

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON APRIL 14<sup>TH</sup>, 2011, COMMENCING AT 9:05 A.M.**

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**PRESENT**

CHERYL SMITH  
DOUG BOWIE  
JIM FIELDING  
SHELLEY GRUNDBERG  
REBECCA HEIBERG  
NOREEN METZ  
PETER MILLER  
KENDALL SEVERSON

**ABSENT**

**ALSO PRESENT**

DR LARRY PAYNE, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
BILL SCHULTE, Assistant Superintendent - Business  
DIANE HUTCHINSON, Communications Coordinator  
SHIRLEY FAIRALL, Recording Secretary

**C. SMITH IN THE CHAIR**

**CALL TO ORDER**

Chair Smith called the meeting to order at 9:05 a.m.

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Chair Smith welcomed the Trustees, Administration and also public guests as observers.

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**APPROVAL OF AGENDA**

#45\11 J FIELDING - That the agenda be approved as presented.

CARRIED

**APPROVAL OF MINUTES**

#46\11 D Bowie - That the minutes of the Regular Meeting of the Board of Trustees held on March 10<sup>th</sup> and 24<sup>th</sup>, 2011 be approved as presented.

CARRIED

**STROME SCHOOL CLOSURE**

#47\11 S GRUNDBERG - That, according to criteria noted in Policy 15 'School\Program Closure', the Strome School be closed as of June 30<sup>th</sup>, 2011.

Trustee Severson requested recorded vote.

In favour of the motion

S Grundberg  
P Miller  
C Smith  
R Heiberg

Opposed to the motion

D Bowie  
J Fielding  
N Metz  
K Severson

NOT CARRIED

**ROSALIND SCHOOL CLOSURE**

#48\11 S GRUNDBERG - That, according to criteria noted in Policy 15 'School\Program Closure', the Rosalind School be closed as of June 30<sup>th</sup>, 2011.

Trustee Severson requested recorded vote.

In favour of the motion

S Grundberg  
P Miller  
C Smith

Opposed to the motion

D Bowie  
J Fielding  
N Metz  
K Severson  
R Heiberg

NOT CARRIED

**LOUGHEED SCHOOL CLOSURE**

#49\11 S GRUNDBERG - That, according to criteria noted in Policy 15 'School\Program Closure', the Lougheed School be closed as of June 30<sup>th</sup>, 2011.

Trustee Severson requested recorded vote.

In favour of the motion

S Grundberg  
P Miller  
C Smith

Opposed to the motion

D Bowie  
J Fielding  
N Metz  
K Severson  
R Heiberg

NOT CARRIED

**PHOENIX OUTREACH SCHOOL CLOSURE**

#50\11 D BOWIE - That, according to criteria noted in Policy 15 'School\Program Closure', the Phoenix School be closed as of June 30<sup>th</sup>, 2011.

CARRIED

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**MEETING RECESS**

The regular meeting recessed at 9:39 a.m. and reconvened at 10:13 a.m.

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**MEETING WITH ELK ISLAND CATHOLIC SCHOOL BOARD**

Trustees discussed possible agenda items for the upcoming meeting with the Elk Island Catholic School Board on April 28<sup>th</sup>, 2011 in Camrose.

**WETASKIWIN REGIONAL PUBLIC SCHOOL BOARD**

A meeting with Battle River School Trustees and Wetaskiwin Regional Public School Trustees is scheduled for May 4<sup>th</sup>, 2011 at 3:30 p.m. in Wetaskiwin.

**STRATEGIC PLANNING SESSION**

Trustees will attend a Strategic Planning Session in the Battle River School Division Board Room at Division Office on May 4<sup>th</sup>, 2011. Chair Smith and Dr Payne, Superintendent of Schools, will be absent due to a meeting with the Minister of Education with regard to the new Education Act.

**AUDIT COMMITTEE**

Trustee Miller provided an update on the Audit Committee after a meeting held on April 6<sup>th</sup>, 2011.

#51\11 P MILLER - That the Board of Trustees adopt the Terms of Reference for the Audit Committee as amended, and further that these be attached to, and form a part of, these minutes.

CARRIED

**INSTRUCTIONAL MATERIAL FEES**

#52\11 R HEIBERG - That, for the 2011 - 2012 school year, the instructional materials fees be as follows:

- a) for grades 1 - 9, \$50.00,
- b) for grades 10 - 12 students carrying a course load of 30+ credits (15+ credits per semester), \$100.00 (\$50.00 per semester), and includes charges for novels, workbooks and authorized CTS resources,
- c) for grades 10 - 12 students taking fewer than 30 credits (fewer than 15 credits per semester), \$3.50 per credit,
- d) that additional fees may be levied as necessary for the purchase of music, band instrument rental, the purchase of copyrighted material for drama, CTS project materials, and for materials needed by students registered in home economics and industrial arts courses;

That, for the 2011 - 2012 school year, for high school students with a full course load (30+ credits) who leave the Battle River Regional Division #31 during the school year, fees be refunded according to the following schedule:

September	\$90.00
October	\$80.00
November	\$70.00
December	\$60.00
January	\$50.00
February	\$40.00
March	\$30.00
April, May and June	\$ 0.00;

That, for students with a partial load (less than 30 credits) who leave the jurisdiction during the course of the school year, fees be reimbursed at a rate of 10% of their fee per month to March 31, 2012.

That, for the 2011 - 2012 school year, for elementary and junior high students who leave the Battle River Regional Division #31 during the school year, fees be refunded according to the following schedule:

September	\$45.00
October	\$40.00
November	\$35.00
December	\$30.00
January	\$25.00
February	\$20.00
March	\$15.00
April, May and June	\$ 0.00;

That, for the 2011 - 2012 school year, for high school students with a full course load (30+ credits), who enter the Battle River Regional Division #31 during the school year, fees be levied according to the following schedule:

September	\$100.00
October	\$ 90.00
November	\$ 80.00
December	\$ 70.00
January	\$ 60.00
February	\$ 50.00
March	\$ 40.00
April	\$ 30.00
May	\$ 20.00
June	\$ 10.00

That, for students with a partial load (less than 30 credits) who enter the jurisdiction during the course of the school year, fees be levied at a rate of 10% of their fee per month.

That, for the 2011 - 2012 school year, for elementary and junior high students who enter the Battle River Regional Division #31 during the school year, fees be levied according to the following schedule:

September	\$50.00
October	\$45.00
November	\$40.00
December	\$35.00
January	\$30.00
February	\$25.00
March	\$20.00
April	\$15.00
May	\$10.00
June	\$ 5.00

CARRIED

**TALK TO THE TRUSTEES**

Trustees agreed to ask people's opinion on the merits of communicating with the Battle River School Division through a Facebook, Twitter, or Blog page. This question will be posted to the Talk to the Trustees portion of the BRSD website.

**COMMUNICATION SCENARIOS**

Trustees discussed messages to be delivered to the public and BRSD staff regarding the vote to keep Strome, Rosalind, and Loughheed Schools open.

**ASBA PROPOSED POLICY POSITIONS**

Chair Smith brought to the Trustees attention the ASBA policy development process, revised policy process, and the timelines for bringing matters to the ASBA Spring and Fall General Meetings.

**ASBA ZONE 4 MEETING**

Chair Smith together with Trustees Heiberg and Miller will attend the ASBA Zone 4 Meeting on April 18<sup>th</sup>, 2011 in Rocky Mountain House.

**THREE YEAR PLAN REVIEWS**

Trustees will participate in Three Year Plan Reviews with school teams on May 16<sup>th</sup> and 17<sup>th</sup>, 2011 at the Norsemen Inn in Camrose.

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**MEETING RECESS**

The regular meeting recessed at 11:28 a.m. and reconvened at 11:39 a.m.

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**ASBA ZONE 4 MEETING REPORT**

Trustee Miller reported on his attendance at the ASBA Zone 4 Meeting on March 28<sup>th</sup>, 2011 in Innisfail, Alberta. The Edwin Parr Banquet is scheduled for May 30<sup>th</sup>, 2011 at the Black Knight Inn, Red Deer.

**NATIONAL CONGRESS ON RURAL EDUCATION**

Trustee Grundberg reported on her attendance at the National Congress on Rural Education on March 27<sup>th</sup> to 29<sup>th</sup>, 2011 in Saskatoon, Saskatchewan.

**AUDIT COMMITTEE REPORT**

Trustee Miller reported on the Audit Committee Meeting of April 6<sup>th</sup>, 2011 and summarized the proposals presented for a new external auditing firm.

#53\11 P MILLER - That the Board of Trustees accepts the proposal for external auditing services from the firm of Gitzel Krejci Dand Peterson, Chartered Accountants, effective August 31<sup>st</sup>, 2011.

CARRIED

**COMMUNICATIONS COMMITTEE REPORT**

Trustee Severson provided an update on the Communications Committee Meeting of April 6<sup>th</sup>, 2011. A summary of responses to the question of fund raising being eliminated from the role of the school councils was compiled and forwarded to the Alberta School Councils' Association and the Minister of Education.

**DRUG RESPONSE TASK FORCE REPORT**

Trustee Fielding reported on his attendance at the Drug Response Task Force Meeting on March 21<sup>st</sup>, 2011 in Camrose.

**ATA SYMPOSIUM**

Chair Smith reported on the ATA Symposium "*Educational Futures – International Perspective on Innovation From the Inside Out*" that she attended with Dr Larry Payne, Superintendent of Schools, by invitation from the ATA Local on March 18<sup>th</sup> and 19<sup>th</sup>, 2011 in Edmonton.

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**MEETING RECESS**

The regular meeting recessed at 12:05 p.m. and reconvened at 12:59 p.m.

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Nancy McLeod, Director of Student Services, and Deanna Vikse, Vice Principals' Project Division Leader, joined the meeting at 1:07 p.m.

**WELCOMING AND CARING SCHOOLS**

Chair Smith welcomed Ms McLeod and Ms Vikse and invited their presentation. Ms Vikse and Ms McLeod reviewed the Vice Principal Project Timeline for the 2010 – 2011 school year and reviewed the Welcoming and Caring Administrative Procedure draft. The administrative procedure outlines three specific areas to which the Battle River School Division is committed to promoting and maintaining: Positive Actions, Interactions, and Traditions; A Healthy Sense of Belonging; and Smooth Transitions Within and Between Schools.

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Ms McLeod and Ms Vikse left the meeting at 2:01 p.m.

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**MEETING RECESS**

The regular meeting recessed at 2:02 p.m. and reconvened at 2:38 p.m.

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**IN-CAMERA SESSION (2:38 p.m.)**

#54\11 R HEIBERG - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees be excluded.

CARRIED

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**MEETING RECESS**

The regular meeting recessed at 3:25 p.m.

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