

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON November 27TH, 2017, COMMENCING AT 9:00 A.M.

PRESENT

LYLE ALBRECHT
KAREN BELICH
NORMAN ERICKSON (joined the meeting at 1:05 p.m.)
ZSUZSANNA HEMPERGER
JEFFREY KIMBALL
KENDALL SEVERSON
VALERIE SIMS
LAURIE SKORI

ABSENT

ALSO PRESENT

RITA MARLER, Superintendent of Schools
RAY BOSH, Assistant Superintendent – Student Services
BRETT HUCULAK, Assistant Superintendent – Human Resources
SHAN JORGENSON-ADAM, Assistant Superintendent – Learning
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Community Relations Advisor
SHIRLEY FAIRALL, Executive Assistant - Superintendent

K SEVERSON IN THE CHAIR

CALL TO ORDER

Chair Severson called the meeting to order at 9:00 a.m.

Benji Waser, Engagement Partner, and Lauren Padgham, Manager, of MNP, and Cheryl Kropinske, Director of Finance, joined the meeting at 9:00 a.m.

APPROVAL OF AGENDA

#135\17 V SIMS – That the Board of Trustees approves the Agenda as presented.

CARRIED

APPROVAL OF MINUTES

#136\17 L SKORI - That the Board of Trustees approves the Minutes of the Regular Meeting of September 28th, 2017 as presented.

CARRIED

#137\17 L SKORI - That the Board of Trustees approves the Minutes of the Special Meeting of October 20th, 2017 as presented.

CARRIED

#138\17 V SIMS - That the Board of Trustees approves the Minutes of the Organizational Meeting of October 23rd, 2017 as presented.

CARRIED

AUDITED FINANCIAL STATEMENTS

Chair Severson welcomed Mr Waser, Ms Padgham, and Ms Kropinske, and invited their presentation of the Audited Financial Statements.

RESERVE TRANSFERS

#139\17 L SKORI – That the Board of Trustees approves the following reserve transfers:

Allocation of Operating Surplus \ (Deficit)

Instruction Operating	\$(361,147.18)
Maintenance Operating	(644,456.18)
Transportation Operating	91,483.09
Admin Operating	89,563.75
External Operating	39,704.95
Inclusive Ed Operating	(830,898.72)
School Generated Funds	(48,808.02)
School Budget Operating	<u>(125,179.09)</u>
	<u>\$1,789,737.40</u>

CARRIED

#14017 V SIMS – That the Board of Trustees approves the following reserve transfer:

Recommended YE Motion

Transportation Operating	\$100,000.00
Reserve – Bus Barns	(100,000.00)

CARRIED

#141\17 K BELICH – That the Board of Trustees approves the following reserve transfer:

Recommended – Technology YE Motion

Technology Reserve	\$302,042.00
Instruction Reserve	(302,042.00)

CARRIED

AUDITED FINANCIAL STATEMENTS

#142\17 L ALBRECHT - That the Board of Trustees approves the August 31st, 2017 Audited Financial Statements, as presented.

CARRIED

Mr Waser and Ms Padgham left the meeting at 9:52 a.m.

MEETING RECESS

The Regular Meeting recessed at 9:52 a.m. and reconvened at 10:02 a.m.

FALL BUDGET UPDATE

Imogene Walsh, Assistant Superintendent – Business, reviewed the BRSD Fall Budget Update with Trustees.

FINANCIAL STATEMENT REVIEW

Chair Severson welcomed Cheryl Kropinske and invited her review of the Interim Financial Statements for the period ending October 31st, 2017.

Ms Kropinske left the meeting at 12:05 p.m.

MEETING RECESS

The Regular Meeting recessed at 12:05 p.m. and reconvened at 1:05 p.m.

IN-CAMERA SESSION (1:05 P.M.)

#143\17 L ALBRECHT – That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees, Superintendent Marler, Assistant Superintendent – Business Walsh, Community Relations Advisor Hutchinson, and Executive Assistant –Superintendent Fairall, be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (2:29 P.M.)

The in-camera session concluded and the regular meeting reconvened.

MEETING RECESS

The Regular Meeting recessed at 2:29 p.m. and reconvened at 2:37 p.m.

INTERNATIONAL STUDENT TUITION

#144\17 V SIMS - That the Board of Trustees reconsiders motion #74\17, setting the tuition fee for international and foreign students at \$10,800 for the ten months for 2019 – 2020 school year and resets the tuition fee for international and foreign students at \$10,650 for ten months for the 2019 – 2020 school year and that this fee include the transportation fee and all school fees, except for activity fees.

CARRIED

#145\17 Z HEMPERGER - That the Board of Trustees approves the tuition fee for international and foreign students at \$10,650 for ten months for the 2020 – 2021 school year and that this fee include the transportation fee and all school fees, except for activity fees.

CARRIED

MODULAR CLASSROOM REQUEST

#146\17 Z HEMPERGER - That the Board of Trustees approves the recommendation to request one new modular for CW Sears School, a replacement modular for Sparling School, and a new modular for Bashaw School.

CARRIED

THREE YEAR EDUCATION PLAN \ ANNUAL EDUCATION RESULTS REPORT

#147\17 K BELICH – That the Board of Trustees accepts the Battle River School Division Three Year Education Plan \ Annual Education Results Report 2017 – 2018 to 2019 – 2020, as presented.

CARRIED

BOARD MEETING DATE CHANGE

#148\17 N ERICKSON – That the Board of Trustees approves a change to the Regular Board Meeting schedule and hold one Board Meeting only in December 2017 on Thursday, December 14th, 2017.

CARRIED

CODE OF COOPERATION

#149\17 V SIMS – That the Board of Trustees accepts the Battle River School Division Board of Trustees Code of Cooperation 2017 – 2018, as presented.

CARRIED

BOARD MEETING ETIQUETTE STATEMENT

#150\17 Z HEMPERGER – That the Board of Trustees accepts the Battle River School Division Board of Trustees Board Meeting Etiquette Statement, as presented.

CARRIED

STUDENT AFFAIRS COMMITTEE – TERMS OF REFERENCE

#151\17 L ALBRECHT – That the Board of Trustees approves the revisions to the Student Affairs Committee Terms of Reference, as presented.

CARRIED

VACATION CARRY OVER REQUEST

#152\17 J KIMBALL – That the Board of Trustees approves a vacation carry-over of four days for Case Code #2285 – 23, to be used after January 1st, 2018.

CARRIED

CONTINUATION OF MEETING BEYOND 4:30 PM

#153\13 V SIMS - That the Regular Meeting of the Board of Trustees continue beyond 4:30 p.m.

CARRIED

ADJOURNMENT

All items of business being completed and there being no dissent, Chair Severson adjourned the meeting at 4:34 P.M.

KENDALL SEVERSON, CHAIR

IMOGENE WALSH, ASSISTANT SUPERINTENDENT – BUSINESS

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