

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON OCTOBER 28<sup>TH</sup>, 2010, COMMENCING AT 1:19 P.M.**

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**PRESENT**

CHERYL SMITH  
DOUG BOWIE  
JIM FIELDING  
SHELLEY GRUNDBERG  
REBECCA HEIBERG  
NOREEN METZ  
PETER MILLER  
KENDALL SEVERSON

**ABSENT**

**ALSO PRESENT**

DR LARRY PAYNE, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
BILL SCHULTE, Assistant Superintendent - Business  
DIANE HUTCHINSON, Communications Coordinator  
SHIRLEY FAIRALL, Recording Secretary

**C. SMITH IN THE CHAIR**

**CALL TO ORDER**

Chair Smith called the meeting to order at 1:19 p.m.

**APPROVAL OF AGENDA**

#170\10 K SEVERSON - That the agenda be approved as presented.

CARRIED

**SPEAK OUT**

Chair Smith brought to the Trustees' attention a summary of the Speak Out – Alberta Student Engagement Initiative for 2009 – 2010 received from Honorable David Hancock, Minister of Education.

**ALBERTA SCHOOL COUNCILS' ASSOCIATION**

Trustees will provide input to the Alberta School Councils' Association discussion paper on parental engagement in education and a potential future role for school councils at the November 10<sup>th</sup>, 2010 meeting.

**ZONE 4 CONSULTATION AND INFORMATION REGIONAL SESSIONS**

The ASBA Zone 4 Alberta Consultation and Information Regional Session will be held on November 30<sup>th</sup>, 2010 in Red Deer.

**WILDROSE PUBLIC SCHOOL INVITATION**

Trustees received an invitation from the Wildrose Public School Division to attend the official opening of the H. W. Pickup Junior High School on Friday, October 29<sup>th</sup>, 2010 in Drayton Valley, Alberta.

**ASBA SERVICES REPORT**

Chair Smith brought to the attention of the Trustees a report received on the services provided to Alberta School Boards by ASBA and the estimated cost savings for Battle River School Division.

**ENCOUNTERS WITH CANADA**

Ms Val Brown, student, New Norway School, and Ms Alexandra Lauber, student, Tofield School each forwarded a thank you to the Board of Trustees for contributions to students' participation in the Encounters With Canada program.

**KILOMETRE RATE**

#171\10 K SEVERSON - That the kilometer rate be as per the Canada Revenue Agency Automobile Allowance Rate which is set annually, therefore effective September 1<sup>st</sup>, 2010, the rates will be \$0.52 \ kilometer for the first 5,000 kilometres and \$0.46 \ kilometres thereafter.

CARRIED

**ADMINISTRATORS' MEETING**

Vice Chair Bowie will attend the Administrators' Meeting on November 9<sup>th</sup>, 2010 at the Edgeworth Centre.

**CONSULTATIVE REVIEW UPDATE**

The Consultative Process Committee met for the second time this Fall on October 7<sup>th</sup>, 2010 to continue building on this year's proposed theme based on the three 'E's: Engaged Thinker, Ethical Citizen and Entrepreneurial Spirit which form the vision of Alberta Education's Inspiring Education Vision.

**EDMONTON'S VOICE IN ALBERTA'S FUTURE**

Trustees' reviewed Minister of Education, David Hancock's blog posting: "Edmonton's Voice in Alberta's Future".

**SUPERINTENDENT'S WELCOME**

Dr Larry Payne, Superintendent of Schools, personally, and on behalf of Administration and staff in Division Office and schools, welcomed the new Board of Trustees.

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**MEETING RECESS**

The regular meeting recessed at 2:35 p.m. and reconvened at 2:46 p.m.

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**VISION, MISSION, AND BELIEFS**

Dr Larry Payne, Superintendent of Schools, gave a brief overview of the Battle River School Division's Vision, Mission, and Beliefs.

**PROFILE OF EXCELLENCE AND CODE OF COOPERATION**

Trustees reviewed the Profile of Trustee Excellence and Code of Cooperation.

**POLICY 7 – BOARD OPERATIONS**

Chair Smith provided Trustees with a copy of Policy 7 – Board Operations drawing their attention to Section 11, Schedule A, Schedule B, and Appendix A.

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Margaret Erion, Payroll Officer, joined the meeting at 3:09 p.m.

**ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN**

Chair Smith welcomed Marg and invited her presentation. Ms Erion reviewed the Alberta School Employee Benefit Plan with Trustees and responded to questions.

Ms Erion left the meeting at 3:24 p.m.

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Rhonda Grue, Computer Technician, joined the meeting at 3:24 p.m.

**TRUSTEE COMPUTER EQUIPMENT**

Chair Smith welcomed Ms Grue and invited her presentation. Rhonda reviewed Policy 7, Appendix A and a brief overview of the equipment which will be supplied to Trustees.

Ms Grue left the meeting at 3:34 p.m.

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**COMMUNICATIONS**

Chair Smith advised that until the Trustees have received their computers and email addresses, Board communication and agendas will be sent by hard copy.

Communications Protocol

A Communications Protocol will be developed by the Communications Committee.

Talk to the Trustees

Chair Smith explained the purpose of the 'Talk to the Trustees' website and advised how communication through this website is addressed.

**ALBERTA SCHOOL BOARDS ASSOCIATION**

Chair Smith provided an overview of the Alberta School Boards Association. All Trustees will attend the Annual Fall General Meeting scheduled on November 21<sup>st</sup> to 23<sup>rd</sup>, 2010 at the Westin Hotel in Edmonton.

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Trustee Miller left the meeting at 3:55 p.m.

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**TRUSTEE ORIENTATION**

The Battle River School Division Trustee Orientation will be held on November 17<sup>th</sup> and 18<sup>th</sup>, 2010 starting at 9:00 a.m.

**SUPERINTENDENT'S REPORT**

Dr Larry Payne, Superintendent of Schools, advised that regular updates will be provided to Trustees in a timely manner.

Dr Payne advised that Greg Friend, Manager of Human Resources, had successful meetings with Chinese delegates in China, on behalf of BRSD and the Government of Alberta, with regard to the China \ Alberta Memorandum of Agreement.

Dr Payne provided a brief overview of the Maplewood System and the requirement for this system's implementation by Alberta Education.

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**IN-CAMERA SESSION (4:13 p.m.)**

#172\10 R HEIBERG - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Superintendent of Schools, Payne, be excluded.

CARRIED

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**ADJOURNMENT**

All items of business being complete and there being no dissent, Chair Smith adjourned the meeting at 4:45 p.m.

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CHERYL SMITH, CHAIR

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WILLIAM SCHULTE, ASSISTANT SUPERINTENDENT, BUSINESS

**TABLE OF CONTENTS**

**CALL TO ORDER.....7**

**APPROVAL OF AGENDA .....7**

**SPEAK OUT .....7**

**ALBERTA SCHOOL COUNCILS’ ASSOCIATION.....8**

**ZONE 4 CONSULTATION AND INFORMATION REGIONAL SESSIONS.....8**

**WILDROSE PUBLIC SCHOOL INVITATION.....8**

**ASBA SERVICES REPORT .....8**

**ENCOUNTERS WITH CANADA .....8**

**KILOMETRE RATE.....8**

**ADMINISTRATORS’ MEETING.....8**

**CONSULTATIVE REVIEW UPDATE .....9**

**EDMONTON’S VOICE IN ALBERTA’S FUTURE .....9**

**SUPERINTENDENT’S WELCOME .....9**

**VISION, MISSION, AND BELIEFS .....9**

**PROFILE OF EXCELLENCE AND CODE OF COOPERATION.....9**

**POLICY 7 – BOARD OPERATIONS.....9**

**ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN.....10**

**TRUSTEE COMPUTER EQUIPMENT.....10**

**COMMUNICATIONS .....10**

    COMMUNICATIONS PROTOCOL.....10

    TALK TO THE TRUSTEES.....10

**ALBERTA SCHOOL BOARDS ASSOCIATION .....10**

**TRUSTEE ORIENTATION.....11**

**SUPERINTENDENT’S REPORT .....11**