

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON JUNE 22, 2006, COMMENCING AT 9:30 A.M.

PRESENT

REBECCA HEIBERG
BRENDA HERDER
GERRY OBERG
KEN OFFORD (joined the meeting at 9:32 a.m.)
VICTOR PETRUK (joined the meeting at approximately 9:38 a.m.)
PATRICIA ZENIUK (left the meeting at 4:03 p.m.)
CHERYL SMITH
HAMEED SYED (left the meeting at 5:53 p.m.)

ABSENT

ALSO PRESENT

WARREN PHILLIPS, Superintendent of Schools
RAY BOSH, Deputy Superintendent
BILL SCHULTE, Secretary-Treasurer
DIANE HUTCHINSON, Communications Officer
SYLVIA LAUBER, Recording Secretary

B. HERDER IN THE CHAIR

IN-CAMERA SESSION (9:31 a.m.)

#117/06 P. ZENIUK – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte, Communications Officer Hutchinson, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 9:55 a.m. and the regular meeting reconvened at 9:55 a.m.

ADDITIONS TO THE AGENDA

#118/06 R. HEIBERG – That the following items be added to the agenda:

Timed item – Employee Appeal

6.11 Audit Proposals
6.12 Supplemental Income Pension Plan

CARRIED

Mr. Don Gillies, Assistant Superintendent, joined the meeting at 9:58 a.m.

KUDOS TO LEADERSHIP TEAM IN BATTLE RIVER SCHOOL DIVISION #31

Chairman Herder thanked the leadership team (those present at the meeting at this time - Ray Bosh, Deputy Superintendent, Don Gillies, Assistant Superintendent, and Bill Schulte, Secretary-Treasurer) in Battle River School Division #31 for the accomplishment of much great work done this year and specifically thanked Superintendent of Schools Phillips for his overall leadership.

UPDATE ON STAFFING

Mr. Gillies provided Trustees with an update on staffing for the 2006-07 school year.

Employee #4549-02 and advocate joined the meeting at 10:30 a.m.

IN-CAMERA SESSION (10:30 a.m.)

#119/06 H. SYED – That the regular meeting of the Board of Trustees recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Assistant Superintendent Gillies, Secretary-Treasurer Schulte, Recording Secretary and Employee #4549-02 and advocate.

CARRIED

Employee #4549-02 and advocate left the meeting at 11:25 a.m. Mr. Gillies left the meeting at 11:27 a.m.

The in-camera session recessed at 11:27 a.m. and the regular meeting reconvened at 11:27 a.m.

FORUM FOR YOUNG CANADIANS

At 11:28 a.m., Chairman Herder welcomed Wendy Butler, teacher at Ryley School, to the meeting and invited her presentation. Ms Butler attended the Forum for Young Canadians in Ottawa as a teacher and observed the process of the student participants. Ms Butler expressed her excitement with the program and her wish to promote the program throughout the Division.

Ms Butler left the meeting at 11:52 a.m.

MEETING RECESS

The regular meeting recessed at 11:53 a.m. and reconvened at 1:42 p.m.

IN-CAMERA SESSION (1:42 p.m.)

#120/06 H. SYED – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees be excluded. CARRIED

Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte and Recording Secretary Lauber rejoined the meeting at approximately 3:30 p.m.

The in-camera session recessed at 4:03 p.m. and the regular meeting reconvened at 4:03 p.m.

Trustee Zeniuk left the meeting at 4:03 p.m.

Dr. Larry Payne, Assistant Superintendent, joined the meeting at 4:03 p.m.

TRANSFER APPEAL

#121/06 C. SMITH – That the Board upholds the recommendation of the Superintendent of Schools with respect to the transfer of Employee #4549-02. CARRIED

Trustees Petruk and Syed abstained from voting.

AUDIT PROPOSALS

#122/06 K. OFFORD – That the audit proposals be referred to administration for further information as requested by the Board. CARRIED

KUDOS TO DIVISION LEADERSHIP

As Larry Payne, Assistant Superintendent, had joined the meeting, Chairman Herder expressed her thanks again to the leadership in the Division and to the Trustees for all the work on many projects done this year, including the new belief, vision and mission statements. Dr. Phillips expressed his thanks to Chairman Herder for her capable leadership.

THREE-YEAR EDUCATION PLAN

Dr. Payne reviewed the Three-Year Plan for the years 2006-09.

- #123/06 H. SYED – That the Board adopts the Three-Year Plan 2006-09 as presented, and further that this be forwarded to Alberta Education.
CARRIED

Brenda Johnson, Director of Transportation, joined the meeting at 4:17 p.m.

DIVISION OFFICE STAFF PARTICIPATION IN SUPPLEMENTAL INCOME PENSION PLAN

- #124/06 H. SYED – That the Board pays the one-time Alberta School Boards Association fee of \$2,500 in order to enroll Battle River School Division #31 in the Supplemental Income Pension Plan.
CARRIED

BUS ROUTE REDUCTION

Ms Johnson informed Trustees of one bus route reduction at the Daysland School.

Ms Johnson left the meeting at 4:23 p.m.

Dr. Larry Payne, Assistant Superintendent, and Mr. Rick Jarrett, Division Principal, joined the meeting at 4:25 p.m.

SALARY/CONTRACTS 2006-07

- #125/06 G. OBERG – That the Board ratifies the contract with the Beaver Ward Bus Drivers, which provides a 5.8% increase to the contract effective September 1, 2006.
CARRIED
- #126/06 C. SMITH – That, effective September 1, 2006, the Board provides a 5.8% increase to the contracts of contract bus drivers.
CARRIED
- #127/06 G. OBERG – That, effective September 1, 2006, the Board provides a 5.8% increase to the contracts of contract caretakers.
CARRIED
- #128/06 C. SMITH – That, effective September 1, 2006, the Board provides a 5.8% increase to the contracts of the caretakers at Jack Stuart School, Charlie Killam School, Sparling School and Chester Ronning School.
CARRIED

#129/06 V. PETRUK – That, effective September 1, 2006, the Board provides a 5.8% salary increase to the following staff: non-union bus drivers, Division Office staff, maintenance staff, mechanics, school secretaries and librarians.

CARRIED

#130/06 H. SYED – That, effective September 1, 2006, the Boards approves a 2.8% increase plus participation in the Local Authorities Pension Plan, subject to the Board's participation policy, for school teaching assistants.

CARRIED

CONSULTATIVE PROCESS

Mr. Jarrett provided information to Trustees with respect to feedback from the consultative process during the 2005-06 school year, as well as what is happening in Battle River School Division #31 with respect to student achievement and safe and caring schools.

Chairman Herder commended Mr. Jarrett for all the good work he has done in his role as Division Principal.

Mr. Jarrett left the meeting at 4:51 p.m.

COMMITTEE REPORT

Student Achievement Committee

Dr. Payne reported on the results of the last meeting of the Student Achievement Committee and noted the following upcoming sessions for teachers: a voluntary Assessment for Learning session specific to high school teachers and students near the end of September or early October and a session on Item Writing.

Dr. Payne left the meeting at 4:53 p.m.

RESCINDING OF THE EDUCATION POLICIES MANUAL

#131/06 C. SMITH – That the Board rescinds, in its entirety, the Education Policies Manual of the Battle River School Division #31.

CARRIED

APPROVAL OF BOARD POLICY HANDBOOK, JUNE 2006

#132/06 C. SMITH – That the Board adopts the Board Policy Handbook, June 2006.

CARRIED

APPROVAL OF ADMINISTRATIVE POLICIES MANUAL, JUNE 2006

- #133/06 C. SMITH – That the Board acknowledges receipt, for information purposes only, of the Administrative Procedures Manual, June 2006.
CARRIED

KUDOS TO POLICY DEVELOPMENT/REVIEW COMMITTEE

Dr. Phillips expressed appreciation to the members of the Policy Development/Review Committee for the tremendous amount of work done in bringing together a new policy manual.

MOTION TO EXTEND THE MEETING BEYOND 5:00 P.M.

- #134/06 V. PETRUK – That the regular meeting extend beyond 5:00 p.m.
CARRIED

COMMITTEE REPORTS (continued)

Support Staff Liaison Committee

Chairman Herder requested that information provided to support staff at the various meetings be documented along with the subsequent motions approved, as a start for next year's meetings.

Executive Committee

The Executive Committee met to create the agenda for this meeting and to review executive accounts on June 1, 2006.

Capital Planning Committee

Hot Water Tank for Charlie Killam School

- #135/06 G. OBERG – That the Board approves the expenditure of a hot water tank at the Charlie Killam School in the amount of \$5,900, and further that these funds be accessed from Infrastructure Maintenance Renewal funds.
CARRIED

Tractor for Maintenance Department

- #136/06 G. OBERG – That the Board approves the expenditure of \$34,400 for a tractor for the maintenance department, and further that these funds be accessed from the Operations and Maintenance Capital Account.
CARRIED

Ryley Swimming Pool Land Lease

- #137/06 G. OBERG – That the Board directs the Secretary-Treasurer to enter into a 99-year lease agreement at \$1.00/year with the Beaver Heritage and Agricultural society for the use of the land on which the Ryley Swimming Pool is located.

CARRIED

Alberta School Boards Association (ASBA) Zone 4

Trustee Oberg reported on his attendance at the ASBA Zone 4 meeting held on May 29, 2006 in Red Deer.

Public School Boards Association of Alberta (PSBAA)

Trustee Offord reported on his attendance at the PSBAA general meeting held on June 1 and 2, 2006 in Red Deer.

Drug Response Task Force

Vice-Chairman Smith noted that Battle River School Division #31 submitted, on behalf of the "Better Together Schools Project", a proposal to ASBA and AADAC for funding for a project. Twelve projects were submitted to ASBA and AADAC and four were chosen. The proposal submitted by Battle River School Division #31 was fifth and thus not chosen.

Battle River Alliance for Economic Development (BRAED)

Dr. Phillips reported on his attendance at a meeting of BRAED held on June 19, 2006.

Communications Liaison Committee

Trustee Heiberg and Communications Office Hutchinson reported on a meeting of the Communications Liaison Committee held on June 13, 2006.

Learning Together Program

Trustees were informed that the graduation ceremonies for students from the Learning Together Program are scheduled for June 29, 2006; that the enrolment for this program for next year has increased, and that funding has been obtained for an outreach worker.

INFORMATION ITEMS

The information items were circulated in a folder during the meeting.

Re-organization of Alberta Education

Chairman Herder mentioned that Alberta Education has experienced a re-organization.

Small Urban Boards Study

Chairman Herder reviewed a draft of the ASBA 'Small Urban Boards Study'.

Trustee Syed left the meeting at 5:53 p.m.

Principal Quality Practice Standard: Successful School Leadership in Alberta

Chairman Herder, Vice-Chairman Smith and Trustee Offord will meet to review and respond to the above-noted document from Teacher Development and Certification Branch, Alberta Education.

ADJOURNMENT

All items of business being complete and there being no dissent, Chairman Herder adjourned the meeting at 5:56 p.m.

BRENDA HERDER, CHAIRMAN

WILLIAM SCHULTE, SECRETARY-TREASURER

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