

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
BATTLE RIVER REGIONAL DIVISION #31, HELD ON JANUARY 27, 2005,  
COMMENCING AT 9:42 A.M.**

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**PRESENT**

REBECCA HEIBERG  
BRENDA HERDER  
GERRY OBERG  
VICTOR PETRUK  
CHERYL SMITH

**ABSENT**

KEN OFFORD  
HAMEED SYED  
PATRICIA ZENIUK

**ALSO PRESENT**

WARREN PHILLIPS, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
BILL SCHULTE, Secretary-Treasurer  
TIM CHAMBERLIN, Communications Officer  
SYLVIA LAUBER, Recording Secretary

**B. HERDER IN THE CHAIR**

**CONDOLENCES**

Chairman Herder extended the Board's sympathies to the family of Ron Doig, teacher at Camrose Composite High School, who was killed in a car accident, to the staff at the School on the loss of their colleague, and to the students who have lost a well-respected teacher.

**ADDITIONS TO THE AGENDA**

#13/05 G. OBERG – That the items on the distributed add-on sheet be approved for addition to the agenda as well as the following item:

**Trustee Reports**

8.2 Report from Trustee Petruk on Safe and Caring Training Session

CARRIED

**FUNDING FOR SMALL HIGH SCHOOLS**

Superintendent of Schools Phillips presented a PowerPoint presentation entitled Small Schools by Necessity and Small High Schools prepared by the Clearview School Division #71. Dr. Phillips reported that this proposal has been submitted to Alberta Education as well as to various school jurisdictions.

**ADMINISTRATIVE PRACTICE – TEACHERS ON LEAVE**

#14/05 V. PETRUK – That the Board approves the Administrative Practice ‘Teachers on Leave’ as presented.

CARRIED

**IN-CAMERA SESSION (10:22 a.m.)**

#15/05 C. SMITH – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

Communications Officer Chamberlin left the meeting at 10:25 a.m.

The in-camera session recessed at 10:48 a.m. and the regular meeting reconvened at 10:48 a.m.

**MEETING RECESS**

The regular meeting recessed at 10:48 a.m. and reconvened at 11:01 a.m.

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Brenda Johnson, Director of Transportation, joined the meeting at 11:01 a.m.

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**REQUEST TO USE BUS GARAGE FACILITY AT KILLAM**

Ms Johnson presented a letter to the Board from the Coordinator of the Flagstaff Food Bank requesting the use of some of the space at the bus barn in Killam.

#16/05 G. OBERG – That the Board approves, on a pro-rated utilities cost-recovery basis, the use of the empty space at the bus storage barn in Killam by the Flagstaff Food Bank.

CARRIED

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Ms Johnson left the meeting at 11:15 a.m.

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**INCREASED ALLOCATIONS TO COLONY SCHOOLS**

Dr. Phillips informed Trustees that in November 2004 the Minister of Learning, Dr. Oberg, announced there would be an increase in funding to Colony schools to offset some of the costs associated with the unique needs of the schools. Battle River School Division #31 received a total of \$60,000 of additional funding.

#17/05 G. OBERG – That the Board approves the following recommendations of the Superintendent of Schools:

- 1) That \$19,800 be used to cover the cost of the Kindergarten teacher at Holden Colony.
- 2) That the remaining \$40,200 be distributed to the schools on a per pupil basis. We currently have 134 students, and so the allocation would be \$300/pupil.
- 3) That each school be allowed to allocate up to \$600 to the German teacher for print materials. This could be used for photocopying or to purchase books and teaching materials.
- 4) In 2005-06 and subsequent school years, the mini-budget allocations be adjusted to reflect the increased revenue.

CARRIED

**BAWLF TECHNOLOGY UPGRADE PROPOSAL**

#18/05 G. OBERG – That the Board makes a one-time allocation of \$56,000 from the 2003-04 surplus to the Computer Technology budget to enable the Technology department to proceed with the upgrades of the Bawlf School lab during the current school year.

CARRIED

**YOUTH-AT-RISK OUTDOOR ADVENTURE**

The Board previously approved the participation of Battle River School Division #31 in an outdoor adventure for ten at-risk youth in a joint project of the Rotary Club of Camrose, Camrose Police Service, and Augustana Faculty of the University of Alberta. The organizers requested that Battle River School Division #31 sponsor three more students participation in this outdoor adventure.

#19/05 R. HEIBERG – That the Board sponsors three students in the Youth-At-Risk Outdoor Adventure, at a cost of \$700/student, with the funds to be accessed from the School Incentive Fund.

CARRIED

**TRUSTEE REPORT**

Trustee Petruk reported on his attendance at a training workshop on Safe and Caring Schools at Barnett House in Edmonton from January 25-26, 2005. Another session is scheduled for today.

**MEETING RECESS**

The regular meeting recessed at 12:04 p.m. and reconvened at 1:34 p.m.

**MEETING WITH THE MINISTER OF EDUCATION**

Trustees were notified that the Minister of Education plans to meet with all school jurisdictions. Battle River School Division #31 will meet with the Minister of Education on February 15, 2005 at 5:00 p.m. in Red Deer. Trustees discussed items that they wished to present to the Minister.

**ALBERTA SCHOOL BOARDS ASSOCIATION ZONE 4 – TEACHER BARGAINING MODEL WORKSHOP**

A meeting of the ASBA Zone 4 school jurisdictions will be held on February 16, 2005 in Red Deer to discuss a teacher bargaining model.

**MEETING WITH PERSONNEL FROM RED DEER COLLEGE**

A meeting has been set up for March 2, 2005 in Red Deer with the President and the Dean of Trades and Industry Partnerships at Red Deer College to discuss the possibilities of offering trade-related courses in several Battle River School Division #31 schools.

**REPORT FROM BASHAW BUSINESS, TRADES AND LEARNING MEETING**

Chairman Herder reported on a strategic planning workshop held in Bashaw with respect to the possibility of building a facility in Bashaw to incorporate business, trades and learning. Community organizations are looking at a broader vision for this building and the possibility of housing various activities, including the CTS program at the Bashaw School. Chairman Herder, Superintendent of Schools Phillips and Secretary-Treasurer Schulte attended the meeting on January 24, 2005.

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Imogene Walsh, Finance Manager, joined the meeting at 2:30 p.m.

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**MEETING WITH STROME SCHOOL COUNCIL**

The meeting scheduled for January 18, 2005 with the Strome School Council was cancelled because of poor road and weather conditions. Trustees rescheduled the meeting for February 23, 2005 at 7:00 p.m.

**2004-05 INSTRUCTION BUDGET**

Finance Manager Walsh presented dollar amounts with respect to possible changes to some of the 2004-05 school budgets.

- #20/05 V. PETRUK – That the Board accepts the proposal presented by the Finance Manager for the allocation of enrolment decline funding, and further that this be attached to and forms a part of these minutes.  
CARRIED

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Ms Walsh left the meeting at 2:50 p.m.

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**UPDATE ON THE DRAFT PROPOSAL ‘READY TO LEARN AND EARN’**

Dr. Phillips informed Trustees that he will be visiting Braemar School in Edmonton on February 1, 2005 with respect to the Edmonton Public School Division’s “Terra” program, which is a coordinated program for young mothers.

Dr. Phillips noted that he met with David Wilson, Chief Executive Officer of Region 5 East Central Alberta Child and Family Services Authority, who is supportive of the proposed program for young mothers.

A meeting with all the agencies that may be involved in this program is scheduled for February 2, 2005 in the Board room of Division Office.

**UPDATE ON BOARD/ADMINISTRATORS’ WORKSHOP**

Chairman Herder reported on a meeting held on January 25, 2005 to plan for the Board/Administrators’ Workshop.

**ADJOURNMENT**

All items of business being complete and their being no dissent, Chairman Herder adjourned the meeting at 3:12 p.m.

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BRENDA HERDER, CHAIRMAN

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WILLIAM SCHULTE, SECRETARY-TREASURER

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