

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON JUNE 23<sup>rd</sup>, 2011, COMMENCING AT 9:07 A.M.**

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**PRESENT**

CHERYL SMITH  
DOUG BOWIE  
JIM FIELDING  
SHELLEY GRUNDBERG  
REBECCA HEIBERG  
NOREEN METZ  
PETER MILLER  
KENDALL SEVERSON

**ABSENT**

**ALSO PRESENT**

DR LARRY PAYNE, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
RICK JARRETT, Assistant Superintendent - Instruction  
BILL SCHULTE, Assistant Superintendent - Business  
DIANE HUTCHINSON, Communications Coordinator  
SHIRLEY FAIRALL, Recording Secretary

C. SMITH IN THE CHAIR

**CALL TO ORDER**

Chair Smith called the meeting to order at 9:07 a.m.

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**APPROVAL OF CONTINUATION AGENDA**

#88\11 D BOWIE - That the continuation agenda be approved as presented.

CARRIED

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Brenda Johnson, Director of Transportation, Karen Howard, Assistant Director of Transportation, and Yvette Doutre, Transportation Assistant, joined the meeting at 9:09 a.m.

**BUS CONTRACT**

#89\11 K SEVERSON - That the Board of Trustees approve the termination of the contract with Ms Maria Cookson for the provision of school bus service effective August 31<sup>st</sup>, 2011, and further, that the Board approve the transfer of \$82,687.50 (\$3,937.50 GST), in order to purchase the school bus from her.

Ms Johnson, Ms Howard, and Ms Doutre left the meeting at 9:37 a.m.

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Imogene Walsh, Treasurer joined the meeting at 9:38 a.m.

**INTERIM FINANCIAL REPORTING**

Chair Smith welcomed Ms Walsh and invited her presentation. Ms Walsh reviewed the Interim Financial Statements and Budget Reports ending May 31<sup>st</sup>, 2011. The next set of financial information to be reviewed by the Trustees will be the audited version of the full year.

Ms Walsh left the meeting at 10:03 a.m.

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**MEETING RECESS**

The regular meeting recessed at 10:04 a.m. and reconvened at 10:11 a.m.

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Rick Jarrett, Assistant Superintendent - Instruction, joined the meeting at 10:11 a.m.

**2012 – 2013 SCHOOL CALENDAR**

#90\11 J FIELDING - That the Board of Trustees approves the School Calendar for the 2012 – 2013 school year as presented.

CARRIED

Mr Jarrett left the meeting at 10:31 a.m.

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Maureen Parker, Director of Curriculum, joined the meeting at 10:42 a.m.

### **LEARNING INSTITUTE**

Chair Smith welcomed Ms Parker and invited her presentation. Ms Parker provided an update of the 2011 Learning Institute. All BRSD employees will participate in two full days of professional development at the Learning Institute on August 30<sup>th</sup> and 31<sup>st</sup>, 2011. Session topics are focused on the four main priorities: Assessment, 21<sup>st</sup> Century Learning, Literacy, and Welcoming and Caring Schools.

Chair Smith and Dr Larry Payne, Superintendent of Schools, thanked Ms Parker for all the organizational work and thoughtful planning she has done to align the Learning Institute with staff needs.

Ms Parker left the meeting at 10:58 a.m.

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### **GLOBAL PARTNERS INSTITUTE**

Chair Smith brought to the attention of the Trustees a reply received from GPI to the Board's letter of June 10<sup>th</sup>, 2011 regarding the Board's decision not to offer a reduced international student fee for Global Partners AYP (All Year Program) students.

### **MINISTER OF EDUCATION FUNDRAISER**

In recognition of the 10<sup>th</sup> Anniversary of a fund raiser held by the Minister of Education in support of Success by 6, a literacy program, a children's book focusing on literacy was created. BRSD has been provided with a copy of this book for each grade one student in the division.

### **INTERNATIONAL TRAVEL REQUEST – VIKING SCHOOL**

#91\11 P MILLER - That the Board approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to Madrid, Seville, Costa del Sol, Granada, Valencia, Barcelona, and Morocco by the Viking School International Travel Club students during spring break 2012 (March 29<sup>th</sup> to April 8<sup>th</sup>, 2012).

CARRIED

**INTERNATIONAL TRAVEL REQUEST – DAYSLAND SCHOOL**

#92\11 J FIELDING – That the Board approves, in principle and subject to Administrative Procedure 261, 'Travel Study', the international travel trip to France by the Daysland School French students during spring break 2013.

CARRIED

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Imogene Walsh, Treasurer, and Percy Roberts, Director of Operations and Maintenance, joined the meeting at 11:11 a.m.

**ADMINISTRATIVE PROCEDURE – COMMUNITY USE OF SCHOOL FACILITIES**

Chair Smith welcomed Ms Walsh and Mr Roberts and invited their presentation. Ms Walsh and Mr Roberts reviewed with the Trustees a copy of the amended Administrative Procedure #545 – Community Use of School Facilities. The revisions will assist with cost recovery and add consistency throughout the Battle River School Division.

Ms Walsh and Mr Roberts left the meeting 11:23 a.m.

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Rick Jarrett, Assistant Superintendent - Instruction, joined the meeting at 11:28 a.m.

**STAFFING UPDATE**

Chair Smith welcomed Mr Jarrett and invited his presentation. Mr Jarrett provided Trustees with an update on staffing and reported on recent communication exchanges and meetings with ATA.

Chair Smith, on behalf of the Trustees, thanked Mr Jarrett and Division Office Senior Administration for their continued outstanding commitment and perseverance on behalf of staff and the Division in the face of challenging times.

Mr Jarrett left the meeting at 11:55 a.m.

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**MEETING RECESS**

The regular meeting recessed at 11:55 a.m. and reconvened at 1:13 p.m.

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Matthew Spronk, Teacher, Ryley School, and Kathryn Graff, Manager of Intervention Services, joined the meeting at 1:13 p.m.

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**EDWIN PARR NOMINEE**

Chair Smith welcomed Mr Matthew Spronk and acknowledged his achievements.

Mr Spronk is Battle River School Division's 2010 – 2011 Nominee for the Alberta School Boards' Association Edwin Parr Teaching Award for first year teachers.

Mr Spronk left the meeting at 1:18 p.m.

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**ACTION ON INCLUSION**

Chair Smith welcomed Ms Graff and invited her presentation. Dr Larry Payne, Superintendent of Schools, and Ms Graff advised the Trustees that the 2011 Provincial Budget included approximately \$12 million to support building an inclusive education system in Alberta. To implement the distribution of this funding, Alberta Education invited school divisions throughout Alberta to apply to be considered as a Change Agent for an Inclusive Education System. A Change Agent is defined as promoting exploration and change in instructional practices by introducing innovative ideas and questioning practices.

Ms Graff reviewed with the Trustees the application she prepared on behalf of Battle River School Division. The application for BRSD reflects the collaborative process developed within the division in decision making and behaviours towards building an inclusive education system. A decision on the successful applicants will be communicated by June 30<sup>th</sup>, 2011.

Chair Smith and Dr Larry Payne, Superintendent of Schools, thanked Kathryn Graff for her hard work and very valuable input and expertise in this area.

Ms Graff left the meeting at 1:40 pm

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**HEALTH SPENDING ACCOUNT**

#93\11 J FIELDING - That, effective September 1<sup>st</sup>, 2011, the Board provides a \$50.00 increase, consistent with the current ATA contract, to the annual health spending account contribution (annual total of \$500.00) per person to the following employee groups: Division Office staff, ISC staff, FSLW staff, LTP staff, LTP Day Care staff, Champ Workers, maintenance staff, mechanics, school administrative assistants, educational assistants, and library technicians.

CARRIED

**BEAVER WARD BUS DRIVERS' COLLECTIVE AGREEMENT**

#94\11 K SEVERSON - That the Board ratifies the Collective Agreement of the Beaver Ward Bus Drivers as presented.

CARRIED

**IN-CAMERA SESSION (1:48 p.m.)**

#95\11 P MILLER - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees be excluded.

CARRIED

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**SENIOR ADMINISTRATION NEGOTIATION COMMITTEE**

#96\11 J FIELDING – That, effective September 1<sup>st</sup>, 2011, the Board provides a 4.54% increase, consistent with the current ATA contract, to employee number 2285-17, employee number 2285-18, employee number 2285-19, employee number 2285-20, employee number 2285-21 and employee number 2285-22.

CARRIED

#97\11 J FIELDING – That, effective September 1<sup>st</sup>, 2011, the Board provides a \$50 increase, consistent with the current ATA contract, to the annual health spending account contribution (annual total of \$500.00) for the following employees: employee number 2285-17, employee number 2285-18, employee number 2285-19, employee number 2285-20, employee number 2285-21 and employee number 2285-22.

CARRIED

The increases are in alignment with the Board's philosophy of treating all employees equally. According to FOIP regulations, employees are identified by employee number only.

**READING UNIVERSITY**

#98\11 J FIELDING – That the Board of Trustees of Battle River School division allocate \$5,000 from the 2010 – 2011 Board Innovation Fund to the 2011 Reading University program.

CARRIED

**UPCOMING EVENTS**

Chair Smith reviewed the list of upcoming events and brought to the Trustees' attention the Board Planning Session scheduled on November 14<sup>th</sup> and 15<sup>th</sup>, 2011.

**SUPERINTENDENT'S REFLECTION**

Dr Larry Payne presented a summary of highlights and successes for the 2010 – 2011 school year.

**MINISTER OF EDUCATION – EDUCATION ACT SESSIONS**

Chair Smith brought to the Trustees' attention an update from the Minister of Education summarizing the proposed changes to the Education Act and thanking participants for their involvement in the information sessions.

**ASBA SPEECH COMPETITION**

As the ASBA Zone 4 Representative, Trustee Heiberg polled the Trustees on their opinions of the strengths and areas for improvement of the ASBA Speech Competition process. Trustee Heiberg will summarize the feedback to respond to the survey on behalf of the Board.

**CAPITAL PLANNING COMMITTEE**

Trustee Severson provided an update from the Capital Planning Committee. The Committee together with Bill Schulte, Percy Roberts, and Diana White met with members of the representatives of the Alberta Education Infrastructure Department to discuss the scope, funding and procurement of the Bawlf School Project at the Bawlf School on June 16<sup>th</sup>, 2011.

**ALBERTA SCHOOL COUNCIL ASSOCIATION PARENT MEETING**

Trustees shared their views on the Alberta School Council Association Parent Meeting held on June 9<sup>th</sup>, 2011 in Hardisty.

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**ADJOURNMENT**

All items of business being complete and there being no dissent, Chair Smith adjourned the meeting at 3:06 p.m.

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CHERYL SMITH, CHAIR

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WILLIAM SCHULTE, ASSISTANT SUPERINTENDENT, BUSINESS

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