

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON JUNE 5, 2008, COMMENCING AT 9:37 A.M.

PRESENT

REBECCA HEIBERG
PETER MILLER
KEN OFFORD (joined the meeting at 9:45 a.m.)
VICTOR PETRUK
KENDALL SEVERSON
CHERYL SMITH
HAMEED SYED
PATRICIA ZENIUK

ABSENT

ALSO PRESENT

LARRY PAYNE, Superintendent of Schools
RAY BOSH, Deputy Superintendent (left the meeting at 4:30 p.m.)
BILL SCHULTE, Assistant Superintendent (Business)
DIANE HUTCHINSON, Communications Officer
SYLVIA LAUBER, Recording Secretary

C. SMITH IN THE CHAIR

CALL TO ORDER

Chair Smith called the meeting to order at 9:37 a.m.

APPROVAL OF THE AGENDA

#84/08 H. SYED – That the agenda be approved with the following additions:

- 7.16 ATA Retirement Banquet Invitation
- 7.17 Edberg School Celebration
- 7.18 Tofield School Travel Club Request

- 10.3 Thank you Card – Encounters with Canada
- 10.4 Letter of Congratulations to Imogene Walsh, Certified School Business Official
- 10.5 Letters of Thanks – Alberta Schools' Athletic Association
- 10.6 School Act, Sections 64, 72(3), and 75(2)

CARRIED

APPROVAL OF THE MINUTES

#85/08 P. ZENIUK – That the minutes of the regular meeting held on May 8 and 22, 2008 be approved as presented.

CARRIED

IN-CAMERA SESSION (9:40 a.m.)

#86/08 P. ZENIUK – That the regular meeting recess to permit the Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Payne, Deputy Superintendent Bosh, Assistant Superintendent (Business) Schulte, Communications Officer Hutchinson, and Recording Secretary Lauber be excluded.

CARRIED

Trustee Offord joined the meeting at 9:45 a.m.

Imogene Walsh, Treasurer, joined the meeting at 10:03 a.m. and left the meeting at 12:00.

The in-camera session recessed at 1:31 p.m. and the regular meeting reconvened at 1:31 p.m.

SATISFACTION SURVEYS

At 1:31 p.m., Chair Smith welcomed Rick Jarrett, Assistant Superintendent (Planning and System Improvement) to the meeting and invited his presentation.

Mr. Jarrett provided Trustees with the results of the 2007-08 satisfaction surveys.

THREE-YEAR PLAN

Mr. Jarrett provided and reviewed the draft of the Three-Year Education Plan 2008-09 – 2010-2011, which will be placed on the Battle River School Division #31 web page and submitted to Alberta Education.

Mr. Jarrett left the meeting at 2:35 p.m.

MEETING/RETREAT DATES FOR 2008-09

Trustees were informed of the following dates for events during the 2008-09 school year.

- August 21 – Administrators’ Meeting at the Mirror Lake Center at 9:00 a.m.
- August 26 – District Learning Institute in Viking
- August 28 – Organizational/Regular Meeting of the Board
- September 18 – Superintendent/Board Evaluations

September 22-26 – Leadership Academy
October 9 and 30 – Board Meeting
October 16, 17, 18 – PSBAA General Meeting
October 23, 24 – Board Planning Session at Pigeon Lake
November 4, 5 – Consultative Process Meetings at Daysland
November 16, 17, 18 – ASBA Fall General Meeting in Edmonton
November 24-48 – Leadership Academy
December 6 – Long-Service/Retirement Banquet at the CRE
February 19, 20 – Board/Administrators' Workshop at Red Deer Lodge

MEETING RECESS

The regular meeting recessed at 2:47 p.m. and reconvened at 3:02 p.m.

TECHNOLOGY PLAN

Ray Bosh, Deputy Superintendent, presented and reviewed a draft copy of the 2008-2011 Technology Plan for Battle River School Division #31.

#87/08 V. PETRUK – That the Board approves the Technology Plan 2008-2011 as presented, and further that the Technology Plan be embedded within the Battle River School Division #31 Three-Year Education Plan.

CARRIED

ATA RETIREMENT BANQUET INVITATION

Chair Smith noted that the ATA Retirement Banquet will be held on June 12, 2008. Trustees Petruk and Heiberg will attend.

Ms Walsh joined the meeting at 3:30 p.m.

BUDGET 2008-09

Ms Walsh reviewed items from the instruction budget that need Board input and consideration in order for her to complete the budget for 2008-09.

IN-CAMERA SESSION (3:35 p.m.)

#88/08 K. OFFORD – That the regular meeting recess to permit Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Payne, Deputy Superintendent Bosh, Assistant Superintendent (Business) Schulte, Communications Officer Hutchinson, Treasurer Walsh, and Recording Secretary Lauber be excluded.

CARRIED

Ms Walsh left the meeting at 3:54 p.m.

The in-camera session recessed at 4:19 p.m. and the regular meeting reconvened at 4:19 p.m.

BOARD MEETING IN AUGUST 2008

- #89/08 K. OFFORD – That the next Board meeting date be August 28, 2008.
CARRIED

FOREIGN/INTERNATIONAL STUDENT FEES

- #90/08 P. MILLER – That for the 2008-09 school year, the foreign student fee be set at \$7,300 and the International student fee be set at \$7,700, and further that this fee not include the instructional materials fee or the transportation fee, if needed.

CARRIED

- #91/08 P. ZENIUK – That for the 2009-10 school year the fee for foreign and international students be set at \$8,200 and further that this fee not include the instructional materials fee or the transportation fee, if needed.

CARRIED

ADULT STUDENT FEES

- #92/08 H. SYED – That the adult student fee for 2008-09 be set at \$162.77/credit taken, and further that this fee not include the instructional materials fee or the transportation fee.

CARRIED

INTERNATIONAL STUDENT TOUR – CCHS

- #93/08 H. SYED – That the Board approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to Central Europe by the Camrose Composite High School students during spring break 2009.

CARRIED

INTERNATIONAL TRAVEL STUDY TRIP – FRENCH IMMERSION EXPERIENCE

- #94/08 K. SEVERSON – That the Board approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to France by the Camrose Composite High School French Program students during spring break 2009.

CARRIED

INTERNATIONAL TRAVEL STUDY TRIP – TOFIELD SCHOOL TRAVEL CLUB

- #95/08 R. HEIBERG – That the Board approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to Japan by the Tofield School Travel Club students during spring break 2009.

CARRIED

ADDITION TO THE AGENDA

#96/08 P. ZENIUK – That the following item be added to the agenda:

7.19 International Travel Study Trip – Bawlf School

CARRIED

INTERNATIONAL TRAVEL STUDY TRIP – BAWLF SCHOOL

#97/08 P. ZENIUK – That the Board approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to Europe (notably Germany, Austria and Switzerland) by the Bawlf School students during spring break 2009.

CARRIED

RATIFICATION OF BEAVER BUS DRIVERS COLLECTIVE AGREEMENT

#98/08 P. MILLER – That the Board ratifies the Collective Agreement of the Beaver Bus Drivers as presented.

CARRIED

ALLIANCE SCHOOL CEREMONIES

Chair Smith noted that she spoke to the principal at the Alliance School and was informed that June 19, 2008 is the date for the awards night and the end of the year ceremony.

Mr. Jarrett, Ms Hutchinson, Ms Smith, and Trustee Offord will attend.

EDBERG SCHOOL CELEBRATION

The Edberg School will hold a celebration on June 6, 2008. Ms Smith, Trustee Severson, Dr. Payne and Ms Hutchinson will attend.

MEETING WITH CITY OF CAMROSE COUNCIL

The Board has a dinner meeting with the City of Camrose Council on Monday, June 16, 2008. The following are some of the topics which may be included on the agenda for that meeting: modernization of CCHS, French Immersion program, changing demographics, City growth, and the Performing Arts Center.

REPORTS FROM STAFF LIAISON MEETINGS

Trustees reviewed reports from the staff liaison meetings held during the last week of May.

Trustee Miller reviewed meetings held with the bus drivers, contractors, and caretakers.

Trustees received the above-noted reports as information.

CONTINUANCE OF MEETING BEYOND 5:00 P.M.

#99/08 K. OFFORD – That the regular meeting continue beyond 5:00 p.m.
CARRIED

Trustee Heiberg reported on the liaison meetings with the Divisional office and ISC Staff, the mechanics, the maintenance workers, as well as the educational assistants, librarians, and school secretaries.

Trustees received Ms Heiberg's report as information.

CAPITAL PLANNING COMMITTEE REPORT

Capital Plan

#100/08 V. PETRUK – That the Board adopts the following priorities for its Capital Plan, which is to be submitted to Alberta Education:

- 1. Bawlf School Modernization
- 2. Bashaw School Modernization
- 3. Hay Lakes School Modernization
- 4. Sparling School Modernization
- 5. Alliance School Partial Demolition

CARRIED

Playground Funding

#101/08 #V. PETRUK – That the Board approves the following playground allocations:

- | | | |
|----|------------------------|------------|
| 1. | Tofield School | \$4,900.00 |
| 2. | CHSPS | \$3,600.00 |
| 3. | Allan Johnstone School | \$5,000.00 |

for a total of \$13,500.00, and further that any funds remaining in the playground fund be carried forward to the next year.

CARRIED

Modular Unit from Alberta Education

#102/08 V. PETRUK – That the Board directs administration to contact Alberta Education to seek approval to have the modular unit we have been granted to be located at the Killam School.

CARRIED

CONSULTATIVE PROCESS REPORT

Trustees received as information a report on the consultative process meetings held this school year.

MEETING RECESS

At 5:40 p.m. the regular meeting recessed until 1:00 p.m. on June 16, 2008.

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