

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON JUNE 15TH, 2017, COMMENCING AT 9:04 A.M.

PRESENT

TRACEY BOAST RADLEY
SUSAN CHROMIK
NORMAN ERICKSON
REBECCA HEIBERG
KENDALL SEVERSON
LORRIE SITLER
LAURIE SKORI

ABSENT

ALSO PRESENT

RITA MARLER, Superintendent of Schools
RAY BOSH, Assistant Superintendent – Student Services
BRETT HUCULAK, Assistant Superintendent – Human Resources
SHAN JORGENSEN-ADAM, Assistant Superintendent – Learning
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Community Relations Advisor
SHIRLEY FAIRALL, Executive Assistant – Superintendent

L SKORI IN THE CHAIR

CALL TO ORDER

Chair Skori called the meeting to order at 9:04 a.m.

Lara Garcia, William Omoth, Heath Thiessen, and Simone Doucet, students, and Judy Sommer, Principal, of Sparling School and Laural Williams joined the meeting at 9:00 a.m.

APPROVAL OF AGENDA

#62\17 N ERICKSON – That the Board of Trustees approves the Agenda as presented.

CARRIED

STUDENT SUCCESS

Chair Skori welcomed Lara Garcia, William Omoth, Heath Thiessen, and Simone Doucet and invited them to share their techniques on self-control, relaxation, and mindfulness.

Ms Garcia, Mr Omoth, Mr Thiessen, Ms Doucet, and Ms Sommer left the meeting at 9:25 a.m.

APPROVAL OF MINUTES

#63\17 T BOAST RADLEY – That the Board of Trustees approves the Minutes of the Regular Meeting of May 25th, 2017 as presented.

CARRIED

Brenda Johnson, Director of Transportation, joined the meeting at 9:32 a.m.

TRANSPORTATION APPEAL

Chair Skori welcomed Laural Williams and invited her appeal. Ms Williams requested that due to the location of their residence near Killam, Alberta, that the Killam School bus pick up the Williams children at the gate of their residence.

ADMINISTRATIVE PROCEDURE

#64\17 N ERICKSON -That the Board of Trustees directs Battle River School Division Administration to amend the Administrative Procedure on school fees.

CARRIED

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 10:14 a.m. and reconvened at 10:37 a.m.

SUPERINTENDENT’S EVALUATION

#65\17 L SITLER - That the Board approves the Superintendent’s Evaluation Report as presented May 25th, 2017 as an accurate accounting of the Superintendent’s performance for the period June 2016 to May 2017, and further that the Board authorizes the Chair \ Vice Chair to sign the evaluation letter on the Board’s behalf.

CARRIED

ELECTIONS BY-LAW NO. 02\2017

**BEING A BYLAW TO PROVIDE THAT A VOTING STATION IS
TO BE OPEN BEFORE 10:00 A.M.**

Pursuant to the provisions on the *Local Authorities Election Act, Revised Statutes of Alberta 2000*, and the amendments as of December 10th, 2012 thereto, the Board of Trustees of the Battle River Regional Division No. 31, in the Province of Alberta, enacts as follows:

1. That to remain consistent with the other jurisdictions that the Board may contract with to hold the 2017 School Trustee elections, the Board of Trustees of the Battle River Regional Division No. 31 hereby gives authority for voting stations to open prior to 10:00 a.m. on election day, October 16th, 2017.
2. Opening polling stations prior to 10:00 a.m. on Election Day is provided for under the provisions on the Local Authorities Election Act (Sec. 46 (2)).
3. This bylaw shall come into force and effect upon the date of the passing of the third and final reading.

#66\17 R HEIBERG – Read a First Time This 15th Day of June, 2017.

CARRIED

#67\17 S CHROMIK – Read a Second Time This 15th Day of June, 2017.

CARRIED

#68\17 L SITLER – That the Board of Trustees moves to agree to three readings of By-Law 02\2017 this 15th Day of June, 2017.

CARRIED UNANIMOUSLY

#69\17 T BOAST RADLEY – Read a Third Time This 15th Day of June, 2017.

CARRIED

ELECTIONS BY-LAW NO. 03\2017

BEING A BY-LAW TO ADOPT A MODIFIED VOTING PROCEDURE

Pursuant to the provisions on the Local Authorities Election Act, Revised Statutes of Alberta 2000, and the amendments as of December 10th, 2012, thereto, and under the authority of Ministerial Order No. 038\2017, the Board of Trustees of the Battle River Regional Division No. 31, in the Province of Alberta, enacts as follows:

1. The Board of Trustees of the Battle River Regional Division No. 31 hereby adopt the modified system of conducting an election as prescribed by *Alberta Regulation 5\2007* and amendments.
2. The modified voting procedure shall be used for the purpose of conducting elections pursuant to the provisions on the *Local Authorities Election Act*.
3. This bylaw shall come into force and effect upon the date of the passing of the third and final reading.

#70\17 R HEIBERG – Read a First Time This 15th Day of June, 2017.

CARRIED

#71\17 S CHROMIK – Read a Second Time This 15th Day of June, 2017.

CARRIED

#72\17 K SEVERSON - That the Board of Trustees move to agree to three readings of By-Law 03\2017 this 15th Day of June, 2017.

CARRIED UNANIMOUSLY

#73\17 N ERICKSON – Read a Third Time This 15th Day of June, 2017.

CARRIED

INTERNATIONAL STUDENT PROGRAM TUITION

#74\17 S CHROMIK – That the Board of Trustees approves the tuition fee for international and foreign students at \$10,400 for 10 months for the 2018 – 2019 school year and \$10,800 for the 10 months for 2019 – 2020 school year and that this fee include the transportation fee (for eligible students) but not include the instructional materials fee.

CARRIED

IN-ELIGIBLE TRANSPORTATION FEES

#75\17 R HEIBERG - That the Board of Trustees approves the fee for ineligible transportation services for the 2017 – 2018 school year at \$395.00 per student, to a maximum charge of \$900.00 per family.

CARRIED

KILOMETRE RATE FOR SCHOOL FIELD TRIPS

#76\17 K SEVERSON – That the rate to be charged to schools for use of buses for field trips be established at \$.95\kilometre for the 2017 – 2018 school year.

CARRIED

CW SEARS MODULAR TENDERS

#77\17 K SEVERSON - That the Board of Trustees approves the selection of Rencon Industries Inc. bid in the amount of \$371,277.05 plus GST for the C.W. Sears Modular Classroom and Corridor Addition.

CARRIED

VoIP EVERGREENING

#78\17 N ERICKSON – That the Board of Trustees approves a maximum of \$46,000.00 from the Technology VoIP Reserve to perform an evergreen to the Battle River School Division’s VoIP servers and two main network routers.

CARRIED

REPLACEMENT DIVISION OFFICE BUILDING

#79\17 R HEIBERG – That the Board of Trustees approves Administration to proceed with developing a design of a replacement Administration (Division Office) building to be located on Camrose Composite High School grounds. Construction proceeding will be contingent on approval by the Board of Trustees of the budget. Further, the costs of this facility will be covered by the sale of the existing administration land and building, as well as the sale of the Support Services Centre land and building. Any costs above these proceeds will be borrowed from the operating reserves of other BRSD Departments.

CARRIED

EMPLOYEE RECOGNITION BANQUET

#80\17 L SITLER - That the Board of Trustees approves the price increase to \$30.00 per ticket to attend the Employee Recognition Banquet.

CARRIED

Ms Williams left the meeting at 11:10 a.m.

IN-CAMERA SESSION (11:12 A.M.)

#81\17 L SITLER – That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees and Superintendent Marler, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Human Resources Huculak, Assistant Superintendent – Learning Jorgenson-Adam, Assistant Superintendent – Business Walsh, Community Relations Advisor Hutchinson, and Executive Assistant - Superintendent Fairall be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (11:24 A.M.)

The in-camera session concluded and the regular meeting reconvened.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 11:24 a.m. and reconvened at 11:31 a.m.

Tyrion Rosiechuk and Douglas Schaffner, Alberta Treasury Branch; Steven Blum and Drew Conlon, Camrose Kinsmen Club; Lorne Schulte and Kevin Zimmer, Heisler Elks Club; Jerrit Brandt and Wes Wilson, Aspiring Leaders Graduates; and Taylor Cahoon, BRSD Edwin Parr Nominee; joined the meeting at 11:30 a.m.

AWARD RECIPIENTS

Chair Skori welcomed Ms Rosiechuk, Mr Schaffner, Mr Blum, Mr Conlon, Mr Schulte, and Mr Zimmer and congratulated them on behalf of the Board of Trustees for receiving the Friends of Battle River Awards.

The Friends of Battle River Award was created to recognize individuals or organizations who have contributed in outstanding ways to the success of students in BRSD schools. Ms Rosiechuk and Mr Schaffner accepted the Division-wide Friends of Battle River Award on behalf of Alberta Treasury Branch. Mr Blum and Mr Conlon accepted the City of Camrose Friends of Battle River Award on behalf of the Camrose Kinsmen Club. Mr Schulte and Mr Zimmer accepted the Flagstaff County Friends of Battle River Award on behalf of the Heisler Elks Club.

Chair Skori also congratulated on behalf of the Board of Trustees, Mr Brandt and Mr Wilson, Aspiring Leaders Graduates, and Mr Cahoon, Battle River School Division's ASBA Zone 4 nominee for the 2016 – 2017 Edwin Parr Award.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 11:59 a.m. and reconvened at 1:13 p.m.

CORNERSTONE CHRISTIAN ACADEMY SCHOOL

#82\17 L SITLER - That representatives of the Battle River School Division Board invite members of the Cornerstone Christian Academy Society Board to a joint discussion regarding the future. The discussion will need to include updating the communications protocol between our two organizations and an open, honest discussion about whether the Society is able to respect and abide by the constraints within which our School Board is required to operate. This discussion must take place by Tuesday, June 27th, 2017 at the latest, in order for our Board to have a decision made by June 30th, 2017, as outlined in our master agreement.

CARRIED

#83\17 K SEVERSON - That the Board of Trustees appoints to the Cornerstone Christian Academy Committee three Trustees; Rebecca Heiberg, Lorrie Sitler, and Kendall Severson, together with Senior Administration representation.

CARRIED

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 1:22 p.m. and reconvened at 1:35 p.m.

TRANSPORTATION APPEAL

#84\17 T BOAST RADLEY – That, in light of the close proximity of the Williams’s residence to the Killam Public School, the Board of Trustees approve Laural Williams’ transportation appeal request, as presented, to have the Killam Public School bus pick up the Williams family at their residence gate to provide transportation to Killam Public School.

CARRIED

#85\17 R HEIBERG - That the Board of Trustees approve the same consideration for the Killam School bus to pick up Jean Hampson’s grandchild at Ms Hampson’s residence gate to provide her grandchild transportation to Killam School.

CARRIED

ADJOURNMENT

All items of business being completed and there being no dissent, Chair Skori adjourned the meeting at 2:30 P.M.

LAURIE SKORI, CHAIR

IMOGENE WALSH, ASSISTANT SUPERINTENDENT – BUSINESS

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