

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON APRIL 12, 2007, COMMENCING AT 9:33 A.M.**

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**PRESENT**

REBECCA HEIBERG  
BRENDA HERDER  
GERRY OBERG  
KEN OFFORD  
VICTOR PETRUK  
CHERYL SMITH  
HAMEED SYED  
PATRICIA ZENIUK

**ABSENT**

**ALSO PRESENT**

WARREN PHILLIPS, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
BILL SCHULTE, Secretary-Treasurer  
DIANE HUTCHINSON, Communications Officer  
SYLVIA LAUBER, Recording Secretary

**B. HERDER IN THE CHAIR**

**CALL TO ORDER**

Chairman Herder called the meeting to order at 9:33 a.m.

**APPROVAL OF THE AGENDA**

#44/07 C. SMITH – That the agenda be approved with the addition of the following items:

- 8.12 Letter from Alberta Education re CTS Prerequisite Appeals
- 8.13 Round Hill/Kingman Potable Water Supply
- 8.14 Update on Tofield School International Trip

CARRIED

**APPROVAL OF THE MINUTES**

#45/07 K. OFFORD – That the minutes of the regular meeting held on March 8, 2007 be approved with the following amendment:

Page 27, paragraph one, "...have a four-day school week, effective September **2007**..."

CARRIED

#47/07 H. SYED – That the minutes of the special meeting held on March 30, 2007 be approved with the following correction:

Page 37, motion #43/07, remove the words “be paid days for the Trustees.”

CARRIED

**IN-CAMERA SESSION (9:37 a.m.)**

#47/07 C. SMITH – That the regular meeting recess to permit Trustees to meet in-camera and that all persons except Trustees and Superintendent of Schools Phillips be excluded.

CARRIED

The in-camera session recessed at 11:50 a.m. and the regular meeting reconvened at 11:50 a.m.

**MEETING RECESS**

The regular meeting recessed at 11:50 a.m. and reconvened at 1:10 p.m.

**IN-CAMERA SESSION (1:10 p.m.)**

#48/07 R. HEIBERG – That the regular meeting recess to permit the Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

Don Gillies, Assistant Superintendent, joined the meeting at 1:23 p.m. and left at 1:36 p.m.

The in-camera session recessed at 1:36 p.m.

**UPDATE ON EDUCARE PROPOSAL AT JACK STUART SCHOOL**

At 1:36 p.m., Chairman Herder welcomed Greg Friend, Principal at Jack Stuart School; Wendy Gregg, Director of Camrose and District Support Services (CDSS); Kim McNalley, OSCAR Program Director; and Clarence Hastings, Camrose Employabilities Task Force member, to the meeting and invited their presentation.

The administration at Jack Stuart School is considering supplementing the half-day ECS program with a one-half day day-care setting. The delegation members requested Board approval for a pilot project between Battle River School Division #31 and CDSS to offer an Educare program at Jack Stuart School for the 2007-08 school year.

Dr. Phillips noted his support for the proposal and recommended Board approval in principle.

The delegation left the meeting at 2:06 p.m.

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Imogene Walsh, Finance Manager, joined the meeting at 2:08 p.m.

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**EDBERG SCHOOL**

#49/07 H. SYED – That, since the September 30, 2006, enrolment at the Edberg School is below the Critical Minimum Enrolment (grades one through eight inclusive), the following program closure occur at the Edberg School as of June 30, 2007:

<u>School Name</u>	<u>Level(s)/Grades to be Closed</u>
Edberg School	Grades One (1) through Eight (8) inclusive.”

DEFEATED

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Ms Walsh left the meeting at 2:31 p.m.

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**MEETING RECESS**

The regular meeting recessed at 2:31 p.m. and reconvened at 2:38 p.m.

**EDUCARE PROGRAM AT JACK STUART SCHOOL**

#50/07 V. PETRUK – That the Board approves, in principle, a pilot project between Battle River School Division #31 and Camrose and District Support Services to offer an Educare program at Jack Stuart School for the 2007-08 school year; that the Secretary-Treasurer works with the planning committee with respect to the details of this proposal, and further that the details be brought back to the Board for approval.

CARRIED

**ATTENDANCE AT THE ALBERTA HOME AND SCHOOL COUNCILS ASSOCIATION (AHSCA) CONFERENCE AND ANNUAL GENERAL MEETING**

#51/07 G. OBERG – That the Board supports the attendance of two school council representatives at the AHSCA convention on April 27-29, 2007 in Edmonton, with the expectation that these persons will present a report to the Board.

CARRIED

**PAYMENT OF LOCAL IMPROVEMENTS AT CAMROSE COMPOSITE HIGH SCHOOL**

#52/07 K. OFFORD – That the Board approves the full payment of \$11,219.52 for the local improvement project at 6205-48 Avenue (Camrose Composite High School).  
CARRIED

**REQUEST FOR FUNDING – DARE TO CARE, CW SEARS SCHOOL**

#53/07 R. HEIBERG – That the Board provides \$1600 from the Board Innovations Fund to the CW Sears School to enable the Dare to Care program to be presented at the School.  
CARRIED

**HOCKEY ACADEMY – CHARLIE KILLAM SCHOOL**

Dr. Phillips reviewed a written report submitted by Miles Walsh, Vice-Principal at the Charlie Killam School, with respect to the Battle River Hockey Academy during the 2006-07 school year.

#54/07 C. SMITH – That the Board approves the continuation of the Battle River Hockey Academy with the following provisions: that the program be allowed to extend to high school students if there is sufficient demand, and that the fees for the 2007-08 school year be the same as for the 2006-07 school year plus an increase equal to the percent increase in the cost to rent the arena, which is anticipated to be 5%.  
CARRIED

**TRANSPORTATION SERVER**

#55/07 G. OBERG – That the Board approves the purchase of a transportation server from Transportation Reserves to a maximum of \$15,000.  
CARRIED

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Imogene Walsh, Finance Manager, joined the meeting at 3:03 p.m.

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**ONE-TO-ONE MOBILE COMPUTING**

#56/07 V. PETRUK – That the rent for the computers in the one-to-one mobile computing program be set at \$5.00/month or \$50 for the year, and that, for the 2007-08 school year, the Board designates one teacher as a lead teacher and provides up to .5 fte release time to the teacher with the cost for this to be taken from the anticipated 2006-07 surplus.  
CARRIED

**TERMS OF REFERENCE – AUDIT COMMITTEE**

#57/07 K. OFFORD – That the Board adopts the amended Terms of Reference for the Audit Committee, and further that these be attached to, and forms a part of, these minutes.

CARRIED

Trustees reviewed the overview of the timelines for the work of the Audit Committee.

**SCHOOL GENERATED FUNDS COMMITTEE REPORT RECOMMENDATIONS**

Ms Walsh reviewed the recommendation from the auditor with respect to school generated funds, noting this is why a committee was formed. She also reviewed a draft paper that will become administrative procedures with respect to school generated funds and fund raising.

This will be brought back to the Board for further discussion.

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Ms Walsh left the meeting at 4:16 p.m.

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**FOLLOW-UP TO MEETING WITH THE MINISTER OF EDUCATION**

Trustees were informed that a letter of thanks, over the signature of the Board Chair, was forwarded to the Minister of Education for meeting with the Board for lunch and a tour of Camrose Composite High School on March 29, 2007.

**INFORMATION ITEMS**

Administrative Procedures 131, 132, 441, 442, and 551

Dr. Phillips reviewed changes to administrative procedures 131 ‘Cancellation of Bus Route(s) Due to Weather/Road Conditions’; 132 ‘Emergency Closing of Schools’; 441 ‘School Bus Driver Improvement Program’; 442 ‘Route/Driver Evaluation’ and 551 ‘Conduct on Buses’.

Trustees received all but AP 551 as information. Trustees requested that AP 551 be reviewed again by the Director of Transportation.

Administrative Procedure 546 ‘Community Use of Video-Conferencing’

Dr. Phillips reviewed a draft of administrative procedure 546 ‘Community Use of Video-Conferencing’ and asked Trustees to provide him with feedback after having an opportunity to review it.

**IN-CAMERA SESSION (4:30 p.m.)**

#58/07 C. SMITH – That the regular meeting recess to permit Trustees to meet in-camera and that all persons except Trustees and Superintendent of Schools Phillips be excluded.

CARRIED

The in-camera session recessed at 4:34 p.m. and the regular meeting reconvened at 4:34 p.m.

Report on Anti-Violence Forum

Dr. Phillips brought to the attention of the Trustees an article from the magazine 'the CASS Connection' entitled 'Partnering for Youth' with respect to anti-violence.

Trustee Heiberg reported on her attendance at a meeting on March 14 of an anti-violence task force forum. The next meeting of this group is scheduled for April 25, 2007.

Consultative Meetings

Vice-chair Smith reported on her attendance at the City of Camrose Council meeting on behalf of the Board of Trustees on March 26, 2007.

A meeting will be held with the Beaver County on April 30, 2007.

Chairman Herder reported on the Teacher Forum she attended as part of the consultative process on March 21, 2007.

A student forum is scheduled for April 18, 2007 in Camrose at the Norsemen Inn.

Trustees were informed that the Camrose County is hosting an open house on April 26, 2007.

Letter from Alberta Education re CTS Prerequisite Appeals

Dr. Phillips reviewed a letter received from Alberta Education with respect to CTS Prerequisite Appeals noting that the review is now complete with the result that Battle River School Division #31 received a \$85,600 from the \$120,000 that was initially clawed back.

Round Hill/Kingman Potable Water Supply

Dr. Phillips informed Trustees that a signed contract has been in place with CU for several years for water supply to Round Hill School and CU is now in the process of hooking up the supply.

Tofield School Travel Club Trip 2007

Secretary-Treasurer Schulte reviewed information that will be provided to parents of the students from Tofield School who were on the cruise ship in Greece when the ship hit a reef and subsequently sank.

**COMMITTEE REPORTS**

#59/07 H. SYED – That all Committee Reports noted on the agenda for this meeting be moved to the agenda for the Board's Committee Day on April 26, 2007.

CARRIED

**ADJOURNMENT**

All items of business being complete and there being no dissent, Chairman Herder adjourned the meeting at 5:07 p.m.

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BRENDA HERDER, CHAIRMAN

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WILLIAM SCHULTE, SECRETARY-TREASURER

**TABLE OF CONTENTS**

**APPROVAL OF THE AGENDA..... 39**

**APPROVAL OF THE MINUTES ..... 39**

**UPDATE ON EDUCARE PROPOSAL AT JACK STUART SCHOOL ..... 40**

**EDBERG SCHOOL ..... 41**

**EDUCARE PROGRAM AT JACK STUART SCHOOL..... 41**

**ATTENDANCE AT THE ALBERTA HOME AND SCHOOL COUNCILS ASSOCIATION  
(AHSCA) CONFERENCE AND ANNUAL GENERAL MEETING ..... 41**

**PAYMENT OF LOCAL IMPROVEMENTS AT CAMROSE COMPOSITE HIGH SCHOOL ..... 42**

**REQUEST FOR FUNDING – DARE TO CARE, CW SEARS SCHOOL ..... 42**

**HOCKEY ACADEMY – CHARLIE KILLAM SCHOOL ..... 42**

**TRANSPORTATION SERVER ..... 42**

**ONE-TO-ONE MOBILE COMPUTING..... 42**

**TERMS OF REFERENCE – AUDIT COMMITTEE ..... 43**

**SCHOOL GENERATED FUNDS COMMITTEE REPORT RECOMMENDATIONS..... 43**

**FOLLOW-UP TO MEETING WITH THE MINISTER OF EDUCATION ..... 43**

**INFORMATION ITEMS ..... 43**

    ADMINISTRATIVE PROCEDURES 131, 132, 441, 442, AND 551 ..... 43

    ADMINISTRATIVE PROCEDURE 546‘COMMUNITY USE OF VIDEO-CONFERENCING’ ..... 43

    REPORT ON ANTI-VIOLENCE FORUM ..... 44

    CONSULTATIVE MEETINGS ..... 44

    LETTER FROM ALBERTA EDUCATION RE CTS PREREQUISITE APPEALS ..... 44

    ROUND HILL/KINGMAN POTABLE WATER SUPPLY ..... 44

    TOFIELD SCHOOL TRAVEL CLUB TRIP 2007 ..... 45

**COMMITTEE REPORTS ..... 45**