

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
BATTLE RIVER REGIONAL DIVISION #31, HELD ON AUGUST 24, 2006, COMMENCING
AT 11:33 A.M.**

PRESENT

REBECCA HEIBERG
BRENDA HERDER
GERRY OBERG
KEN OFFORD
VICTOR PETRUK
PATRICIA ZENIUK
CHERYL SMITH
HAMEED SYED

ABSENT

ALSO PRESENT

WARREN PHILLIPS, Superintendent of Schools
RAY BOSH, Deputy Superintendent (left the meeting at 1:38 p.m.)
BILL SCHULTE, Secretary-Treasurer
DIANE HUTCHINSON, Communications Officer
SYLVIA LAUBER, Recording Secretary

B. HERDER IN THE CHAIR

CALL TO ORDER

Chairman Herder called the meeting to order at 11:33 a.m.

APPROVAL OF THE AGENDA

#164/06 H. SYED – That the agenda be approved with the addition of the following item:

6.8 GST Rebate for Canadian School Boards

CARRIED

APPROVAL OF THE MINUTES

#165/06 V. PETRUK – That the minutes of the Regular Meeting held on June 8 and 22, 2006 and the minutes of the Special Meeting held on June 26, 2006 be approved with the following amendment:

Page 83, motion 124/06 – the amount in the motion should read "\$2,500".

CARRIED

AMENDMENT TO MOTION #104/06

#166/06 G. OBERG – That motion #104/06, which reads “That the Board strikes an Audit Committee and that this Committee consist of three trustees, an external auditor, and a member at large” be amended to read:

That the Board strikes an Audit Committee and that this Committee consists of three Trustees and a member at large.

CARRIED

IN-CAMERA SESSION (11:41 a.m.)

#167/06 P. ZENIUK – That the regular meeting recess to permit Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 12:05 p.m. and the regular meeting reconvened at 12:05 p.m.

MEETING RECESS

The regular meeting recessed at 12:05 p.m. and reconvened at 1:21 p.m.

ADMINISTRATIVE REPORT

Update on Summer Technology Projects

Ray Bosh, Deputy Superintendent, presented an update on the work of the technology department during the summer.

Mr. Bosh left the meeting at 1:38 p.m.

ADMINISTRATIVE PROCEDURE 434 ‘APPEAL PROCEDURES FOR SUPPORT STAFF’

Dr. Phillips reviewed administrative procedure 434 ‘Appeal Procedures for Support Staff’ and informed Trustees that this will now be added to the Administrative Procedures Manual.

USE OF BATTLE RIVER SCHOOL DIVISION #31 TOWERS

Mr. Schulte updated Trustees with respect to the external use of Battle River School Division #31 towers.

IN-CAMERA SESSION (1:46 p.m.)

#168/06 R. HEIBERG – That the regular meeting recess to permit Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Secretary-Treasurer Schulte, Communications Officer Hutchinson, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 1:57 p.m. and the regular meeting reconvened at 1:57 p.m.

AUDIT PROPOSALS

- #169/06 G. OBERG – That the Board of Trustees accepts the audit proposal from Harberg, Nikiforuk and Wood to provide auditing services for a five-year period starting with the 2007-2008 school year.
CARRIED

ADMINISTRATIVE PROCEDURE 510 ‘LOCAL AUTHORITIES PENSION PLAN (LAPP)’

Mr. Schulte reviewed administrative procedure 510 ‘Local Authorities Pension Plan (LAPP)’ and informed Trustees that this will be added to the Administrative Procedures Manual.

REQUEST FROM THE CAMROSE KODIAKS

- #170/06 H. SYED – That the Board supports the Camrose Kodiaks Team in its ‘Read with the Kodiaks’ program, and further that a donation of \$500 be given to the project to be used for the purchase of books for prizes.
CARRIED

Imogene Walsh, Finance Manager, joined the meeting at 2:04 p.m.

ADDITIONAL FUNDING FOR SCHOOL JURISDICTIONS

Dr. Phillips reviewed a document outlining additional funding for school jurisdictions, noting the projected increase in revenue for Battle River School Division #31.

Small Class Size Initiative

- #171/06 H. SYED – That the Board allocates increased funding for the Small Class Size Initiative as follows: allocate the money provided for the cost of increments to general instruction, and allocate the remainder of the Classroom Learning Conditions fund with the directive that the money be used to reduce the average class sizes in Division 1.
CARRIED

Severe Disabilities Profile

- #172/06 G. OBERG – That the increased funds in the *Severe Disabilities Profile* be allocated to the Special Education budget.
CARRIED

Plant Operations and Maintenance, Infrastructure Maintenance and Renewal, and Transportation

- #173/06 K. OFFORD – That the Board directs administration to bring a recommendation to the Board for the use of the increased funds in Plant Operations and Maintenance and in Infrastructure Maintenance and Renewal; and further that the Board allocates the increased revenue in Transportation to a reserve for future bus purchases.

CARRIED

MEETING RECESS

The regular meeting recessed at 2:39 p.m. and reconvened at 2:50 p.m.

DEALING WITH A PANDEMIC SCHOOL BOARD INFORMATION SESSION

Trustees were informed that the Alberta School Boards Association is hosting an information session with respect to dealing with a flu pandemic. Trustee Smith volunteered to attend on behalf of the Board.

BOARD EVALUATION

A tentative date for the Board evaluation is set for October 19, 2006 if the Board chooses to use the assistance of someone from ASBA to facilitate this process.

FESTIVAL OF WORDS GALA

The Camrose and Area Adult Learning Council is hosting a Festival of Words gala evening on September 8, 2006. The Board of Trustees will purchase tickets for this event for Trustees who are interested in attending.

PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA (PSBAA) MEMBERSHIP

- #174/06 K. OFFORD – That the Battle River School Division #31 becomes a member of the Public School Boards Association of Alberta.

CARRIED

GST REBATE FOR CANADIAN SCHOOL BOARDS

Dr. Phillips noted that a letter was received from a Trustee at the Toronto School Board, who is hoping to create a movement to have school boards receive 100% of the GST rebate. Trustees will consider this further at the next Board meeting.

- #175/06 G. OBERG – That the Board directs the Executive Committee and administration to research the details of the document with respect to the GST rebate for Canadian School Boards.

CARRIED

ADMINISTRATIVE REPORT

Division Office Summer Workshop

Dr. Phillips reported on the happenings of a workshop held by the Division Office administrators and supervisors in Canmore on August 14, 15 and 16, 2006.

INFORMATION ITEMS

Most of the information items were distributed in a folder that was circulated during the meeting.

High School Completion Symposium

Alberta Education has invited the Superintendent, the Board Chair, a high school teacher and a student to attend a high school completion symposium on September 24 and 25, 2006.

Division Professional Development Day

Trustees were reminded of the Division Professional Development Day on September 22, 2006, with Dr. Martin Brokenleg as a guest speaker.

Upcoming Dates

Trustees were reminded of the following dates:

Board Planning Session – October 19 and 20, 2006
ASBA Fall General Meeting – November 19, 20 and 22, 2006
Board/Administrators Workshop – February 22 and 23, 2007.

COMMITTEE REPORTS

Negotiating Committees

Trustee Syed received a letter re 'Letter of Intent' from the ATA and is waiting to hear with respect to a possible meeting.

Secretary-Treasurer Schulte noted there is a meeting with CUPE on September 19 and 20, 2006.

Executive Committee

The members of the Executive Committee met on August 21, 2006 to prepare the agenda for this meeting and to review expense accounts.

Audit Committee

Trustees will need to choose a member-at-large to sit on the Audit Committee and determine what role he/she will assume. Trustees Syed and Smith will prepare a list of possible participants to present to the Board at the next meeting.

ATA Liaison Committee

Battle River School Division #31 will host the next meeting of the ATA Liaison Committee. Suggested dates for this meeting are October 12, 23 or 26, 2006.

Administrators' Meeting

Vice-Chairman Smith reported on her attendance at the Administrators' Meeting held on August 23, 2006.

Learning Together Steering Committee

Trustee Petruk reported on his attendance at a meeting of the Learning Together Steering Committee on August 23, 2006. Mr. Petruk congratulated Dr. Phillips on the idea of establishing the Learning Together Program and taking the initiative of implementing it.

ASBA Zone 4

The first meeting of this school year of ASBA Zone 4 is at Rocky Mountain House on September 25, 2006.

Letter of Thanks

#176/06

V. PETRUK – That the Board Chairman sends a letter of thanks to the Minister of Education and to local MLAs with respect to the recent grant increases.

CARRIED

PSBAA Reports and Information

Chairman Herder reported on her attendance at the PSBAA meeting held on August 17-19, 2006.

ASEBP Report

Secretary-Treasurer Schulte reported that the next meeting of the Board of Directors of ASEBP is scheduled for September 5, 2006.

ADJOURNMENT

All items of business being complete and there being no dissent, Chairman Herder adjourned the meeting at 4:20 pm.

BRENDA HERDER, CHAIRMAN

WILLIAM SCHULTE, SECRETARY-TREASURER

TABLE OF CONTENTS

APPROVAL OF THE AGENDA.....	101
APPROVAL OF THE MINUTES	101
AMENDMENT TO MOTION #104/06	102
ADMINISTRATIVE REPORT.....	102
UPDATE ON SUMMER TECHNOLOGY PROJECTS.....	102
ADMINISTRATIVE PROCEDURE 434 ‘APPEAL PROCEDURES FOR SUPPORT STAFF’	102
USE OF BATTLE RIVER SCHOOL DIVISION #31 TOWERS.....	102
AUDIT PROPOSALS	103
ADMINISTRATIVE PROCEDURE 510 ‘LOCAL AUTHORITIES PENSION PLAN (LAPP)	103
REQUEST FROM THE CAMROSE KODIAKS	103
ADDITIONAL FUNDING FOR SCHOOL JURISDICTIONS	103
SMALL CLASS SIZE INITIATIVE	103
SEVERE DISABILITIES PROFILE	103
PLANT OPERATIONS AND MAINTENANCE, INFRASTRUCTURE MAINTENANCE AND RENEWAL, AND TRANSPORTATION.....	104
DEALING WITH A PANDEMIC SCHOOL BOARD INFORMATION SESSION.....	104
BOARD EVALUATION.....	104
FESTIVAL OF WORDS GALA	104
PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA (PSBAA) MEMBERSHIP.....	104
GST REBATE FOR CANADIAN SCHOOL BOARDS	104
ADMINISTRATIVE REPORT.....	105
DIVISION OFFICE SUMMER WORKSHOP	105
INFORMATION ITEMS	105
HIGH SCHOOL COMPLETION SYMPOSIUM	105
DIVISION PROFESSIONAL DEVELOPMENT DAY	105
UPCOMING DATES	105
COMMITTEE REPORTS	105
NEGOTIATING COMMITTEES	105
EXECUTIVE COMMITTEE	105
AUDIT COMMITTEE.....	105
ATA LIAISON COMMITTEE	106
ADMINISTRATORS’ MEETING.....	106
LEARNING TOGETHER STEERING COMMITTEE.....	106
ASBA ZONE 4	106
LETTER OF THANKS	106
PSBAA REPORTS AND INFORMATION	106
ASEBP REPORT.....	106