

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
BATTLE RIVER REGIONAL DIVISION #31, HELD ON DECEMBER 14, 2006,  
COMMENCING AT 9:50 A.M.**

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**PRESENT**

REBECCA HEIBERG (joined the meeting at 11:45 a.m.)  
BRENDA HERDER  
GERRY OBERG  
KEN OFFORD  
VICTOR PETRUK  
CHERYL SMITH  
HAMEED SYED  
PATRICIA ZENIUK

**ABSENT**

**ALSO PRESENT**

WARREN PHILLIPS, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
BILL SCHULTE, Secretary-Treasurer  
DIANE HUTCHINSON, Communications Officer  
SYLVIA LAUBER, Recording Secretary

**B. HERDER IN THE CHAIR**

**CALL TO ORDER**

Chairman Herder called the meeting to order at 9:50 a.m.

**ADDITION TO THE AGENDA**

#234/06 H. SYED – That the agenda be approved with the following changes/  
additions:

Reschedule the 1:30 appointment of Yvonne Allan, East Central Health

4.3 Safe and Caring Issues

4.4 Superintendent Search

6.8 International Travel – CH-SPS

6.9 Dare to Care, Hay Lakes School Request

CARRIED

**APPROVAL OF THE MINUTES**

#235/06 C. SMITH – That the minutes of the regular meeting held on November 9 and 23, 2006 be approved as presented.

CARRIED

**MEMBER-AT-LARGE, AUDIT COMMITTEE**

#236/06 H. SYED – That the Board approves the appointment of Mr. Alan Fielding as the member-at-large on the Audit Committee.

CARRIED

**PURCHASE OF SPECIAL EVENTS BUS – NEW NORWAY SCHOOL**

#237/06 C. SMITH – That the Board approves the purchase of a bus by the New Norway School with an initial payment by the New Norway School of \$50,000; that the balance be through interim financing to a maximum of \$40,000 from the Transportation Budget; and further that repayment terms be five years.

CARRIED

**CASS PROPOSAL FOR PROFESSIONAL GOVERNING STATUS**

Dr. Phillips reviewed possible resolutions sent out by the Alberta School Boards Association (ASBA) to concerns that ASBA expressed with respect to the College of Alberta School Superintendents proposal for professional governing status.

#238/06 K. OFFORD – That the Board supports the proposal with the suggested change (*see strike out words*) to #4, which would then read:

“No legal assistance ~~or contract advice~~ to College Members – CASS and ASBA agreed that the College shall not provide any legal assistance ~~or contract advice~~ to members of the College, and that the language of the proposal would make it explicit that the College does not exist to promote the interests of its members.”

CARRIED

**SCHOOL-GENERATED FUNDS COMMITTEE**

Trustee Zeniuk volunteered to serve on the School-Generated Funds Committee.

**COMMITTEE MEETING DATE**

Trustees set January 8, 2006 at 9:30 a.m. as the next Board Committee meeting date.

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Joannie Zimmer, Division Principal, and Larry Payne, Assistant Superintendent, joined the meeting at 10:22 a.m.

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**INTERNATIONAL TRAVEL TRIP – CENTRAL HIGH-SEDEGWICK PUBLIC SCHOOL**

- #239/06 V. PETRUK - That the Board approves, in principle and subject to the conditions outlined in Administrative Procedure 261 'Travel Study', the request by the Central High-Sedgewick Public School for students to travel to France and Italy from March 19 – 30, 2008, pending submission of the final itinerary to the Superintendent of Schools.
- CARRIED

**OFF-CAMPUS EDUCATION ANNUAL REPORT**

Division Principal, Joannie Zimmer, thanked the Board for the opportunity to work with the off-campus programs. She provided information with respect to the off-campus programs in the Division.

- #240/06 C. SMITH – That the Board accepts the 2005-06 Off-Campus Education Annual Report as information.
- CARRIED

- #241/06 H. SYED – That the Board accepts the proposal of the Division Principal which would provide a budget for an Off-Campus Site Coordinator(s) position who would conduct the initial visits required to complete the "Application for Approval of Worksite/Stations"; and further that the Board allocates \$25,000 to the proposal.
- CARRIED

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Dr. Payne left the meeting at 10:50 a.m.

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**MEETING RECESS**

The regular meeting recessed at 10:50 a.m. and reconvened at 11:04 a.m.

**DIVISION PRINCIPAL'S REPORT**

Ms Zimmer provided a report on the work of the Small Schools Committee and outlined a proposal from this Committee.

- #242/06 V. PETRUK – That the Board allocates \$17,500 from the Board Innovation Fund for the Small School Staff Support proposal; and further that in June 2007 interviews be conducted with the five small school administrators to review anecdotal notes and dates of supervision/coaching with staff and the staff collaboration meetings.
- CARRIED

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Ms Zimmer left the meeting at 11:25 a.m.

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**DARE TO CARE PROGRAM, HAY LAKES SCHOOL**

#243/06 P. ZENIUK – That the Board provides \$2,000 from the Board Innovation Fund to assist the Dare to Care Program/Bully Proofing Your School presentation at the Hay Lakes School.

CARRIED

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Imogene Walsh, Finance Manager, joined the meeting at 11:38 a.m.

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Trustee Heiberg joined the meeting at 11:45 a.m.

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**REVISIONS TO INSTRUCTIONAL BUDGET**

Ms Walsh provided an updated and revised instructional budget.

**MEETING RECESS**

The regular meeting recessed at 12:09 p.m. and reconvened at 1:18 p.m.

**BUDGET REVISIONS (continued)**

Ms Walsh continued reviewed revised budgets.

#244/06 K. OFFORD – That the Board approves the revised budgets as presented by the Finance Manager.

CARRIED

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Percy Roberts, Director of Operations and Maintenance, joined the meeting at 1:28 p.m.

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**INFRASTRUCTURE MAINTENANCE RENEWAL (IMR) BUDGET**

Bill Schulte, Secretary-Treasurer, reviewed a revised Infrastructure Maintenance Renewal Expenditure Plan.

#245/06 G. OBERG – That the Board approves the revised Infrastructure Maintenance Renewal Expenditure Plan as presented, and further that this be attached to, and forms a part of, these minutes.

CARRIED

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Ms Walsh left the meeting at 1:39 p.m.

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Mr. Roberts left the meeting at 1:42 p.m.

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**IN-CAMERA SESSION (1:42 p.m.)**

#246/06 K. OFFORD – That the regular meeting recess to permit Trustees to meet in-camera, and that all persons except Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

At 2:23 p.m., the Board caucused and recessed at 2:46 p.m.

The in-camera session recessed at 2:47 p.m. and the regular meeting reconvened at 2:47 p.m.

**LEAVE OF ABSENCE REQUEST**

#247/06 H. SYED – That the Board approves the leave of absence with pay for employee #4549-03.

CARRIED

**SUPERINTENDENT SEARCH**

#248/06 P. ZENIUK – That the Board retains the services of personnel at the Alberta School Boards Association to assist in the search for a Superintendent of Schools.

CARRIED

**REPORT ON MEETINGS AT EDBERG, ROSALIND AND BAWLF**

Chairman Herder reported on a meeting with the parents in the Edberg community with respect to a notice of motion for closure of the Edberg School, effective June 30, 2007. Current and projected enrolment trends were reviewed as well as the information that was compiled from the meeting with the school administration and school council representatives. Ms Herder noted that the meeting was held to explain to the community what a notice of motion means, namely that it sets a process in motion to explore options, and does not automatically mean closure. A letter was distributed to the parents at that meeting. Most of the questions or concerns focused on programming and transportation.

Dr. Phillips reported on a meeting with parents and staff at Rosalind School. Dr. Phillips reviewed current and projected enrolment trends and reviewed the information compiled from the meeting with the school administration and school council representatives. The Board's recommendation was explained. Dr. Phillips then presented a proposal to

explore the possibility of Rosalind becoming a satellite school of Bawlf School. Dr. Phillips stressed at the meeting that he was interested in determining if there was any interest or support for the concept. Dr. Phillips presented some questions for discussion and parents broke into groups to discuss and complete them. It was noted that the people at Rosalind thought the proposal had some merit and possibilities.

Chairman Herder reported on a meeting with the parents and staff at Bawlf School, noting that the Board had directed the Superintendent to investigate the advantages of making Rosalind School a satellite school of Bawlf, therefore Dr. Phillips chaired the meeting. At the meeting, Dr. Phillips explained that what he was presenting is a proposal for consideration and is not in any way a determination of what will be. He explained the reason for the proposal and the concept of 'One School, Two Campuses' to those in attendance. Every effort was made to correct any misunderstandings that existed prior to the meeting, and to answer questions and concerns regarding the proposal. Discussion questions were handed out to those present and the principal was asked to include these with the school newsletter for parents to complete and forward to the Superintendent. The feedback from these meetings is still being received and compiled. That information will be made available and presented to Trustees at the Board meeting on January 11, 2007. The summaries will be distributed to the various stakeholders following the Board meeting. A decision on the proposal will be made on January 25, 2007.

### **MEETING RECESS**

The regular meeting recessed at 3:20 p.m. and reconvened at 3:31 p.m.

### **EXPRESSION OF INTEREST, RURAL DEVELOPMENT FUND**

Dr. Phillips distributed copies of the 'Expression of Interest' for the Rural Development Fund for Trustees consideration, and requested that Trustees review the proposal and provide any comments to him by Monday, December 18, 2006.

### **PROPOSAL FOR SOLAR PANELS FOR CAMROSE COMPOSITE HIGH SCHOOL**

At 3:38 p.m., Chairman Herder welcomed Karlie Hanoski, Liz Solverson and Rob Grant, students at CCHS, and Mr. Max Lindstrand, Principal at CCHS, to the meeting and invited their presentation.

The students noted that last spring the government hosted an environment conference (Youth Environment Conference) in Kananaskis and invited student representatives from schools to attend. Ms Solverson and Mr. Grant attended as representatives of CCHS. This was a three-day conference with presenters from various places in Alberta as well as Quebec. Students attended sessions on air and pollution, waste management, water and energy.

A group from Cochrane High School was there and informed those present that as a youth group they placed 30 solar panels on the roof of their school. From this the idea was born to do a similar project at CCHS.

The students indicated that CCHS is the biggest school in the Division and can serve as a role model for this.

The youth Committee from CCHS is proposing a project of partnering with Worley Parsons Komex to install 30 solar panels on the roof of CCHS by late 2007 at an approximate cost of \$40,000. It is the intention of the students to fund raise for this project.

Chairman Herder commended the students for their excellent presentation.

The delegation left the meeting at 4:08 p.m.

#249/06 C. SMITH – That the Board provides approval in principle for the proposed project of installation of solar panels on the roof of Camrose Composite High School.

CARRIED

### **REPORT ON SCHOOL COUNCIL MEETINGS**

Chairman Herder noted that there were two sessions (Killam and Camrose) for school council personnel.

Trustee Offord reported that the session at Killam was very well done and appeared to pique the interest in School Councils. Trustee Petruk noted that the session was very positive and those that were there were very impressed with the presentation and received many good ideas for their own school councils. There was good participation with representation from nine school councils.

Chairman Herder noted that the session in Camrose was non-interactive with poor attendance, which may have been the result of poor weather. The information that was presented was fairly good, however some of it appeared to be inaccurate and questionable. When questions were asked, the presenter had difficulty responding or did so inaccurately, or did not understand the question. Ms Herder expressed concern about the session, noting that an administrator expressed disappointment and concern with the information that was provided. A follow-up call was made to the Alberta Home and School Councils Association and concern expressed. It was felt that parents at this meeting likely did not receive as good advice as those attending the session at Killam.

### **COMMITTEE REPORTS**

#### **Executive Committee**

The members of the Executive Committee met on December 6, 2006 to set the agenda for this meeting.

Capital Planning Committee

The members of the Capital Planning Committee met on December 6, 2006 and worked on the revised IMR budget; reviewed a Hutterite Colony contract; reviewed a Remembrance Day grievance, which was subsequently dropped; discussed the heating system at the Ryley swimming pool, and the CPRL project at the Bashaw School, which is going well. This Committee also attended a site meeting at Charlie Killam School.

Small Schools Committee

Chairman Herder reported on her attendance at the Small Schools Committee, which met on December 12, 2006.

It was determined that a presentation will be prepared for the Rural Education Congress in Saskatoon on March 25-27, 2007.

Administrators' Meeting

Trustee Oberg reported on his attendance at the Administrators' Meeting held on December 12, 2006.

Learning Together Steering Committee

Trustee Petruk reported on his attendance at a meeting on December 13, 2006 of the Learning Together Steering Committee. The next meeting date for this Committee will be February 14, 2006.

**MOTION TO EXTEND MEETING BEYOND 5:00 P.M.**

#250/06 K. OFFORD – That the regular meeting extend beyond 5:00 p.m.

CARRIED

ASBA Information and Zone 4 Meeting

Trustee Oberg reported on his attendance at the ASBA Zone 4 meeting held on November 27, 2006 in Red Deer.

Chairman Herder reviewed an e-mail received from the ASBA President with respect to the governance review.

Chairman Herder distributed information with respect to the Minister's Advisory Committee on Funding Framework. ASBA would like Board response with respect to recommendations contained therein.

ASEBP

Secretary-Treasurer Schulte reported on decisions made by the ASEBP Board of Directors.



Drug Response Task Force

Vice-Chairman Smith reported that the members of the Drug Response Task Force reviewed participants' evaluations of the 'Drug Endangered Children' seminar and noted that both the panel discussion on local issues and the presentation by Dr. Kitti Frier were very well received.

Vice-chairman Smith reported that the Big Brothers Big Sisters organization is working on a fund-raising project.

Performing Arts Centre Committee

Vice-Chairman Smith and Assistant Superintendent Gillies attended a meeting on December 8, 2006 organized by the City of Camrose seeking input on a joint submission with the Bailey Theatre organization.

**ADJOURNMENT**

All items of business being complete and there being no dissent, Chairman Herder adjourned the meeting at 5:39 p.m.

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BRENDA HERDER, CHAIRMAN

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WILLIAM SCHULTE, SECRETARY-TREASURER

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