

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON NOVEMBER 13, 2008, COMMENCING AT 9:04 A.M.**

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**PRESENT**

REBECCA HEIBERG  
KEN OFFORD (joined the meeting at 9:26 a.m.)  
VICTOR PETRUK  
KENDALL SEVERSON  
CHERYL SMITH  
HAMEED SYED  
PATRICIA ZENIUK

**ABSENT**

PETER MILLER, Trustee  
BILL SCHULTE, Assistant Superintendent (Business)

**ALSO PRESENT**

LARRY PAYNE, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
DIANE HUTCHINSON, Communications Officer  
SYLVIA LAUBER, Retiring Recording Secretary  
SHIRLEY FAIRALL, Recording Secretary

**C. SMITH IN THE CHAIR**

**CALL TO ORDER**

Chair Smith called the meeting to order at 9:04 a.m.

**APPROVAL OF THE AGENDA**

# 188/08 K. Severson – That the agenda be approved with the addition of the distributed add on agenda sheet.

CARRIED

**APPROVAL OF THE MINUTES**

#189/08 H. Syed - That the minutes from the regular meeting held on October 9 & 30, 2008 be approved as presented.

CARRIED

**COMMITTEE UPDATE**

ASBA Directives Reports

The Board discussed the proposed policies and directives for action positions forming part of the ASBA Policies Bulletin 2008 to be discussed at the Fall General Meeting on November 17, 2008.

ASBA Transportation Task Force

Trustee Offord reviewed the ASBA Transportation Task Force material which was presented at the ASBA Zone 4 Fall Meeting on October 27, 2008. The Task Force is compiling feedback to contribute to the development of a strategic plan to support the advocacy efforts of ASBA and school boards.

**MEETING RECESS**

The regular meeting recessed at 9:54 a.m. and reconvened at 10:02 a.m.

**INFORMATION ITEM**

Condolences

Chair Smith relayed condolences on behalf of the Board to the families of Jerry Petiot, Custodian at Daysland School who passed away on November 7, 2008 and to Jan Jacobsen of Bawlf whose husband passed away on October 30, 2008.

**APPOINTMENT**

Brenda Johnson, Director of Transportation, joined the meeting at 10:04 a.m.

Transportation Appeal

At 10:04 a.m. Chair Smith welcomed Susan Davis & Dane Davis (Susan's 4 year old son) to the meeting and invited her presentation. Ms Davis requested permission for her preschool son to ride the school bus home from his playschool day at Daysland School.

Ms Davis left the meeting at 10:11 a.m.

Ms Johnson advised she has contacted legal services of ASBA for clarification on general interpretation of Regulation #437-86 attached to the Traffic Safety Act. Ms Johnson will provide the clarification to the Board prior to a decision being made.

Ms Johnson left the meeting at 10:13 a.m.

**COMMITTEE UPDATE**

Sour Gas Wells

Chair Smith advised that Bill Schulte will be providing additional information on sour gas wells within the Battle River Regional School Division No. 31 for next Board meeting. The Board agreed to support Parkland in their concern about potential development that may cause a risk of exposure to fatal concentrations of H<sub>2</sub>S and will accordingly submit letters to the Premier, Ministers, and local MLAs.

**IN-CAMERA SESSION (10:20 a.m.)**

#190/08 R. HEIBERG - That the regular meeting recess to permit the Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Payne, Deputy Superintendent Bosh, Retiring Secretary Lauber and Recording Secretary Fairall, be excluded.

CARRIED

The in-camera session recessed at 10:20 a.m. and the regular meeting reconvened at 10:43 a.m.

**PERSONNEL REQUEST**

#191/08 H. Syed – That, under Section 13.12 of the Collective Agreement, the Board of Trustees approves a leave of absence for employee #3508-05 on November 12, 13 and 14, 2008 with pay and with benefits.

CARRIED

**INTERNATIONAL TRAVEL TRIP, FORESTBURG SCHOOL**

#192/08 K. Offord – That the Board approves, in principle and subject to Administrative Procedure #261 'Travel Study', the international travel trip to Italy, Greece and Spain by the Forestburg School Travel Club students during spring break 2010.

CARRIED

**ADMINISTRATORS' MEETING**

Trustee Zeniuk reported on her attendance at the Administrators' Meeting of November 12, 2008.

**CAPITAL PLANNING COMMITTEE**

Trustee Petruk reported on the October 31, 2008 meeting with the mayor and a town councilor from Edberg. The meeting focused on possible utilizations of the school building. Further consultation is required and additional information gathered before the next steps can be determined.

**MEETING WITH VERLYN OLSON, MLA**

Chair Smith reported on a meeting with Verlyn Olson, MLA held on October 31, 2008 and attended as well by Trustee Syed and Dr. Payne. Mr. Olson asked that a letter be sent to him detailing areas of concern that he might bring forward to various ministries on behalf of the Battle River Regional School Division No. 31. A letter has been forwarded and a copy will be provided to the Trustees as an information item. Trustee Syed would like to see a follow-up meeting with Mr. Olson to discuss outcomes of addressed items.

**ATA INDUCTION OF NEW TEACHERS**

Trustee Heiberg reported on the ATA Induction of new teachers. Dr. Larry Payne, Superintendent of Schools, and Cheryl Smith, Board of Trustees Chair were both invited to speak on behalf of the Battle River Regional School Division No. 31 at the induction.

**CONSULTATIVE PROCESS DEBRIEFING**

The Board reported on their participation at Consultative Process meetings held on November 4 and 5, 2008 and shared their perceptions of the meetings.

**PANDEMIC PLANNING GUIDE**

At 11:36 a.m., Chair Smith invited Jason Van Hyfte, Safety Coordinator to the meeting to report on Pandemic Risk information. The Board has asked Mr. Van Hyfte to collect feedback and provide a summary on the approaches taken with regard to this potential situation by the City of Camrose, County of Camrose and East Central Health.

**MEETING RECESS**

The regular meeting recessed at 12:00 p.m. until 9:30 a.m. on November 27, 2008.

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CHERYL SMITH, CHAIR

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WILLIAM SCHULTE, ASSISTANT SUPERINTENDENT (BUSINESS)

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