

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON SEPTEMBER 8<sup>th</sup>, 2016, COMMENCING AT 9:00 A.M.**

---

**PRESENT**

TRACEY BOAST RADLEY  
SUSAN CHROMIK  
NORMAN ERICKSON  
REBECCA HEIBERG  
KENDALL SEVERSON  
LORRIE SITLER  
LAURIE SKORI

**ABSENT**

**ALSO PRESENT**

RITA MARLER, Superintendent of Schools  
RAY BOSH, Assistant Superintendent – Student Services  
BRETT HUCULAK, Assistant Superintendent – Human Resources  
SHAN JORGENSON-ADAM, Assistant Superintendent – Learning  
IMOGENE WALSH, Assistant Superintendent – Business  
DIANE HUTCHINSON, Community Relations Advisor  
SHIRLEY FAIRALL, Executive Assistant – Superintendent

**L SKORI IN THE CHAIR**

**CALL TO ORDER**

Chair Skori called the meeting to order at 9:00 a.m.

-----

**APPROVAL OF AGENDA**

#87\16 T BOAST RADLEY – That the Board of Trustees approves the Agenda as presented.

CARRIED

**APPROVAL OF MINUTES**

#88\16 N ERICKSON – That the Board of Trustees approves the Minutes of the Regular Meeting of June 16<sup>th</sup>, 2016 as presented.

CARRIED

**APPROVAL OF MINUTES**

#89\16 S CHROMIK – That the Board of Trustees approves the Minutes of the Organizational Meeting of August 31<sup>st</sup>, 2016 as presented.

CARRIED

**EDBERG BUS STORAGE FACILITY**

#90\16 N ERICKSON – That the Board of Trustees authorizes the Assistant Superintendent – Business to apply to the Minister of Education for approval to dispose of the Edberg bus storage facility and land (Pt. of SE 14-44-20-W4), and subject to Ministerial approval, accept the offer from Timothy and Sheldon Egert in the amount of \$31,500.00, and finalize the disposition.

CARRIED

**FERINTOSH BUS STORAGE FACILITY**

#91\16 T BOAST RADLEY – That the Board of Trustees authorizes the Assistant Superintendent – Business to apply to the Minister of Education for approval to dispose of the Ferintosh bus storage facility and land (Lot 2, Plan 8122316 (Pt. of SE 3-44-21-W4)), and subject to Ministerial approval, accept the offer from Marion Fenton Cole in the amount of \$47,000.00, and finalize the disposition.

The Board of Trustees requested that the motion noted above be tabled to later in the day.

-----

Ms Holly Happy, parent, and Brenda Johnson, Director of Transportation joined the meeting at 9:28 a.m.

**TRANSPORTATION APPEAL**

Chair Skori welcomed Ms Happy and invited her presentation. Ms Happy requested that due to the proximity of their residence to Viking School boundary that the Viking School bus pick up the Happy children at the gate of their residence.

Ms Happy left the meeting at 9:37 a.m.

-----

Ms Johnson left the meeting at 9:39 a.m.

-----

**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 9:39 a.m. and reconvened at 9:48 a.m.

-----

Brant Prunkl, BRSD Safety Coordinator, joined the meeting at 9:58 a.m.

**HOOR ZERO PRESENTATION**

Chair Skori welcomed Mr Prunkl, and invited Ms Hutchinson and Mr Prunkl to make their presentation on *Hour Zero*, a comprehensive emergency program for schools to prepare for and respond to emergencies.

Mr Prunkl left the meeting at 10:24 a.m.

-----

**FERINTOSH BUS STORAGE FACILITY (Continued)**

#92\16 T BOAST RADLEY - That the Board of Trustees authorizes the Assistant Superintendent – Business to apply to the Minister of Education for approval to dispose of the Ferintosh bus storage facility and land (Lot 2, Plan 8122316 (Pt. of SE 3-44-21-W4)), and subject to Ministerial approval, accept the offer from the Ferintosh Volunteer Firefighter Society in the amount of \$1,000.00, and finalize the disposition.

CARRIED

#93\16 L SITLER – That the Board of Trustees revoke Motion #92\16 and reconsider the original motion as presented regarding the Ferintosh Bus Storage Facility.

CARRIED

#94\16 T BOAST RADLEY - That the Board of Trustees authorizes the Assistant Superintendent – Business to apply to the Minister of Education for approval to dispose of the Ferintosh bus storage facility and land (Lot 2, Plan 8122316 (Pt. of SE 3-44-21-W4)), and subject to Ministerial approval, accept the offer from Marion Fenton Cole in the amount of \$47,000.00, and finalize the disposition..

CARRIED

**INTERNATIONAL TRAVEL REQUEST – CAMROSE COMPOSITE HIGH SCHOOL**

#95\16 L SITLER – That the Board approves, in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to Peru by the Camrose Composite High School students during spring break 2017, tentatively April 14<sup>th</sup> to 23<sup>rd</sup>, 2017.

CARRIED

**TRANSPORTATION APPEAL (Continued)**

#96\16 R HEIBERG - That the Board of Trustees grant approval of Holly Happy’s appeal to have her children picked up at their gate to attend the Viking School.

CARRIED

**SUPERINTENDENT’S EVALUATION**

#97\16 S CHROMIK - That the Board approves the Superintendent’s Evaluation Report as presented June 2016 as an accurate accounting of the Superintendent’s performance for the period January 2015 to June 2016, and further that the Board authorizes the Chair \ Vice Chair to sign the evaluation letter on the Board’s behalf.

CARRIED

-----

**IN-CAMERA SESSION (11:25 A.M.)**

#98\16 L SITLER – That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees and Superintendent Marler, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Human Resources Huculak, Assistant Superintendent – Learning Jorgenson-Adam, Assistant Superintendent – Business Walsh, Community Relations Advisor Hutchinson, and Executive Assistant - Superintendent Fairall, be excluded.

CARRIED

-----

**OUT OF IN-CAMERA SESSION (11:57 A.M.)**

The in-camera session concluded and the regular meeting reconvened.

-----

Trustees voted on the following motion by email, copies of which are attached to and form a part of these Minutes, on Friday, March 18<sup>th</sup>, 2016.

**ASBA FRIENDS OF BATTLE RIVER AWARD**

#99\16 N ERICKSON - That the Board of Trustees approves the nomination of the Battle River Community Foundation for the 2016 ASBA Friends of Education Award.

CARRIED

**ADJOURNMENT**

All items of business being completed and there being no dissent, Chair Skori adjourned the meeting at 11:58 A.M.

---

LAURIE SKORI, CHAIR

---

IMOGENE WALSH, ASSISTANT SUPERINTENDENT – BUSINESS

**TABLE OF CONTENTS**

**CALL TO ORDER.....1**

**APPROVAL OF AGENDA .....1**

**APPROVAL OF MINUTES .....2**

**APPROVAL OF MINUTES .....2**

**EDBERG BUS STORAGE FACILITY.....2**

**FERINTOSH BUS STORAGE FACILITY .....2**

**TRANSPORTATION APPEAL.....2**

**HOOR ZERO PRESENTATION.....3**

**FERINTOSH BUS STORAGE FACILITY (CONTINUED) .....3**

**INTERNATIONAL TRAVEL REQUEST – CAMROSE COMPOSITE HIGH SCHOOL .....4**

**TRANSPORTATION APPEAL (CONTINUED).....4**

**SUPERINTENDENT’S EVALUATION.....4**

**ASBA FRIENDS OF BATTLE RIVER AWARD .....5**