

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON September 10<sup>th</sup>, 2009, COMMENCING AT 9:35 A.M.**

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**PRESENT**

REBECCA HEIBERG  
PETER MILLER  
KEN OFFORD  
VICTOR PETRUK  
KENDALL SEVERSON  
CHERYL SMITH  
HAMEED SYED  
PATRICIA ZENIUK

**ABSENT**

**ALSO PRESENT**

DR LARRY PAYNE, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
BILL SCHULTE, Assistant Superintendent (Business)  
DIANE HUTCHINSON, Communications Officer  
SHIRLEY FAIRALL, Recording Secretary

**C. SMITH IN THE CHAIR**

**CALL TO ORDER**

Chair Smith called the meeting to order at 9:35 a.m.

**APPROVAL OF THE AGENDA**

#117\09 K SEVERSON – That the agenda with the addition of the distributed add on agenda sheet be approved as presented.

CARRIED

**APPROVAL OF THE MINUTES**

#118\09 H SYED – That the minutes of the Organizational Meeting of the Board of Trustees held on August 31<sup>st</sup>, 2009 be approved as presented.

CARRIED

#119\09 V PETRUK – That the minutes of the Regular Meeting of the Board of Trustees held on August 31<sup>st</sup>, 2009 be approved as presented.

CARRIED

**TRUSTEE MATTERS**

Chair Smith advised the Trustees that the tentative meeting scheduled for September 14<sup>th</sup>, 2009 has been postponed.

#120\09 P ZENIUK – That the Board of Trustees approve the date change for the first Regular Board Meeting in October to be held October 6<sup>th</sup>, 2009 starting at 9:30 a.m.

CARRIED

**Board Retreat Dates**

The Board Retreat Dates have been changed to October 28<sup>th</sup> and 29<sup>th</sup>, 2009.

#121\09 P MILLER – That the Board of Trustees approve the date change for the first Regular Board Meeting in November to be held November 9<sup>th</sup>, 2009 starting at 1:00 p.m.

CARRIED

Chair Smith advised that paystubs will now be issued electronically as a 'pdf' document.

Trustee Offord will take the place of Trustee Miller on the Consultative Process Committee. The first meeting is scheduled for September 23<sup>rd</sup>, 2009 at 2:30 p.m.

**ADULT STUDENT FEES**

#122\09 H SYED – That the adult student fee for 2009 – 2010 be set at \$170.60 \ credit taken, and further that this fee not include the instructional materials fee or the transportation fee.

CARRIED

**RATIFICATION OF COLLECTIVE AGREEMENT OF THE BEAVER WARD BUS DRIVERS**

#123\09 P MILLER - That the Board ratifies the Collective Agreement of the Beaver Ward Bus Drivers as presented, and further that the monthly wash allowance be increased to \$15.00 per month and that meals for bus drivers be reimbursed at the rates established in Schedule B of Board Policy #7.

CARRIED

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Brenda Johnson, Director of Transportation, joined the meeting at 9:48 a.m.

**ELK ISLAND PUBLIC SCHOOLS CROSS BOUNDARY REQUEST**

#124\09 P ZENIUK – That, in accordance with the Reciprocal Agreement that exists between the Elk Island Public Schools and the Battle River School Division #31, the Board deny the request to allow a school bus to enter our jurisdiction to transport students to a school of choice program offered by Elk Island Public Schools.

CARRIED

Ms Johnson left the meeting at 9:57 a.m.

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**NON-UNION BUS DRIVER SALARY INCREASE**

#125\09 K SEVERSON – That, effective September 1, 2009, the Board provides a 4.8% salary increase to the Non-Union Bus Drivers, and further that the monthly wash allowance be increased to \$15.00 per month and that meals for bus drivers be reimbursed at the rates established in Schedule B of Policy #7.

CARRIED

**PROMOTING POSITIVE BEHAVIOUR**

#126\09 H SYED - That the Board contributes \$500 from the Board Innovation Fund to support a Dare to Care presentation at Charlie Killam School for the 2009 – 2010 school year.

CARRIED

**ADMINISTRATORS' MEETING DATES**

Dr Payne advised that Administrators' Meetings will be combined with the Principals' Institute in an effort to streamline meeting time. Information previously discussed at the Administrator Meetings can be accessed through other media.

**ASBA ZONE 4 MEETING**

The ASBA Zone 4 meeting will be held on September 28<sup>th</sup>, 2009 at the Ramada Inn in Camrose.

**AWARDS**

Diane Hutchinson, Communications Officer, will bring forward a recommendation for the Friends of Education Award to the September 24<sup>th</sup>, 2009 Board meeting.

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Rick Jarrett, Assistant Superintendent of Schools - Instruction, joined the meeting at 10:16 a.m.

**ASBA MEETING PRESENTATION**

The Trustees, Dr Payne and Mr Jarrett discussed the topic and proposed format for the showcase presentation at the ASBA Zone 4 Meeting on September 28<sup>th</sup>, 2009.

Mr Jarrett left the meeting at 10.26 a.m.

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**AMENDMENT TO BOARD YEAR PLAN**

#127\09 P ZENIUK - That the Board adopt the amended Board Year Plan as presented.

CARRIED

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**MEETING RECESS**

The regular meeting recessed at 10:27 a.m. and reconvened at 10:38 a.m.

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Maureen Parker, Director of Curriculum, joined the meeting at 10:38 a.m.

**LOCALLY DEVELOPED COURSES**

Religious Studies 15-25-35

#128\09 R HEIBERG - That, subject to approval by Alberta Education, Religious Studies 15, 25, and 35, as developed by the Koinonia Christian Education Society, be offered as a locally authorized course in Battle River School Division #31 until August 31<sup>st</sup>, 2012, subject to the conditions of use outlined by the Superintendent in his letter of June 18<sup>th</sup>, 2009.

CARRIED

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Ms Parker left the meeting at 10:40 a.m.

**LETTER TO MINISTER**

The Trustees reviewed and amended a draft letter to the Minister of Education replying to matters raised during a conference call on August 27<sup>th</sup>, 2009 with Board Chairs.

**SEPARATE SCHOOL DISTRICT 4 X 4**

Bill Schulte, Assistant Superintendent of Schools – Business, provided an update on the proposed Separate School District in the Lindbrook area.

**GLOBAL PARTNERS- INTERNATIONAL EDUCATION**

#129\09 K SEVERSON - That for the 2009 – 2010 school year, the Board reduces the international student fee from \$6,916 to \$4,000 for Global Partners with the understanding that a minimum of 10 international students will be placed in five different Battle River School Division #31 schools.

CARRIED

**IN-CAMERA SESSION ( 11:10 a.m.)**

#130\09 K SEVERSON - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Deputy Superintendent Bosh, Assistant Superintendent (Business) Schulte, Communications Officer Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

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Chair Smith & Dr Payne left the meeting at 11:49 a.m.

Vice Chair Zeniuk stepped in to chair the remainder of the meeting.

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**BOARD STANDING COMMITTEES**

Trustees assigned Chairs for the Board Standing Committees and each Committee will review their Terms of Reference prior to September 24<sup>th</sup>, 2009 Board meeting.

**MEETING RECESS**

The regular meeting recessed at 11:57 a.m.

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