

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON NOVEMBER 28th, 2016, COMMENCING AT 9:15 A.M.

PRESENT

TRACEY BOAST RADLEY (Joined at 1:00 p.m.)
SUSAN CHROMIK
NORMAN ERICKSON (Joined at 1:00 p.m.)
REBECCA HEIBERG
KENDALL SEVERSON
LAURIE SKORI

ABSENT

LORRIE SITLER
RAY BOSH, Assistant Superintendent – Student Services

ALSO PRESENT

RITA MARLER, Superintendent of Schools
BRETT HUCULAK, Assistant Superintendent – Human Resources
SHAN JORGENSEN-ADAM, Assistant Superintendent – Learning
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Community Relations Advisor
SHIRLEY FAIRALL, Executive Assistant – Superintendent

L SKORI IN THE CHAIR

CALL TO ORDER

Chair Skori called the meeting to order at 9:15 a.m.

Jasmin Torpe, Cyrus Scarf, Makayla Freeman, students of Sparling School, and Shelby of Daysland School, together with Sarah Davidson and Theia Kvale, Family School Liaison Workers, joined the meeting at 9:15 a.m.

APPROVAL OF AGENDA

#117\16 S CHROMIK – That the Board of Trustees approves the Agenda as presented.

CARRIED

STUDENT SUCCESS

Chair Skori welcomed Jasmin Torpe, Cyrus Scarf, Makayla Freeman, and Shelby, together with Sarah Davidson and Theia Kvale and invited their presentation on strategies they have learned to control anxiety and moderate their own behavior. The group led the Board in a mindfulness exercise.

Jasmin Torpe, Cyrus Scarf, Makayla Freeman, Shelby, Sarah Davidson and Theia Kvale left the meeting at 9:35 a.m.

Benji Waser, Engagement Partner of MNP, and Cheryl Kropinske, Director of Finance, joined the meeting at 9:41 a.m.

APPROVAL OF MINUTES

#118\16 K SEVERSON – That the Board of Trustees approves the Minutes of the Regular Board Meeting of October 27th, 2016.

CARRIED

AUDITED FINANCIAL STATEMENTS

Chair Skori welcomed Ms Kropinske and Mr Waser and invited their presentation of the Audited Financial Statements.

RESERVE TRANSFERS

#119\16 S CHROMIK – That the Board approves the following reserve transfers:

Allocation of Operating Surplus \ (Deficit)

Instruction Operating	\$731,977.49
Maintenance Operating	(574,403.53)
Transportation Operating	92,352.07
Admin Operating	264,897.12
External Operating	(105,683.03)
Inclusive Ed Operating	75,926.25
School Generated Funds	(44,733.83)
School Budget Operating	<u>119,506.68</u>
	<u>\$ 559,839.22</u>

Learning Together Cover Accumulated Deficit

Instruction Operating	15,635.96
Learning Together Reserve	<u>(15,635.96)</u>
	<u>-</u>

Sparling School – Franklin Covey Funding Carry Forward

Board Innovation Fund Reserve	4,346.13
Sparling Reserve	<u>(4,346.13)</u>
	<u>-</u>

Day Care Deficit

Instruction Operating	152,995.65
External Services Reserve	<u>(152,995.65)</u>
	<u>-</u>

Everyday Four (Educational Technology Positions)

Instruction Operating	(157,915.97)
Everyday 4 Reserve	<u>157,915.97</u>
	<u>-</u>

CARRIED

AUDITED FINANCIAL STATEMENTS

#120\16 K SEVERSON - That the Board of Trustees approves the August 31st, 2016 Audited Financial Statements as presented.

CARRIED

Mr Waser left the meeting at 10:11 a.m.

FINANCIAL STATEMENT REVIEW

Chair Skori welcomed Cheryl Kropinske and invited her review of the Interim Financial Statements for the period ending October 31st, 2016.

Ms Kropinske left the meeting at 10:21 a.m.

MEETING RECESS

The Regular Meeting recessed at 10:21 a.m. and reconvened at 10:32 a.m.

2017 – 2018 SCHOOL YEAR CALENDAR

#121\16 S CHROMIK - That the Board of Trustees approve the 2017 – 2018 School Year Calendar as presented.

CARRIED

THREE YEAR EDUCATION PLAN \ ANNUAL EDUCATIONAL RESULTS REPORT

#122\16 R HEIBERG – That the Board of Trustees accepts the Battle River School Division Three Year Education Plan \ Annual Educational Results Report 2016/17 – 2018/19 as presented.

CARRIED

NATIONAL ABORIGINAL DAY

#123\16 R HEIBERG - That the Board of Trustees approves supporting Battle River School Division participation in the planning and celebration of National Aboriginal Day Celebration June 21st, 2017 with a \$1,500.00 contribution to the planning committee from the Board Innovation Fund.

CARRIED

HOUR ZERO EMERGENCY RESPONSE

#124\16 K SEVERSON - That the Board of Trustees approves the purchase of Hour Zero School Emergency Program and Services in the amount of no more than \$140,716.00, with \$27,227.82 of funding from the Facilities Occupational Health and Safety Reserve, up to \$97,040.62 from the Instruction Operating Reserve, up to \$3,289.51 from the Administration Operating Reserve, up to \$9,868.54 from the Facilities Operating Reserve, and up to \$3,289.51 from the current year's Transportation budget.

CARRIED

SPARLING SCHOOL FUNDING

#125\16 S CHROMIK - That the Board of Trustees approves additional school budget funding of \$35,000.00 to Sparling School for the 2016 – 2017 school year.

CARRIED

MEETING RECESS

The Regular Meeting recessed at 11:32 a.m. and reconvened at 1:00 p.m.

Trustee Boast Radley and Trustee Erickson joined the meeting at 1:00 p.m.

IN-CAMERA SESSION (1:00 P.M.)

#126\16 R HEIBERG – That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees and Superintendent Marler and Assistant Superintendent – Business Walsh, be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (1:15 P.M.)

The in-camera session concluded and the regular meeting reconvened.

Assistant Superintendent – Human Resources Huculak, Assistant Superintendent – Learning Jorgenson-Adam, Assistant Superintendent – Business Walsh, Community Relations Advisor Hutchinson, and Executive Assistant – Superintendent Fairall joined the meeting at 1:15 p.m.

Public members joined the meeting at 1:24 p.m.

CORPORATE SPONSORSHIP

Trustees provided direction on the importance of developing an administrative procedure that outlines consistency in acknowledging sponsorships received from community members. A draft of this administrative procedure will be brought forward to the Board of Trustees for review.

Public members left the meeting at 1:35 p.m.

INTERNATIONAL TRAVEL

Trustees revisited their previous decision on International Travel and agreed to leave the current directive in place. BRSD students are not permitted to travel to European destinations for the current school year of 2016 – 2017, including summer break 2017. This decision will be reviewed for the 2017 – 2018 school year.

ADJOURNMENT

All items of business being completed and there being no dissent, Chair Skori adjourned the meeting at 2:15 P.M.

LAURIE SKORI, CHAIR

IMOGENE WALSH, ASSISTANT SUPERINTENDENT – BUSINESS

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