TRAVEL REQUEST – FORESTBURG SCHOOL

#213\16 S CHROMIK – That the Board of Trustees approves, in principle and subject to Administrative Procedure 261, ‘Travel Study’, the international travel trip to the Dominican Republic by the Forestburg School Travel students from December 27th, 2016 to January 5th, 2017.

CARRIED

CAMROSE OUTREACH SCHOOL

#214\16 S CHROMIK - That the Board of Trustees approves a four day week for the Camrose Outreach School effective August 1st, 2016.

CARRIED

LEARNING TOGETHER PROGRAM

#215\16 N ERICKSON – That the Board of Trustees approves a 4.5 day week for the Learning Together Program School effective August 1st, 2016.

CARRIED

AUDIT COMMITTEE MOTION

#216\16 K SEVERSON – That the Board of Trustees accepts the Audit Committee recommendation to appoint the firm of MNP, LLP as external auditors, for the period of September 1st, 2016 to August 31st, 2019.

CARRIED

INSTRUCTIONAL MATERIALS FEES

#217\16 R HEIBERG - That, for the 2016 - 2017 school year, the Board of Trustees approves the instructional materials fees be set as follows:

- a) for grades 1 - 9, \$50.00,
- b) for grades 10 - 12 students carrying a course load of 30+ credits (15+ credits per semester), \$100.00 (\$50.00 per semester), and includes charges for novels, workbooks and authorized CTS resources,
- c) for grades 10 - 12 students taking fewer than 30 credits (fewer than 15 credits per semester), \$3.50 per credit,
- d) that additional fees may be levied as necessary for the purchase of music, band instrument rental, the purchase of copyrighted material for drama, CTS project materials, and for materials needed by students registered in Home Economics and Industrial Arts courses;

That, for the 2016 – 2017 school year, for high school students with a full course load (30+ credits) who leave the Battle River Regional Division #31 during the school year, fees be refunded according to the following schedule:

September	\$90.00
October	\$80.00
November	\$70.00
December	\$60.00
January	\$50.00
February	\$40.00
March	\$30.00
April, May and June	\$ 0.00;

That, for students with a partial load (less than 30 credits) who leave the jurisdiction during the course of the school year, fees be reimbursed at a rate of 10% of their fee per month to March 31, 2017.

That, for the 2016 - 2017 school year, for elementary and junior high students who leave the Battle River Regional Division #31 during the school year, fees be refunded according to the following schedule:

September	\$45.00
October	\$40.00
November	\$35.00
December	\$30.00
January	\$25.00
February	\$20.00
March	\$15.00
April, May and June	\$ 0.00;

That, for the 2016 – 2017 school year, for high school students with a full course load (30+ credits), who enter the Battle River Regional Division #31 during the school year, fees be levied according to the following schedule:

September	\$100.00
October	\$ 90.00
November	\$ 80.00
December	\$ 70.00
January	\$ 60.00
February	\$ 50.00
March	\$ 40.00
April	\$ 30.00
May	\$ 20.00
June	\$ 10.00

That, for students with a partial load (less than 30 credits) who enter the jurisdiction during the course of the school year, fees be levied at a rate of 10% of their fee per month.

That, for the 2016 – 2017 school year, for elementary and junior high students who enter the Battle River Regional Division #31 during the school year, fees be levied according to the following schedule:

September	\$50.00
October	\$45.00
November	\$40.00
December	\$35.00
January	\$30.00
February	\$25.00
March	\$20.00
April	\$15.00
May	\$10.00
June	\$ 5.00

CARRIED

ADULT STUDENT FEES

#218\16 K SEVERSON – That for the 2016 – 2017 school year, the Board of Trustees approves the adult student fee be set at \$190.85 per credit taken, and further that this fee not include the instructional materials fee or the transportation fee.

CARRIED

INELIGIBLE TRANSPORTATION FEES

#219\16 S CHROMIK – That the Board of Trustees approves the fee for ineligible transportation services for the 2016 – 2017 school year at \$395.00 per student, to a maximum charge of \$900.00 per family.

CARRIED

KILOMETRE RATE FOR SCHOOL FIELD TRIPS

#220\16 R HEIBERG – That the Board of Trustees approves the rate to be charged to schools for use of buses for field trips be established at \$0.86 \ kilometre for the 2016 – 2017 school year.

CARRIED

CROSS BOUNDARY FEES

#221\16 N ERICKSON – That the Board approves the rate for the 2016 – 2017 cross boundary transportation fees be established using the following formula:

number of kilometres one round trip x cost per kilometre (currently \$1.73) x 183 instructional days\48 passenger bus (average bus size).

CARRIED

JUNE 2016 BOARD MEETING DATE

#222\16 N ERICKSON – That the Board of Trustees approves a change to the Regular Board Meeting schedule and hold one Board Meeting only in June 2016 and that meeting be held on Thursday, June 16th, 2016.

CARRIED

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 11:56 a.m. and reconvened at 1:09 p.m.

IN-CAMERA SESSION (1:10 P.M.)

#223\16 L SKORI – That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Chair Sittler, Vice Chair Skori, Trustee Boast Radley, Trustee Chromik, Trustee Erickson, Trustee Heiberg, and Trustee Severson be excluded.

CARRIED

Trustees Erickson and Severson left the meeting at 1:25 p.m.

Trustees Erickson and Severson, together with Superintendent Rita Marler, joined the meeting at 1:32 p.m.

OUT OF IN-CAMERA SESSION (1:52 p.m.)

The in-camera session concluded and the regular meeting reconvened.

Assistant Superintendent - Student Services Bosh, Assistant Superintendent – Human Resources Huculak, Assistant Superintendent – Learning Jorgenson-Adam, Assistant Superintendent - Business Walsh, Community Relations Advisor Hutchinson, and Executive Assistant - Superintendent Fairall joined the In-Camera Session at 1:52 p.m.

INTERNATIONAL TRAVEL

The Board of Trustees agreed unanimously that international travel to European destinations continue to be suspended for the 2016 – 2017 school year given the uncertainty of terrorist activity. Superintendent Marler will advise Administrators of this decision and also recommend that Bawlf School research alternative destinations for their trip during Spring Break 2017 which was previously approved in principle to travel to Vimy Ridge and Paris.

ADJOURNMENT

All items of business being completed and there being no dissent, Chair Sitler adjourned the meeting at 3:01 p.m.

LORRIE SITLER, CHAIR

IMOGENE WALSH, ASSISTANT SUPERINTENDENT - BUSINESS

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