

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON November 22nd, 2018,
COMMENCING AT 10:30 A.M.**

PRESENT

LYLE ALBRECHT
KAREN BELICH
NORMAN ERICKSON
ZSUZSANNA HEMPERGER
JEFFREY KIMBALL (joined at 10:33 a.m.)
KENDALL SEVERSON
VALERIE SIMS
LAURIE SKORI

ABSENT

ALSO PRESENT

RITA MARLER, Superintendent of Schools
BRETT HUCULAK, Assistant Superintendent – Human Resources
SHAN JORGENSON-ADAM, Assistant Superintendent – Learning
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Community Relations Advisor
SHIRLEY FAIRALL, Executive Assistant - Superintendent

CHAIR ERICKSON IN THE CHAIR

CALL TO ORDER

Chair Erickson called the meeting to order at 10:30 a.m.

Cheryl Kropinske joined the meeting at 10:30 a.m.

APPROVAL OF AGENDA

#106\18 V SIMS – That the Board of Trustees approves the Agenda as presented.

CARRIED

APPROVAL OF MINUTES

#107\18 K SEVERSON - That the Board of Trustees approves the Minutes of the Regular Meeting of October 25th, 2018.

FALL BUDGET REVIEW

Imogene Walsh, Assistant Superintendent – Business, reviewed the Battle River School Division Fall Budget with Trustees.

FINANCIAL STATEMENT REVIEW

Chair Erickson welcomed Cheryl Kropinske and invited her review of the Interim Financial Statements for the period ending October 30th, 2018.

Ms Kropinske left the meeting at 11:29 a.m.

INTERNATIONAL TRAVEL REQUEST – RYLEY & TOFIELD SCHOOLS

#108\18 Z HEMPERGER - That the Board of Trustees approves, in principle and subject to Administrative Procedure 261 'International and National Travel Study', the international travel trip to Mexico by the Ryley and Tofield Schools travel students during summer break 2019 (tentatively June 27th to July 10th, 2019).

CARRIED

DISPOSAL OF HOLDEN PROPERTY

#109\18 L SKORI – That the Board of Trustees declares the properties located at Lots 13 - 15, Plan 4558HW, Block 6 in the Village of Holden (Holden Bus Storage Facility) as surplus and authorizes the Assistant Superintendent – Business to advertise the land and building for sale by tender.

CARRIED

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 12:00 p.m. and reconvened at 12:50 p.m.

Benji Waser, Engagement Partner of MNP, and Cheryl Kropinske, Director of Finance, joined the meeting at 1:03 p.m.

AUDITED FINANCIAL STATEMENTS

Chair Erickson welcomed Mr Waser and Ms Kropinske, and invited their presentation of the Audited Financial Statements for the year ending August 31st, 2018.

#110\18 Z HEMPERGER - That the Board of Trustees approves the following reserve transfers:

Technology Equipment Reserve	\$86,686.02
Instruction Health and Wellness Reserve	(\$1,218.84)
Instruction Operating Reserve	(\$85,467.18)

CARRIED

#111\18 L ALBRECHT – That the Board of Trustees approves the August 31st, 2018 Audited Financial Statements, as presented.

CARRIED

Mr Waser and Ms Kropinske left the meeting at 1:57 p.m.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 1:57 p.m. and reconvened at 2:06 p.m.

FALL BUDGET UPDATE APPROVAL

#112\18 K BELICH - That the Board of Trustees approve the fall budget update as presented.

CARRIED

BOARD INNOVATION FUNDS

#113\18 V SIMS - That the Board of Trustees approves up to \$45,000.00 to Camrose Composite High School for the establishment of an Advanced Placement Program.

CARRIED

#114\18 K SEVERSON - That the Board of Trustees approves the allocation of \$2,500.00 to Charlie Killam School for the repair and maintenance of musical instruments being used by Camrose elementary school students.

CARRIED

#115\18 K BELICH - That the Board of Trustees approves \$28,500.00 to New Norway School for support of their participation in the ALICE project.

CARRIED

#116\18 J KIMBALL - That the Board of Trustees approves up to \$9,000.00 in funding to Ryley School for the startup costs associated with establishing a Cosmetology course at Ryley School.

CARRIED

THREE YEAR EDUCATION PLAN \ ANNUAL EDUCATION RESULTS REPORT

#117\18 Z HEMPERGER – That the Board of Trustees accepts the Battle River School Division Three Year Education Plan \ Annual Education Results Report 2018 – 2019 to 2020 – 2021 as presented.

CARRIED

ADJOURNMENT

All items of business being completed and there being no dissent, Chair Erickson adjourned the meeting at 3:20 P.M.

NORM ERICKSON, CHAIR

IMOGENE WALSH, ASSISTANT SUPERINTENDENT – BUSINESS

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