

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON NOVEMBER 23, 2006, COMMENCING AT 9:41 A.M.

PRESENT

REBECCA HEIBERG
BRENDA HERDER
GERRY OBERG (joined the meeting at 9:52 a.m.)
VICTOR PETRUK
CHERYL SMITH
HAMEED SYED
PATRICIA ZENIUK

ABSENT

KEN OFFORD

ALSO PRESENT

WARREN PHILLIPS, Superintendent of Schools
RAY BOSH, Deputy Superintendent
BILL SCHULTE, Secretary-Treasurer
DIANE HUTCHINSON, Communications Officer
SYLVIA LAUBER, Recording Secretary

B. HERDER IN THE CHAIR

CALL TO ORDER

Chairman Herder called the meeting to order at 9:41 a.m.

ADDITION TO THE AGENDA

#225/06 V. PETRUK – That the following item be added to the agenda:

6.18 International Students

CARRIED

Imogene Walsh, Finance Manager, and Greg Wood, Auditor with Harberg Nikiforuk Wood LLP, joined the meeting at 9:43 a.m.

AUDITED FINANCIAL STATEMENT

Mr. Wood presented the audited financial statement for the 2005-06 school year.

Mr. Wood and Ms Walsh left the meeting at 10:58 a.m.

MEETING RECESS

The regular meeting recessed at 10:58 a.m. and reconvened at 11:13 a.m.

Finance Manager Walsh rejoined the meeting at 11:14 a.m.

TRANSFER RESERVES

#226/06 H. SYED – That the Board approves the following transfer reserves:

The Board establishes an Instructional Professional Development Reserve in the amount of \$600,000 with funds being transferred from the Instructional Operating Reserve; and further that these funds be used over five years (\$120,000 per year) towards the regional professional development plan.

The Board establishes an Instructional Equipment/OHS (Occupational Health and Safety) Reserve in the amount of \$129,937.50 with funds being transferred from the Instructional Operating Reserve; and further that these funds be retained centrally to offset costs associated with becoming OHS compliant in the instructional CTS labs and the remaining funds being allocated to the schools.

The Board approves the transfer of \$21,468.97 from Instructional Operating to Chester Ronning Reserve to cover the accumulated deficit at August 31, 2006.

The Board approves the transfer of \$21,307.61 from the Instructional Operating to BR Online Reserve to cover the accumulated deficit at August 31, 2006.

The Board approves the transfer of \$350,000 from Transportation Operating to Transportation Bus Purchase Reserves.

The Board approves the transfer of \$106,549.22 from Transportation Operating to Transportation Bus Barn Replacement Reserves.

The Board approves the transfer of \$25,000 from Transportation Operating to Transportation Contracted Routes Reserves.

The Board approves the funds in excess of the Operations and Maintenance cap of \$417,769.39 be retained in the Maintenance operating reserve and be allocated to the Charlie Killam project.

The Board approves the transfer of \$5,683.76 from Instructional Operating to the Instruction Learning Together Program to cover the deficit at August 31, 2006.

CARRIED

APPROVAL OF THE AUDITED FINANCIAL STATEMENT

#227/06 P. ZENIUK – That the Board accepts the Audited Financial Statement as of August 31, 2006.

CARRIED

CRITICAL MINIMUM ENROLMENT – EDBERG SCHOOL

Trustees reviewed further information with respect to the declining enrolments at the Edberg School.

#228/06 H. SYED - That, pursuant to the provisions of Policy 15 ‘School/Program Closure’ and in compliance with the procedures outlined in Policy 15, the Board serves notice of its intention to consider the following motion at the Regular Meeting of the Board of Trustees to be held in April, 2007:

Motion:

“That, since the September 30, 2006, enrolment at the Edberg School is below the Critical Minimum Enrolment (grades one through eight inclusive), the following program closure occur at the Edberg School as of June 30, 2007:

<u>School Name</u>	<u>Level(s)/Grades to be Closed</u>
Edberg School	Grades One (1) through Eight (8) inclusive.”

CARRIED

Ms Walsh left the meeting at 12:14 p.m.

MEETING RECESS

The regular meeting recessed at 12:14 p.m. and reconvened at 1:32 p.m.

Dr. Larry Payne, Assistant Superintendent (Planning and System Improvement), joined the meeting at 1:32 p.m.

ANNUAL EDUCATION RESULTS REPORT – 2005-06

Dr. Payne reviewed a draft of the Annual Education Results Report for 2005-06.

- #229/06 G. OBERG – that the Board approves the Annual Education Results Report for the 2005-06 school year.

CARRIED

Dr. Payne left the meeting at 2:06 p.m.

ONE-TO-ONE MOBILE COMPUTING

Ray Bosh, Deputy Superintendent, informed Trustees that there are three components to the one-on-one mobile computing proposal. These include writing, computer research skills, and assessment. The proposal outlines how the above-noted components can be improved using laptop computers. Emphasis will be placed on the humanities at the high school level.

- #230/06 C. SMITH – That the Board supports a proposal for one-on-one mobile computing, based on a project that focuses on writing, research, and assessment, and further that the Board matches grants received from Alberta Education to a maximum of \$300,000.

CARRIED

INTERNATIONAL STUDENTS

- #231/06 H. SYED – That the Board accepts the recommendation of the Superintendent of Schools which reads as follows:

That Mr. Max Lindstrand be authorized to sign agreements with agents who would recruit students to Battle River School Division #31, based on a standard agreement which sets the commission fee for the agents; and

That, for the 2007-08 school year, the tuition fee for international students be set at \$7,700, which would include the fee for the agents.

CARRIED

It is to be noted that the foreign student fee is determined by the total revenue that the Division receives from Alberta Education for a regular student. The international student fee is the foreign student fee plus 15% for the agent's fee.

COMMITTEE REPORTS

ATA Liaison Committee

Chairman Herder reported on the meeting of the Board and the ATA Executive Committee held on October 23, 2006. Ms Herder noted that the topics included: Professional Development Day, Safe and Caring Schools Initiative, Healthy Interactions, 2008-09 School Year Calendar, and

Administrative Procedure 415 'Support for Upgrading Teaching Qualifications'.

2008-09 School Year Calendar

#232/06 G. OBERG – That the Board reconsiders the school year calendar for the 2008-09 school year.

DEFEATED

MEETING RECESS

The regular meeting recessed at 2:57 p.m. and reconvened at 3:09 p.m.

Communications Liaison Committee

Trustee Heiberg reported on a meeting of the Communications Liaison Committee held on November 14, 2006. Communications Officer Hutchinson provided further details.

Administrators' Meeting

Trustee Heiberg reported on her attendance at the Administrators' Meeting on November 14, 2006.

ASBA Zone 4 Report

Most of the Trustees were in attendance at the ASBA Zone 4 meeting in Camrose on October 23, 2006.

Trustee Oberg reported on his attendance at a leadership conference in Jasper, Alberta on November 2-4, 2006.

ASEBP

Secretary-Treasurer Schulte noted that the ASEBP Board of Directors is meeting on November 27, 2006 to discuss discount and surcharge issues.

Drug Response Task Force

Vice-Chairman Smith reported on her attendance at the Drug Response Coalition Showcase in Red Deer as well as her attendance at the November 17, 2006 workshop on Drug Endangered Children in Camrose.

IN-CAMERA SESSION (3:40 p.m.)

#233/06 C. SMITH – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees be excluded.

CARRIED

The in-camera session recessed at 4:00 p. and the regular meeting reconvened at 4:00 p.m.

ADJOURNMENT

All items of business being complete and there being no dissent,
Chairman Herder adjourned the meeting at 4:00 p.m.

BRENDA HERDER, CHAIRMAN

WILLIAM SCHULTE, SECRETARY-TREASURER

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