

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON MAY 27<sup>TH</sup>, 2010, COMMENCING AT 9:39 A.M.**

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**PRESENT**

REBECCA HEIBERG  
PETER MILLER  
KEN OFFORD  
KENDALL SEVERSON  
CHERYL SMITH  
HAMEED SYED  
PATRICIA ZENIUK

**ABSENT**

VICTOR PETRUK

**ALSO PRESENT**

DR LARRY PAYNE, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
BILL SCHULTE, Assistant Superintendent - Business  
DIANE HUTCHINSON, Communications Coordinator  
SHIRLEY FAIRALL, Recording Secretary

C. SMITH IN THE CHAIR

**CALL TO ORDER**

Chair Smith called the meeting to order at 9:39 a.m.

**APPROVAL OF THE CONTINUATION AGENDA**

#84\10 H SYED – That the continuation agenda be approved with the addition of the following items:

BUSINESS ARISING OUT OF THE MINUTES  
6.2 Transportation Fees for Foreign Students – Urban  
6.3 Early Retirement Incentive Plan Motion

CARRIED

**THREE YEAR PLAN MEETINGS DEBRIEF**

Trustees shared their views of the Three Year Plan Review meetings with the individual schools on April 25<sup>th</sup> and 26<sup>th</sup>, 2010. They expressed appreciation of meaningful dialogue with administrators, staff and parents.

**ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN**

Chair Smith brought to the attention of the Trustees a copy of the response letter received from ASEBP in reply to the concerns expressed by the Grande Prairie Public School District #2357.

**ASBA ISSUES, BUDGET, AND BYLAWS BULLETIN 2010 AND ADDENDUMS**

Trustees reviewed and discussed the Issues, Budget and Bylaws Bulletin 2010 along with two Addendums in preparation for discussion of these documents at the ASBA Spring General Meeting on June 7<sup>th</sup> and 8<sup>th</sup>, 2010 at the Capri Centre in Red Deer.

**PUBLIC SCHOOL BOARDS ASSOCIATION**

Process For Bringing Motions to Meetings

Chair Smith brought forward to the Trustees a recently received Resolution Process for Bringing Substantive Motions to Meetings of the Public School Boards Association.

Invitation to Apply to be a Member on an AdHoc Committee

The PSBAA Executive Committee has forwarded an invitation for Trustees to apply for a position to serve on the Ad Hoc Committee on Board to Board Communications.

**MEETING RECESS**

The regular meeting recessed at 10:40 a.m. and reconvened at 10:52 a.m.

**IN-CAMERA SESSION (10:52 a.m.)**

#85\10

PM - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Deputy Superintendent Bosh, Assistant Superintendent - Business Schulte, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

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Maureen Parker, Director of Curriculum, joined the meeting at 11:24 am

**LOCALLY DEVELOPED COURSES**

Advanced Acting 15, 25, 35

#86\10 H SYED - That, subject to approval by Alberta Education, Advanced Acting 15, 25, 35, as developed by the Calgary Catholic School Board, be authorized for use in Battle River School Division #31 until August 31<sup>st</sup>, 2013, subject to the conditions of use outlined by the developing board and Alberta Education.

CARRIED

Band 15, 25, 35

#86\10 H SYED - That, subject to approval by Alberta Education, Band 15, 25, 35, as developed by the Calgary Board of Education, be authorized for use in Battle River School Division #31 until August 31<sup>st</sup>, 2013, subject to the conditions of use outlined by the developing board and Alberta Education.

CARRIED

Chamber Ensemble 15, 25, 35

#87\10 H SYED – That, subject to approval by Alberta Education, Chamber Ensemble 15, 25, 35, as developed by the Calgary Board of Education, be authorized for use in Battle River School Division #31 until August 31<sup>st</sup>, 2013, subject to the conditions of use outlined by the developing board and Alberta Education.

CARRIED

Choir 15, 25, 35

#88\10 H SYED - That, subject to approval by Alberta Education, Choir 15, 25, 35, as developed by the Calgary Board of Education, be authorized for use in Battle River School Division #31 until August 31<sup>st</sup>, 2013, subject to the conditions of use outlined by the developing board and Alberta Education.

CARRIED

Content Literacy 15, 25

#89\10 H SYED - That, subject to approval by Alberta Education, Content Literacy 15, 25, 35, as developed by the Edmonton Catholic School Board, be authorized for use in Battle River School Division #31 until August 31<sup>st</sup>, 2013, subject to the conditions of use outlined by the developing board and Alberta Education.

CARRIED

Forensic Science 25, 35

- #90\10 H SYED - That, subject to approval by Alberta Education, Forensic Science 25, 35, as developed by the Greater St. Albert Catholic School Board, be authorized for use in Battle River School Division #31 until August 31<sup>st</sup>, 2013, subject to the conditions of use outlined by the developing board and Alberta Education.

CARRIED

Instrumental Jazz 15, 25, 35

- #91\10 H SYED - That, subject to approval by Alberta Education, Instrumental Jazz 15, 25, 35, as developed by the Calgary Board of Education, be authorized for use in Battle River School Division #31 until August 31<sup>st</sup>, 2013, subject to the conditions of use outlined by the developing board and Alberta Education.

CARRIED

Learning Strategies 15, 25, 35

- #92\10 H SYED - That, subject to approval by Alberta Education, Learning Strategies 15, 25, 35, as developed by the Calgary Catholic School Board, be authorized for use in Battle River School Division #31 until August 31<sup>st</sup>, 2013, subject to the conditions of use outlined by the developing board and Alberta Education.

CARRIED

Vocal Jazz 15, 25, 35

- #93\10 H SYED - That, subject to approval by Alberta Education, Vocal Jazz 15, 25, 35, as developed by the Calgary Board of Education, be authorized for use in Battle River School Division #31 until August 31<sup>st</sup>, 2013, subject to the conditions of use outlined by the developing board and Alberta Education.

CARRIED

Stained Glass: Advanced Techniques 15-25-35

- #94\10 H SYED - That, subject to approval by Alberta Education, Stained Glass: Advanced Techniques 15, 25, 35, as developed by the Battle River School Division No. 31, be authorized for use in Battle River School Division #31 until August 31<sup>st</sup>, 2013, subject to the conditions of use outlined by Alberta Education.

CARRIED

Trustee Miller shared kudos with Ms Parker and her team received from a grandparent on the excellently organized Student Speak Off event held on April 17<sup>th</sup>, 2010 in Camrose.

Ms Parker left the meeting at 11:28 am

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**BRSD PUBLICATION IN CANADIAN ASSOCIATION OF SCHOOL ADMINISTRATORS MAGAZINE**

Chair Smith brought to the Trustees attention an article soon to be published in the Canadian Association Of School Administrators Magazine titled “Every Student, Every Day, A Success: Battle River School Division asks, “What can students expect from us?” prepared by Dr Larry Payne, Superintendent of Schools, Rick Jarrett, Assistant Superintendent of Schools, Instruction, and Diane Hutchinson, Communications Coordinator.

**EXCERPT FROM DISSERTATION ON THE BATTLE RIVER PROJECT**

Chair Smith provided Trustees with a copy of an excerpt from Doug Gleddie's Dissertation on the Battle River Project: Building Healthy School Communities. A version of this document has been submitted to the Health Education Journal for publication.

**NEW WEST PARTNERSHIP AGREEMENT**

A copy of the New West Partnership Agreement to promote economic growth in the three western provinces signed by the Premiers of Alberta, British Columbia and Saskatchewan was provided for the Trustees' information.

**ASBA SCHOOL LAW NEWSLETTER**

ASBA's new newsletter, *vis-à-vis*, was presented for Trustees' information and discussion. Chair Smith will request further information from ASBA.

**TRANSPORTATION FEES**

#95 \10 K OFFORD - That, for the 2010 – 2011 school year, the Board establish a transportation fee for urban foreign students that is equal to the average per pupil funded amount received from Alberta Education for rural transportation (currently \$629.00).

CARRIED

**EARLY RETIREMENT INCENTIVE PROGRAM**

#96\10 H SYED - That the Board of Trustees approves an additional \$45,000 for the 2009 – 2010 school year for the Early Retirement Incentive Plan.

CARRIED

**LETTER ON CELL PHONE USAGE**

Chair Smith will reply on behalf of the Board of Trustees to a letter on the use of electronic devices at the junior high and senior high school level.

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**MEETING RECESS**

The regular meeting recessed at 11:58 a.m. and reconvened at 1:34 p.m.

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**2011 – 2012 SCHOOL CALENDAR**

#97\10 H SYED -That the Board of Trustees approves the School Calendar for the 2011 – 2012 school year as presented.

CARRIED

**INTERNATIONAL TRAVEL REQUEST FOR CCHS**

#98\10 P ZENIUK - That the board approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to France by the Camrose Composite High School French students during the Spring break 2011.

CARRIED

#99\10 P ZENIUK - That the board approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to Italy by the Camrose Composite High School French students during the Spring break 2011.

CARRIED

**TECH CONFERENCE**

Chair Smith and Trustees Miller and Offord, along with Dr Larry Payne, Superintendent of Schools, Ray Bosh, Deputy Superintendent, Ken Robitaille, Director of Technology, Maureen Parker, Director of Curriculum, Greg Friend, Director of Personnel, and Diane Hutchinson, Communications Coordinator attended "Leading Our Way Forward", put on by the Edmonton Regional Learning Consortium, on April 19<sup>th</sup>, and 20<sup>th</sup>, 2010 at the Shaw Conference Centre. They were joined by a team from Bawlf \ Rosalind which included Diana White, Principal, Patrick Whittleton, Vice Principal, Karla Koleba, Vice Principal, and Sharon MacFadyen, Teacher.

## **BOARD COMMITTEE REPORTS**

### Executive Committee

The executive has met regularly with the Superintendent to set agendas for board meetings, and to review agendas prior to Board meetings. Meetings were held to plan the Board-Admin retreat. The executive has reviewed board meeting minutes prior to their submission for board approval. The executive met to discuss a submission response to ASBA's Drug Committee request.

### Consultative Process Committee

The committee met to review the data gathered at the forums in November and December. The committee worked with the Communications Coordinator to create a report based on the data for submission to the Minister.

### Student Affairs Committee

The committee held a hearing in February 2010.

## **BOARD REPRESENTATION ON OUTSIDE COMMITTEES REPORTS**

### Canadian Parents For French

CPF has held regular well attended French Family Fun Nights at École Sifton School. Other initiatives have been a Circus Workshop on May 3<sup>rd</sup>, 2010, a French Reading Club, and a 'French For Parents' evening course at École Sifton School. Preparations are underway for Charlie Killam School to receive the first grade seven French Immersion class in September 2010.

The Annual General meeting will be held on June 11<sup>th</sup>, 2010.

### Camrose Family Literacy Management Committee

Meetings were held in November, February and April. Committee members received updates on programs and activities which include such things as a celebration of Family Literacy Day, Books Under the Tree, pool programs for parents and tots, Story Sacks, Learning Together and the Building Blocks program which is geared towards helping families introduce reading into their homes.

The committee was presented with the budget, and the Annual Report submitted to government. An application for funding for 2010-2011 has been submitted.

ASBA Governance Task Force

Three meetings have been held by teleconference, and one in person at the ASBA office in Edmonton. The committee has read The Imperfect Board Member and has researched and analyzed various governance models from within Canada and the U.S.

A summary document entitled “Fundamentals of Effective Governance” has been compiled and submitted to the ASBA Board of Directors.

Drug Task Force

Vice Chair Zeniuk recently attended a Camrose and Area Alcohol and Drug Task Force Meeting in May 2010. Tom Barthel, of Street Smart Counseling, was the presenter and highlight of the meeting. Mr Barthel will be attending the Board of Directors meeting on June 10<sup>th</sup>, 2010 in the Divisional Office Board Room.

**ASBA MEETING WITH MLAS**

Chair Smith and Trustee Severson reported on their attendance at an ASBA Meeting with the MLAs on May 14<sup>th</sup>, 2010 in the offices of Wolf Creek Public Schools in Ponoka.

**ASBA PROTOCOL TO ADDRESS BOARDS OPERATING SCHOOLS OUTSIDE OF THEIR GEOGRAPHIC BOUNDARIES**

Chair Smith, Dr Larry Payne, Superintendent of Schools, and Bill Schulte, Assistant Superintendent of Schools, Business, attended a video conference on May 25<sup>th</sup>, 2010 in the Divisional Office Board Room to review and discuss the recently developed *Communications Protocol and Guiding Principles* draft for School Board operating schools within another Board’s boundaries.

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**MEETING RECESS**

The regular meeting recessed at 2:29 p.m. and reconvened at 2:44 p.m.

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**IN-CAMERA SESSION (2:44 p.m.)**

#100\10 K SEVERSON - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Deputy Superintendent Bosh, Assistant Superintendent - Business Schulte, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

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**ADJOURNMENT**

All items of business being complete and there being no dissent, Chair Smith adjourned the meeting at 3:52 p.m.

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CHERYL SMITH, CHAIR

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WILLIAM SCHULTE, ASSISTANT SUPERINTENDENT - BUSINESS

**TABLE OF CONTENTS**

<b>CALL TO ORDER</b> .....	<b>213</b>
<b>APPROVAL OF THE CONTINUATION AGENDA</b> .....	<b>213</b>
<b>THREE YEAR PLAN MEETINGS DEBRIEF</b> .....	<b>213</b>
<b>ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN</b> .....	<b>214</b>
<b>ASBA ISSUES, BUDGET, AND BYLAWS BULLETIN 2010 AND ADDENDUMS</b> .....	<b>214</b>
<b>PUBLIC SCHOOL BOARDS ASSOCIATION</b> .....	<b>214</b>
PROCESS FOR BRINGING MOTIONS TO MEETINGS.....	214
INVITATION TO APPLY TO BE A MEMBER ON AN ADHOC COMMITTEE .....	214
<b>LOCALLY DEVELOPED COURSES</b> .....	<b>215</b>
ADVANCED ACTING 15, 25, 35.....	215
BAND 15, 25, 35.....	215
CHAMBER ENSEMBLE 15, 25, 35 .....	215
CHOIR 15, 25, 35.....	215
CONTENT LITERACY 15, 25.....	215
FORENSIC SCIENCE 25, 35.....	216
INSTRUMENTAL JAZZ 15, 25, 35 .....	216
LEARNING STRATEGIES 15, 25, 35 .....	216
VOCAL JAZZ 15, 25, 35 .....	216
STAINED GLASS: ADVANCED TECHNIQUES 15-25-35.....	216
<b>BRSD PUBLICATION IN CANADIAN ASSOCIATION OF SCHOOL ADMINISTRATORS MAGAZINE</b> .....	<b>217</b>
<b>EXCERPT FROM DISSERTATION ON THE BATTLE RIVER PROJECT</b> .....	<b>217</b>
<b>NEW WEST PARTNERSHIP AGREEMENT</b> .....	<b>217</b>
<b>ASBA SCHOOL LAW NEWSLETTER</b> .....	<b>217</b>
<b>TRANSPORTATION FEES</b> .....	<b>217</b>
<b>EARLY RETIREMENT INCENTIVE PROGRAM</b> .....	<b>217</b>
<b>LETTER ON CELL PHONE USAGE</b> .....	<b>218</b>
<b>2011 – 2012 SCHOOL CALENDAR</b> .....	<b>218</b>
<b>INTERNATIONAL TRAVEL REQUEST FOR CCHS</b> .....	<b>218</b>
<b>TECH CONFERENCE</b> .....	<b>218</b>
<b>BOARD COMMITTEE REPORTS</b> .....	<b>219</b>
EXECUTIVE COMMITTEE .....	219
CONSULTATIVE PROCESS COMMITTEE.....	219
STUDENT AFFAIRS COMMITTEE .....	219
<b>BOARD REPRESENTATION ON OUTSIDE COMMITTEES REPORTS</b> .....	<b>219</b>
CANADIAN PARENTS FOR FRENCH.....	219
CAMROSE FAMILY LITERACY MANAGEMENT COMMITTEE.....	219
ASBA GOVERNANCE TASK FORCE.....	220
DRUG TASK FORCE .....	220
<b>ASBA MEETING WITH MLAS</b> .....	<b>220</b>
<b>ASBA PROTOCOL TO ADDRESS BOARDS OPERATING SCHOOLS OUTSIDE OF THEIR GEOGRAPHIC BOUNDARIES</b> .....	<b>220</b>