

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON MAY 25TH, 2017, COMMENCING AT 8:55 A.M.

PRESENT

TRACEY BOAST RADLEY
NORMAN ERICKSON
REBECCA HEIBERG (joined the meeting at 8:59 a.m.)
KENDALL SEVERSON
LAURIE SKORI

ABSENT

SUSAN CHROMIK
LORRIE SITLER
RAY BOSH, Assistant Superintendent – Student Services

ALSO PRESENT

RITA MARLER, Superintendent of Schools
BRETT HUCULAK, Assistant Superintendent – Human Resources
SHAN JORGENSON-ADAM, Assistant Superintendent – Learning
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Community Relations Advisor
SHIRLEY FAIRALL, Executive Assistant – Superintendent

L SKORI IN THE CHAIR

CALL TO ORDER

Chair Skori called the meeting to order at 8:55 a.m.

James Cox, Samantha Polege, Matthew Delowski, Students; Richard Cowan, Vice Principal; Marie MacLeod, Educational Assistant; and Angie Hoffman, Administrative Assistant; of Central High Sedgewick Public School, together with Diana White, Manager, Learning Services, and Cheryl Kropinske, Director of Finance, joined the meeting at 8:55 a.m.

APPROVAL OF AGENDA

#43\17 T BOAST RADLEY – That the Board of Trustees approves the Agenda with the following addition:

7. NEW BUSINESS

7.8 Board Representative - Classroom Improvement Fund Committee.

CARRIED

STUDENT SUCCESS

Chair Skori welcomed James Cox, Samantha Polege, and Matthew Delowski, and invited their presentation. The students shared their robotics projects.

Mr Cox, Ms Polege, Mr Delowski, Mr Cowan, Ms MacLeod, and Ms Hoffman left the meeting at 9:19 a.m.

APPROVAL OF MINUTES

#44\17 R HEIBERG – That the Board of Trustees approves the Minutes of the Regular Meeting of April 27th, 2017.

CARRIED

LOCALLY DEVELOPED COURSES

#45\17 T BOAST RADLEY - That the Board of Trustees approves the use of the following locally developed courses and any learning resources detailed in the course outline for use in BRSD schools, beginning on September 1, 2017:

Course Name	Credits	Acquired From	Type	Authorized Until
Ceramics 15	5	Edmonton School District #7	Authorized	August 31, 2019
Ceramics 25	5			
Ceramics 35	5			
Creative Writing & Publishing 15	3 & 5	Calgary School District #19	Authorized	August 31, 2019
Creative Writing & Publishing 25	3 & 5			
Creative Writing & Publishing 35	3 & 5			
ESL English for Academic Success 35	3 & 5	Calgary School District #19	Authorized	August 31, 2020
ESL Expository English 15	5			August 31, 2021
ESL Expository English 25	5			August 31, 2018
ESL Introduction to Canadian Studies 15	5			

ESL Introduction to Canadian Studies 25	5			August 31, 2021
ESL Introduction to Mathematics 15	5			August 31, 2020
ESL Introduction to Science 15	5			August 31, 2018
Mythbusting Science 25	3	Elk Island Public Schools Regional Division No. 14	Authorized	August 31, 2019
Musical Theatre 15	3 & 5	Calgary School District #19	Authorized	August 31, 2020
Musical Theatre 25	3 & 5			August 31, 2021
Musical Theatre 35	3 & 5			
Ukulele/Guitar 15	3	Westmount Charter Society School	Authorized	August 31, 2020

CARRIED

Ms White left the meeting at 9:25 a.m.

FINANCIAL STATEMENT REVIEW

Cheryl Kropinske, Director of Finance, presented to Trustees a review of the Interim Financial Statements for the period ending April 30th, 2017.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 9:34 a.m. and reconvened at 9:42 a.m.

BUDGET REVIEW

#46\17 K SEVERSON - That the Board of Trustees approves the 2017 – 2018 BRSD Spring Budget as presented.

CARRIED

#47\17 R HEIBERG - That the Board of Trustees reallocates the school budget reserve for centralized Division wide instructional support.

CARRIED

Cheryl Kropinske left the meeting at 11:30 a.m.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 11:30 a.m. and reconvened at 11:33 a.m.

BOARD OF TRUSTEES ELECTIONS 2017

#48\17 K SEVERSON – That the Board of Trustees appoints Imogene Walsh, Assistant Superintendent – Business, as Returning Officer, and Michelle Hagel, Executive Assistant - Business, as Deputy Returning Officer, for the 2017 School Board Elections.

CARRIED

#49\17 T BOAST RADLEY – That the Board of Trustees grants authority to Imogene Walsh, Returning Officer, to enter into agreements, if necessary, with the City of Camrose, Beaver County, Camrose County, Flagstaff County and any other Town or Village within the borders of Battle River School Division for the purpose of conducting School Trustee elections on behalf of the Board of Trustees.

CARRIED

#50\17 N ERICKSON – That the Board conduct advance polls and/or institutional votes if necessary, on the same date and times, and at the same locations as the City of Camrose, Beaver County, Camrose County, Flagstaff County and at any other Town or Village within the borders of the Battle River School Division with whom the Board has contracted to conduct School Trustee elections.

CARRIED

#51\17 K SEVERSON – That the Board approves of the City of Camrose, Beaver County, Camrose County, Flagstaff County and any other Town or Village within the borders of the Battle River School Division to provide for the attendance of two deputies at the residence of an elector, during the hours an advance voting station is open or other times as determined by the city, county, town, or village with whom the Board has contracted, to conduct School Trustee elections.

CARRIED

ADULT STUDENT FEES

#52\17 T BOAST RADLEY - That the adult student fee for the 2017 – 2018 school year be set at \$190.85 per credit taken, and further that this fee not include the transportation fee.

CARRIED

POLICY REVISIONS

#53\17 T BOAST RADLEY – That the Board of Trustees approves the revisions to Policy 7, Board Operations, as presented.

CARRIED

#54\17 T BOAST RADLEY – That the Board of Trustees approves the revisions to Policy 2, Board Annual Work Plan, as presented.

CARRIED

INTERNATIONAL TRAVEL REQUEST – NEW NORWAY SCHOOL

#55\17 K SEVERSON – That the Board approves, in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to Costa Rica by the New Norway School International Travel students during spring break 2018 (tentatively March 24th to April 1st, 2018).

CARRIED

INTERNATIONAL TRAVEL REQUEST – VIKING SCHOOL

#56\17 T BOAST RADLEY - That the Board approves, in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to Hawaii by the Viking School International Travel Club students during 2017 – 2018 spring break, tentatively March 23rd to 30th, 2018.

CARRIED

CLASSROOM IMPROVEMENT FUND COMMITTEE

#57\17 T BOAST RADLEY - That the Board of Trustees approves that Laurie Skori be the Board representative on the Classroom Improvement Fund Committee.

CARRIED

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 12:01 p.m. and reconvened at 1:07 p.m.

IN-CAMERA SESSION (1:07 P.M.)

#58\17 R HEIBERG – That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees and Superintendent Marler be excluded.

CARRIED

Rita Marler, Superintendent of Schools, left the meeting at 1:45 p.m. and returned at 2:35 p.m.

OUT OF IN-CAMERA SESSION (2:41 P.M.)

The in-camera session concluded and the regular meeting reconvened.

Trustee Severson, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Human Resources Huculak, Assistant Superintendent – Learning Jorgenson-Adam, Assistant Superintendent – Business Walsh, Community Relations Advisor Hutchinson, and Executive Assistant - Superintendent Fairall joined the meeting at 2:41 p.m.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 2:41 p.m. and reconvened at 2:48 p.m.

SUPERINTENDENT’S CONTRACT

#59\17 T BOAST RADLEY - That the Board of Trustees approves the reappointment and offers a contract for the period of January 1st, 2018 to December 31st, 2022 to the Superintendent of Schools, Mrs Rita Marler, conditional on receipt of Ministerial approval.

CARRIED

ADJOURNMENT

All items of business being completed and there being no dissent, Chair Skori adjourned the meeting at 3:44 P.M.

LAURIE SKORI, CHAIR

IMOGENE WALSH, ASSISTANT SUPERINTENDENT – BUSINESS

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