

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON April 23, 2009, COMMENCING AT 9:33 A.M.**

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**PRESENT**

REBECCA HEIBERG  
PETER MILLER  
VICTOR PETRUK  
KENDALL SEVERSON  
CHERYL SMITH  
HAMEED SYED  
PATRICIA ZENIUK

**ABSENT**

KEN OFFORD  
RAY BOSH, Deputy Superintendent

**ALSO PRESENT**

DR LARRY PAYNE, Superintendent of Schools  
BILL SCHULTE, Assistant Superintendent (Business)  
DIANE HUTCHINSON, Communications Officer  
SHIRLEY FAIRALL, Recording Secretary

C. SMITH IN THE CHAIR

**CALL TO ORDER**

Chair Smith called the meeting to order at 9:33 a.m. and advised the Board that Trustee Offord would be absent from this meeting as he is attending the Public School Board Council Meeting in Slave Lake, Alberta.

**APPROVAL OF THE CONTINUATION AGENDA**

#32\09 K Severson – That the continuation agenda be approved as presented with the following changes:

6.2 Business Arising Out of the Minutes – “Healthy Lifestyles Policy Draft” be postponed until the May Board meeting; and

7.21 New Business – Letter from Village of Hay Lakes be moved to 10.11 Information – Letter from Village of Hay Lakes.

CARRIED

Imogene Walsh, Treasurer, joined the meeting at 9:33 a.m.

**IN-CAMERA SESSION ( 9:35 a.m.)**

#33\09 V Petruk - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent (Business) Schulte, Communications Officer Hutchinson, Treasurer Walsh and Recording Secretary Fairall be excluded.

CARRIED

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Ms Walsh left the meeting at 9:51 a.m.

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**MEETING RECESS**

The regular meeting recessed at 11:22 a.m. and reconvened at 11:33 a.m.

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**CORNERSTONE MERGER VOTE**

# 34\09 H Syed -That the Board of Trustees approve the request from the Cornerstone Christian Academy Society to operate the Cornerstone Christian Academy (CCA) as a school under the Battle River School Division No. 31 for the 2009 \ 2010 school year effective August 26, 2009; and further that the Board directs the Board Chair and Superintendent of Schools to sign the Master and Lease Agreements.

CARRIED

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**MEETING RECESS**

The regular meeting recessed at 12:03 p.m. and reconvened at 1:27 p.m.

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David Anderson, Executive Director of ASBA, Heather Welwood, President, and Jacquie Hansen, Vice President of the ASBA Board of Directors joined the meeting at 1:27 p.m.

**ASBA REPRESENTATIVES**

Chair Smith extended a warm welcome to Mr Anderson, Ms Welwood and Ms Hansen on behalf of the Board of Trustees.

Chair Smith presented a PowerPoint presentation outlining the Board's current activities, achievements and goals. An outline of the Trustee Profile of Excellence was presented as a standard of excellence modeled by the Board.

A discussion was held on the challenges faced by Battle River School Division with regard to providing transportation to mothers and their children attending the Learning Together Program, and the difficulties that exist within the regulations which impact our ability to offer such a program in the County of Flagstaff.

Dr Payne advised that the Division has built an extensive consultative review process. A lot of time has been put into a communication process to share and gather information from students, parents, teachers and administration. This information has been used to direct the Division's Three Year Plan.

On behalf of the Board, Chair Smith thanked Mr Anderson, Ms Welwood, and Ms Hansen for joining the meeting.

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Mr Anderson, Ms Welwood, and Ms Hansen left the meeting at 2:42 p.m.

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**MEETING RECESS**

The regular meeting recessed at 2:43 p.m. and reconvened at 2:50 p.m.

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Brenda Johnson, Director of Transportation joined the meeting at 2:44 p.m.

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**PETIOT CONTRACT**

#35 \09 P MILLER - That the Board of Trustees accept the request from Shirley Petiot that her contract with the Board for the provision of school bus service be terminated and, further, that the Board approve a transfer from reserves in the amount of \$58,845.00 in order to purchase a school bus from J & S Enterprises.

CARRIED

**TOWN OF HARDISTY ELIGIBILITY**

#36\09 P Zeniuk - That the Board of Trustees adhere to policy and deny the request from the Town of Hardisty that bus service be extended to acreage owners on the South East end of the town.

CARRIED

**ASBA HIGH SCHOOL COMPLETION TASK FORCE SURVEY**

The Board discussed and prepared its responses to the ASBA High School Completion Task Force Survey. High School Completion is identified as one of ASBA's advocacy priorities.

**ASBA SPRING GENERAL MEETING**

The ASBA Issues, Budget and Bylaws Bulletin was distributed to the Trustees to prepare for discussion of these issues at the ASBA Spring General Meeting on June 1 and 2, 2009 in Red Deer.

**PSBA SPRING GENERAL MEETING**

Chair Smith and Trustees Miller and Offord will attend the Public School Board Association Spring General Meeting on May 30 and 31, 2009 in Red Deer.

**TERMS OF REFERENCE – AUDIT COMMITTEE**

#37\09 P MILLER – That the Board of Trustees adopt the terms of reference for the Audit committee as amended, and further that these be attached to, and form a part of, these minutes.

CARRIED

**MODULAR CLASSROOM PROGRAM**

#38\09 V Petruk - That the Capital Planning Committee recommends to the Board the adoption of the following priorities for the Alberta Education Modular Classroom Program:

1. Allan Johnstone School
2. Sparling School
3. Loughheed School (four units)
4. École Sifton School (Special Education Classroom)
5. École Sifton School (French Immersion Classroom)

CARRIED

**CAPITAL PLAN SUBMISSION**

#39\09 V Petruk – That the Capital Planning Committee recommends to the Board the adoption of the following priorities for the 2009 Capital Plan:

1. Bawlf School Modernization
2. Bashaw School Modernization
3. Hay Lakes School Modernization
4. Sparling School Modernization
5. Modular CTS Unit (New Construction)

and, further, that the Board directs administration to submit an application for lease funding for the Cornerstone Christian Academy lease.

CARRIED

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Max Lindstrand, Coordinator of International Student Services, joined the meeting at 3:12 p.m.

**INTERNATIONAL STUDENTS**

Chair Smith welcomed Mr Lindstrand and invited his presentation. Mr Lindstrand provided an update on the success of the International Students Program. With this program, the Battle River School Division has had 45 students from 11 countries in 11 different Battle River schools.

Mr Lindstrand left the meeting at 3:29 p.m.

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**EXCELLENCE IN TEACHING AWARD**

Chair Smith received a certificate for the Excellence In Teaching Nomination to be presented to Linda Coutts a teacher in Forestburg. Ms Coutts and Ms Casey Johnson, nominee for the Edwin Parr Award will be invited to a Board of Trustees meeting in May 2009.

**ADMINISTRATORS' MEETING UPDATE**

Dr Payne provided an update on the Administrators' Meeting held on April 14, 2009 which was also attended by Trustee Petruk.

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Blain Fowler, Chairman, Battle River Community Foundation, Mark Chytracek, Director of Student and Resident Services, Augustana Campus, Helen Samm, Director, Camrose Adult Learning Council, Rick Jarrett, Assistant Superintendent (Planning\System Improvement) and Joannie Zimmer, Division Principal – Early Literacy joined the meeting at 3:39 p.m.

**READING UNIVERSITY 2009 PROPOSAL**

Chair Smith welcomed the guests and invited introductions around the table. Ms Zimmer provided a summary of the background information which initiated the Reading University 2009 Proposal. This pilot project is aimed at grade two and three students who will attend a summer reading camp on the University of Alberta, Augustana Campus, in July 2009.

Mr Fowler, Mr Chytracek, Ms Samm, and Ms Zimmer left the meeting at 4:02 p.m.

#40\09

H Syed - That the Board of Trustees approves a commitment for up to \$26,500 in support of this Literacy program, funds to be taken from 2008 – 2009 accumulated surplus.

CARRIED

**SATISFACTION SURVEY RESULTS**

Mr Jarrett provided an update on the Satisfaction Survey Results indicating areas of improvement and areas of potential concern. A summary and individual school results will be provided to all schools.

Mr Jarrett left the meeting at 4:32 p.m.

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**LEADERS OF TOMORROW AWARD**

Trustee Severson will attend the Leaders of Tomorrow Award presentation at the Chester Ronning School assembly on April 30, 2009.

**ASBA TEXAS SCRAMBLE INVITATION**

Chair Smith brought the invitation to the ASBA 8<sup>th</sup> Annual Texas Scramble on May 31, 2009 to the Trustees' attention.

**IN-CAMERA SESSION ( 4:35 p.m.)**

#41\09 K Severson - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent (Business) Schulte, Communications Officer Hutchinson, Treasurer Walsh and Recording Secretary Fairall be excluded.

**CONTINUANCE OF MEETING BEYOND 5:00 P.M.**

#42\09 R Heiberg – That the regular meeting continue beyond 5:00 p.m.

CARRIED

**IN-CAMERA SESSION ( 5:05 p.m.)**

#43\09 P Zeniuk - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent (Business) Schulte, Communications Officer Hutchinson, Treasurer Walsh and Recording Secretary Fairall be excluded.

**ADJOURNMENT**

All items of business being complete and there being no dissent, Chair Smith adjourned the meeting at 5:29 p.m.

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CHERYL SMITH, CHAIR

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WILLIAM SCHULTE, ASSISTANT SUPERINTENDENT (BUSINESS)

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