

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
BATTLE RIVER REGIONAL DIVISION #31, HELD ON AUGUST 28, 2008,
COMMENCING AT 11.34 A.M.**

PRESENT

REBECCA HEIBERG
PETER MILLER
VICTOR PETRUK
KENDALL SEVERSON
CHERYL SMITH
HAMEED SYED
PATRICIA ZENIUK

ABSENT

KEN OFFORD

ALSO PRESENT

LARRY PAYNE, Superintendent of Schools
RAY BOSH, Deputy Superintendent (joined the meeting at 1:17 p.m.)
BILL SCHULTE, Assistant Superintendent (Business)
DIANE HUTCHINSON, Communications Officer
SYLVIA LAUBER, Recording Secretary

C. SMITH IN THE CHAIR

CALL TO ORDER

Chair Smith called the meeting to order at 11:34 a.m.

KUDOS

At 11:37 a.m., Chair Smith welcomed Rick Jarrett, Assistant Superintendent; Maureen Parker, Director of Curriculum; Joannie Zimmer and Todd Sieben, Division Principals; Michele Tibbo, Instructional Secretary; and Loretta Foshaug, Instructional Media Centre Assistant, to the meeting.

Ms Smith thanked each one of the above, as well as Vic Petruk, Trustee, and Diane Hutchinson, Communications Office, for the tremendous amount of work that went into planning, organizing, and implementing the Learning Institute on August 26, 2008. It was noted that the organization of this event was excellent.

Trustees provided their perceptions and thoughts about the events of the day.

The group left the meeting at 12:01 p.m.

MEETING RECESS

The regular meeting recessed at 12:01 p.m. and reconvened at 1:17 p.m.

APPROVAL OF THE AGENDA

#141/08 K. SEVERSON – That the agenda be approved with the addition of the following items:

5.6 Sports Teams

10.11 World Vision Youth Ambassador

CARRIED

APPROVAL OF THE MINUTES

#142/08 H. SYED – That the minutes of the June 5 and 16, 2008 regular meeting of the Board be approved as presented.

CARRIED

IN-CAMERA SESSION (1:20 p.m.)

#143/08 K. SEVERSON – That the regular meeting recess to permit the Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Payne, Deputy Superintendent Bosh, Assistant Superintendent (Business) Schulte, Communications Officer Hutchinson, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 1:26 p.m. and the regular meeting reconvened at 1:26 p.m.

Brenda Johnson, Director of Transportation, joined the meeting at 1:26 p.m.

TRANSPORTATION ITEMS

Kilometer Rate for School field Trips

#144/08 H. SYED – That the rate to be charged to schools for use of buses for field trips be established at \$.93/kilometer for the 2008-09 school year.

CARRIED

#145/08 K. SEVERSON – That the rate to be charged to charter groups for the use of school buses be established at \$.93/kilometer for the 2008-09 school year.

CARRIED

Declaring a conflict of interest, Trustee Miller left the meeting for the discussion on the purchase of property in Forestburg.

Purchase of Property in Forestburg

- #146/08 P. ZENIUK – That the Board authorizes administration to put forward an offer to purchase property from the Town of Forestburg for the purpose of school bus storage, and authorizes the transfer of funds from reserves to pay for this purchase.
- CARRIED

Amendment to Boundary – Alliance Area

- #147/08 R. HEIBERG – That the Board amends attendance area boundaries by extending the boundaries of Central High Sedgewick Public School from the center of section 35-39-12-W4M east to the center of section 36-39-12-W4M and south to the center of Section 2-39-12-W4M.
- CARRIED

Ms Johnson left the meeting at 1:39 p.m.

IN-CAMERA SESSION (1:40 p.m.)

- #148/08 P. MILLER – That the regular meeting recess to permit the Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Payne, Deputy Superintendent Bosh, Assistant Superintendent (Business) Schulte, Communications Officer Hutchinson, and Recording Secretary Lauber be excluded.
- CARRIED

The in-camera session recessed at 2:55 p.m. and the regular meeting reconvened at 2:55 p.m.

TRUSTEE BENEFIT PACKAGE

- #149/08 P. ZENIUK – That, due to the ineligibility of Trustee 2285-10 for benefits through the Alberta School Employee Benefit Plan (ASEBP), an amount of \$3,892.20 be paid to the Trustee on a one-time basis only, and further that this issue be referred to the Policy Development/Review Committee for recommendation.
- CARRIED

HEALTH SPENDING ACCOUNTS - TRUSTEES

It was noted that Trustees do not qualify for a Health Spending Account as they are not considered employees.

RATIFICATION OF CUPE COLLECTIVE AGREEMENT

#150/08 P. MILLER – That the Board adopts the Memorandum of Agreement for the CUPE Caretakers signed on behalf of the Board by the Negotiating/Liaison Committee on June 17, 2008.

CARRIED

SALARY INCREASE FOR CHAMP WORKERS

#151/08 R. HEIBERG – That, effective September 1, 2008, the Board provides a 4.53% increase to the grids of the CHAMP (Children’s Health and Mentorship Program) workers, plus an annual health spending account of \$350.00/person.

CARRIED

BASHAW COMMUNITY CENTRE REVITALIZATION PROJECT

#152/08 P. MILLER – That, in accordance with past practice, the Board respectfully declines the offer to contribute to the revitalization of the Bashaw Community Centre.

CARRIED

LETTERS FROM THE VILLAGE OF EDBERG

The Village of Edberg sent letters to the Board with respect to the use of the Edberg Bus Barn and the ownership of the Edberg School.

Mr. Schulte has contacted the Mayor of Edberg to indicate that future discussions will take place with respect to the use or disposition of the school at Edberg and that these discussions will, at some point, involve the village council.

SCHOOL MEMBERSHIP IN ALBERTA HOME AND SCHOOL COUNCIL’S ASSOCIATION (AHSCA)

Dr. Payne reviewed a letter he received from the Alberta Home and School Council’s Association inviting Battle River School Division #31 to purchase a district membership with AHSCA for all its school councils for a two-year period.

This will be discussed further at the Board meeting on September 11, 2008.

REVIEW OF LEADERSHIP TEAM PLANNING SESSION

Dr. Payne provided a review of the planning session by the Division Office Leadership Team held on August 11 and 12, 2008.

ASBA SURVEY

A telephone survey will be conducted in September by ASBA with respect to the services it provides to school boards.

BOARD SELF-EVALUATION

A pre-assignment package was distributed to Trustees in preparation for the Board self-evaluation on September 18, 2008.

YEARLY REPORT TO THE COMMUNITY

Communications Officer Hutchinson noted that the yearly report to the community will be an out-ert to the Camrose Booster next week and the following week, which will include the entire school division.

Chair Smith thanked Ms Hutchinson for the work she did in preparing this report.

ATTENDANCE AT PSBAA UNIVERSITY AND GENERAL MEETING

Trustees were asked to inform the Executive Secretary-Operations if they are planning to attend the PSBAA University and General Meeting in October.

Trustees Smith, Miller and Heiberg noted their intention to attend.

CAMROSE COMPOSITE HIGH SCHOOL (CCHS) MODERNIZATION PROJECT

#153/08 H. SYED – That the Board authorizes administration to seek approval from Alberta Education to proceed to tender with the CCHS modernization project.

CARRIED

COMMITTEE REPORTS

The members of the various Board committees were directed to choose a chair and to review their terms of reference.

Report form the Administrators' Meeting

Vice-Chair Zeniuk reported on her attendance at the Administrators' meeting held on August 21, 2008.

INFORMATION ITEMS

Trustee Attendance at Administrators' Meetings

The list of which Trustee is scheduled to attend the Administrators' Meetings throughout the school year was distributed.

Approval of Expenditures Schedule

A list of Trustees who will review the expenditures this school year was distributed.

ADJOURNMENT

All items of business being complete and there being no dissent, Chair Smith declared the meeting adjourned at 4:35 p.m.

CHERYL SMITH

WILLIAM SCHULTE, ASSISTANT SUPERINTENDENT (BUSINESS)

TABLE OF CONTENTS

CALL TO ORDER.....	88
KUDOS.....	88
APPROVAL OF THE AGENDA.....	89
APPROVAL OF THE MINUTES	89
TRANSPORTATION ITEMS.....	89
KILOMETER RATE FOR SCHOOL FIELD TRIPS	89
PURCHASE OF PROPERTY IN FORESTBURG	90
AMENDMENT TO BOUNDARY – ALLIANCE AREA	90
TRUSTEE BENEFIT PACKAGE	90
HEALTH SPENDING ACCOUNTS - TRUSTEES	90
RATIFICATION OF CUPE COLLECTIVE AGREEMENT	91
SALARY INCREASE FOR CHAMP WORKERS.....	91
BASHAW COMMUNITY CENTRE REVITALIZATION PROJECT.....	91
LETTERS FROM THE VILLAGE OF EDBERG	91
SCHOOL MEMBERSHIP IN ALBERTA HOME AND SCHOOL COUNCIL’S ASSOCIATION (AHSCA)	91
REVIEW OF LEADERSHIP TEAM PLANNING SESSION	91
ASBA SURVEY	91
BOARD SELF-EVALUATION	92
YEARLY REPORT TO THE COMMUNITY	92
ATTENDANCE AT PSBAA UNIVERSITY AND GENERAL MEETING	92
COMMITTEE REPORTS	92
REPORT FORM THE ADMINISTRATORS’ MEETING	92
INFORMATION ITEMS	92
TRUSTEE ATTENDANCE AT ADMINISTRATORS’ MEETINGS	92
APPROVAL OF EXPENDITURES SCHEDULE.....	92