

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON NOVEMBER 25<sup>TH</sup>, 2010, COMMENCING AT 9:05 A.M.**

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**PRESENT**

CHERYL SMITH  
DOUG BOWIE  
JIM FIELDING  
SHELLEY GRUNDBERG  
REBECCA HEIBERG  
NOREEN METZ  
PETER MILLER  
KENDALL SEVERSON

**ABSENT**

**ALSO PRESENT**

DR LARRY PAYNE, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
BILL SCHULTE, Assistant Superintendent - Business  
DIANE HUTCHINSON, Communications Coordinator  
SHIRLEY FAIRALL, Recording Secretary

**C. SMITH IN THE CHAIR**

**CALL TO ORDER**

Chair Smith called the meeting to order at 9:05 a.m.

**APPROVAL OF AGENDA**

#180\10 K SEVERSON - That the additional agenda be approved as presented with the addition of the "Capital Plan Committee Update" and "January 2011 Meeting Date Change".

CARRIED

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Emily Hull, student, and Lezley Lischynski, teacher, of Bashaw School joined the meeting at 9:05 a.m.

**STUDENT SUCCESS**

Chair Smith welcomed Ms Hull and Ms Lischynski and invited their presentation on Emily's success at Bashaw School.

Ms Hull and Ms Lischynski left the meeting at 9:19 a.m.

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**SKILLS CANADA NEWSLETTER**

The Skills Canada Provincial Competition will be held on May 11<sup>th</sup> and 12<sup>th</sup>, 2011 in Edmonton.

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Imogene Walsh, Treasurer, and Greg Wood, Auditor, joined the meeting at 9:21 a.m.

**AUDITED FINANCIAL STATEMENTS**

#181\10 J FIELDING - That the Board approves the following reserve transfers:

Transfer to Instruction Operating reserve from Administrative Copier/Computer reserve \$10,000, from Computer Service operating reserve \$202,495.23, from Special Ed operating reserve \$267,758.63, from Special Ed Staffing reserve \$209,523.60, from Operations & Maintenance operating reserve \$40,000, and from Accumulated Surplus \$64,031.71.

Increase O&M Shop reserve by \$50,137.

Fund portion of Operations & Maintenance shop expenditures to August 31, 2010 from the Land reserve (\$6,366.51).

Transfer Transportation Bus maintenance reserve to Transportation Bus purchase reserve \$111,956.

Transfer to Administration Operating reserve from Administration Building repairs & maintenance \$22,088.06.

Transfer to External Services from Special Education Operating reserve \$16,676.76 and Day Care Operating reserve \$10,817.31.

CARRIED

#182\10 D BOWIE - That the Board approves the 2009 – 2010 Audited Financial Statements as presented.

CARRIED

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**MEETING RECESS**

The regular meeting recessed at 10:22 a.m. and reconvened at 10:37 a.m.

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Rick Jarrett, Assistant Superintendent, Instruction, joined the meeting at 10:30 a.m.

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**IN-CAMERA SESSION (10:37 a.m.)**

#183\10 P MILLER - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Deputy Superintendent Bosh, Assistant Superintendent - Business Schulte, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

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Mr Wood left the meeting on 11:38 a.m.

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**THREE YEAR PLAN \ ANNUAL EDUCATION RESULTS REVIEW**

Mr Jarrett presented a review of the Three Year Education Plan and the AERR. The Three Year Plan establishes the goals and priorities of the division for the years 2010 to 2013 focusing on four important areas: assessment, literacy, 21<sup>st</sup> century learning, and welcoming and inviting schools.

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**MEETING RECESS**

The regular meeting recessed at 11:55 a.m. and reconvened at 1:04 p.m.

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Mr Bosh, Mr Jarrett, Mr Schulte, Ms Walsh, and Ms Hutchinson left the meeting at 1:29 p.m.

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**IN-CAMERA SESSION (1:30 p.m.)**

#184\10 N METZ - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, and Recording Secretary Fairall be excluded.

CARRIED

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**APPEAL HEARING**

The Board of Trustees of Battle River School Division conducted an Appeal Hearing.

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**MEETING RECESS**

The regular meeting recessed at 2:10 p.m. and reconvened at 2:18 p.m.

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Ray Bosh, Deputy Superintendent, Rick Jarrett, Assistant Superintendent - Instruction, Bill Schulte, Assistant Superintendent – Business, Imogene Walsh, Treasurer, and Diane Hutchinson, Communications Coordinator joined the meeting at 3:00 p.m.

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**THREE YEAR PLAN \ ANNUAL EDUCATION RESULTS REVIEW**

#184\10 R HEIBERG - That the Board accepts the Annual Education Results Review \ Three Year Plan for the 2010 - 2011 school year as presented, signed by the Board Chair and Superintendent of Schools.

CARRIED

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Mr Jarrett left the meeting at 3:21 p.m.

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**BOARD PLANNING RETREAT**

Dr Payne, Superintendent of Schools, presented an overview of the objectives for the upcoming Board Retreat scheduled for December 1<sup>st</sup> and 2<sup>nd</sup>, 2010 at Pigeon Lake. The main focus for this retreat will be building on teamwork and preparing for the results review process.

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**MEETING RECESS**

The regular meeting recessed at 3:29 p.m. and reconvened at 3:42 p.m.

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**SiPP BOARD APPOINTMENT**

Chair Smith brought to the attention of the Board a Call For Interest regarding a vacancy on the Supplemental Integrated Pension Plan Board received from the Alberta School Board Association.

**ASEBP BOARD APPOINTMENT**

Chair Smith brought forward a Call For Interest for two vacancies on the Alberta School Employee Benefit Plan Board of Trustees received from ASBA.

**DAYSLAND SCHOOL INTERNATIONAL TRAVEL REQUEST**

#185\10 D BOWIE – That the Board of Trustees approves in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to San Diego, California, by the Daysland School Senior High Girls Basketball team during Christmas break 2011, December 26<sup>th</sup> to 31<sup>st</sup>, 2011, inclusive, to attend the Surf ‘n Slam San Diego Hoop Classic.

CARRIED

**CONSULTATIVE PROCESS UPDATE**

Trustee Miller provided on update on the Consultative Process Committee. The Committee continues to plan for this year’s forums and community meetings, which will be based on the theme from Alberta Education’s Inspiring Education Vision focusing on *Engaged Thinkers*. A separate meeting with school council chairs is being planned for February 22<sup>nd</sup>, 2011.

**COMMUNICATIONS COMMITTEE**

Trustee Severson provided on update on the Communications Committee’s meeting of November 24<sup>th</sup>, 2010.

**CAPITAL PLAN COMMITTEE**

Bill Schulte, Assistant Superintendent – Business, provided Trustees with an overview of the Capital Plan process, the current priorities and possible timeframes. Mr Schulte also advised that the Rosalind Colony School will be starting in early January 2011 and the Bawlf Playschool Society has moved into the modular trailer on November 24<sup>th</sup>, 2010.

**CHRISTMAS CONCERT SCHEDULE**

Trustees received a schedule of School Christmas Concerts.

**LEADERS OF TOMORROW**

Trustee Grundberg will be the Board Representative for the Community Council on the Leaders of Tomorrow Program.

**BOARD MEETING DATE CHANGE**

#186\10 K SEVERSON – That the Regular Meeting of the Board of Trustees will be held on January 6<sup>th</sup>, 2011, starting at 9:00 a.m.

CARRIED

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**ADJOURNMENT**

All items of business being complete and there being no dissent, Chair Smith adjourned the meeting at 4:13 p.m.

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CHERYL SMITH, CHAIR

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WILLIAM SCHULTE, ASSISTANT SUPERINTENDENT, BUSINESS

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