

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
BATTLE RIVER REGIONAL DIVISION #31, HELD ON JANUARY 13, 2005,
COMMENCING AT 9:31 A.M.**

PRESENT

REBECCA HEIBERG
BRENDA HERDER
GERRY OBERG
KEN OFFORD (joined the meeting at 9:53 a.m.)
VICTOR PETRUK
CHERYL SMITH
HAMEED SYED
PATRICIA ZENIUK

ABSENT

ALSO PRESENT

WARREN PHILLIPS, Superintendent of Schools
RAY BOSH, Deputy Superintendent (left the meeting at 10:26 a.m. and rejoined at 10:57 a.m.)
BILL SCHULTE, Secretary-Treasurer
TIM CHAMBERLIN, Communications Officer
SYLVIA LAUBER, Recording Secretary

B. HERDER IN THE CHAIR

APPROVAL OF THE AGENDA

#1/05 H. SYED – That the agenda be approved with the addition of the items noted on the distributed add-on sheet.

CARRIED

APPROVAL OF THE MINUTES

#2/05 P. ZENIUK – That the minutes of the regular meeting held on December 9, 2005 be approved with the following amendment (in bold):

Page 160, New Trustee Orientation Conference:

“...is scheduled for January 9, 10 and **11**, 2005.”

CARRIED

‘READY TO LEARN AND EARN’ UPDATE

Superintendent of Schools Phillips updated Trustees with respect to the ‘Ready to Learn and Earn’ initiative, noting that he has had meetings with several community organizations, as well as Alberta Education and has

received positive response to the draft proposal. Information received at this time indicates that there could be approximately 25 young mothers involved in an initiative of this type. This initiative would be a program complimentary to existing programs.

Trustee Petruk volunteered to sit as the Trustee representative on the Steering Committee.

Brenda Johnson, Director of Transportation, and Imogene Walsh, Finance Manager, joined the meeting at 9:40 a.m.

LABOR MARKET SURVEY UPDATE

Dr. Phillips provided an update with respect to the Labor Market Survey, noting that a contract has been signed by a group representing three firms who submitted one proposal and that this survey will be looking at employee and employer needs. The total cost of the contract is \$42,000, with \$40,000 being provided by Alberta Human Resources and \$2,000 from Battle River School Division #31. The information obtained from the survey will assist in the proposed upgrading of the vocational programs area at Camrose Composite High School.

TRANSPORTATION FUNDING TO THE FRENCH IMMERSION PROGRAM

Director of Transportation Johnson informed Trustees that there is funding for transportation to French Immersion Programs in the designated French Immersion transportation attendance area. In Battle River School Division #31, this involves the attendance boundaries of the City of Camrose Schools – Jack Stuart, Sparling, Chester Ronning and Charlie Killam – and the Sifton School attendance area, however there is no funding for transportation from elsewhere in the Division as those areas are not designated as the transportation attendance area to the French Immersion Program.

Trustee Offord joined the meeting at 9:53 a.m.

#3/05

G. OBERG – That the request to ‘direct’ all students within Battle River School Division #31 who wish to enroll in the French Immersion Program to École Sifton School be denied.

CARRIED

Ms Johnson left the meeting at 10:19 a.m.

2004-05 INSTRUCTION BUDGET

Finance Manager Walsh reviewed the effects on the 2004-05 instruction budget of declining enrolments experienced this year.

Deputy Superintendent Bosh left the meeting at 10:26 a.m.

#4/05 H. SYED – That, with respect to the 2004-05 instruction budget, the recommendations of the Superintendent be accepted as a directive, with the final figures to be brought back to the Board.

CARRIED

Ms Walsh left the meeting at 10:34 a.m.

MEETING RECESS

The regular meeting recessed at 10:34 a.m. and reconvened at 10:48 a.m.

STROME SCHOOL CONDITION REPORT

The Board considered an agenda for the meeting with the Strome School Council on January 18, 2005.

Deputy Superintendent Bosh rejoined the meeting at 10:57 a.m.

Don Gillies, Assistant Superintendent (Personnel), joined the meeting at 11:02 a.m.

ADMINISTRATOR REPORT

Mr. Gillies provided the Trustees with a staffing update.

Mr. Gillies left the meeting at 11:23 a.m.

MEETING RECESS

The regular meeting recessed at 11:23 a.m. and reconvened at 1:09 a.m.

FOOD FOR KIDS

At 1:10 p.m., Chairman Herder welcomed Lana Moore, Nutritionist at East Central Health; Pat Hagan, Director of Neighborlink; and Pastor Ralph Kassen, Camrose Ministerial Association; to the meeting and invited their presentation.

The delegation members provided information to the Trustees with respect to the breakfast clubs in the City of Camrose schools, noting that approximately 110 students are fed daily.

The delegation noted that, although adequate food is available for this program, financial assistance is needed for the 2005-06 school year to help pay for the supervisors in the Charlie Killam and Sparling Schools, who are Battle River School Division #31 staff, to help keep the program functioning in those schools.

The delegation left the meeting at 1:33 p.m.

- #5/05 H. SYED – That, for the 2005-06 school year, the Board provide \$7,000 to the Food for Kids program to assist in the costs of the supervisors at two schools in the City of Camrose.

CARRIED

PARKLAND CONSERVATION FARM PROGRAM

At 2:49 p.m., Chairman Herder welcomed Pamela Gottselig, Outreach Instructor of the Parkland Conservation Farm Program, and invited her presentation. Ms Gottselig shared information about the agricultural environment education program at the Parkland Conservation Farm and invited students from Battle River School Division #31 to visit the farm. The program is designed to familiarize students, either in their classrooms or at the farm, with a wetland and farming environment and of a working farm.

Ms Gottselig left the meeting at 2:02 p.m.

IN-CAMERA SESSION (2:05 p.m.)

- #6/05 K. OFFORD – That the regular meeting recess to permit the Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 2:25 p.m. and the regular meeting reconvened at 2:25 p.m.

DRUG RESPONSE TASK FORCE

At 2:25 p.m., Chairman Herder welcomed Yvonne Allan, Health Promotion Facilitator at Public Health, East Central Health, to the meeting and invited her presentation. Ms Allan spoke about the COSEY (Communities

Offering Supportive Environments for Youth) program, noting that this is a peer mentoring and peer support program (75%), a parent-mentoring program (15%) and an asset development and education and awareness program (10%). A grant has been requested from the Community Mobilization Program. This funding will permit a coordinator to be hired to plan and implement a youth leadership development conference to be held for youth from grades 8-11 in Battle River School Division #31 schools; mentor training to be provided to parents who have experienced and survived their child's involvement in drug use; and provide support to the Camrose Asset Development Task Force.

Ms Allan, speaking on behalf of the Battle River Drug Response Task Force, requested that Battle River School Division #31 consider being the host organization for the above-noted grant. The Division would be responsible for tracking the funds to ensure that they are being spent according to the mandate of the program.

Ms Allan left the meeting at 2:43 p.m.

- #7/05 C. SMITH – That Battle River School Division #31 serve as the host organization for the Communities Offering Supportive Environments for Youth (COSEY) program.

CARRIED

TEACHER MEMBERSHIP STATUS ELECTION REGULATION

Dr. Phillips reviewed a letter received from the Minister of Education with respect to the regulation signed by the previous Minister of Learning which permits teachers in permanent central office positions to determine their membership status in the Alberta Teachers' Association. These teachers may choose to continue their full-time membership, become an associate member, or opt out.

- #8/05 G. OBERG – That the Board directs the Superintendent of Schools to fulfill the obligation of the 'Teacher Membership Status Election Regulation' by providing notice to teachers in permanent Division Office positions.

CARRIED

BOARD/ADMINISTRATORS' WORKSHOP, FEBRUARY 10-11, 2005

Dr. Phillips asked for Trustee volunteers to serve on an Ad Hoc Committee to plan the agenda for the Board/Administrators' Workshop scheduled for February 10-11, 2005. Trustee Petruk and Chairman Herder volunteered to serve on this Committee.

MEETING RECESS

The regular meeting recessed at 3:03 p.m. and reconvened at 3:15 p.m.

Brenda Johnson, Director of Transportation, joined the meeting at 3:15 p.m.

TRANSPORTATION REQUEST – BETTY DYCK

Trustees considered a written request from Betty Dyck for bus gate service for her children from her residence in the Daysland School attendance area to the Rosalind School.

#9/05 G. OBERG – That the Board adheres to policy and deny bus gate service for the children of Betty Dyck, resident in the Daysland School attendance area, to the Rosalind School.

CARRIED

Ms Johnson left the meeting at 3:39 p.m.

Don Gillies, Assistant Superintendent (Personnel), joined the meeting at 3:39 p.m.

TERM ADMINISTRATIVE CONTRACTS

Mr. Gillies reviewed with Trustees a proposal with respect to term administrative contracts.

#10/05 H. SYED – That the proposal with respect to term administrative contracts be approved as an Administrative Practice.

CARRIED

Mr. Gillies left the meeting at 3:51 p.m.

CAMROSE FIRE HALL

#11/05 K. OFFORD – That the Board indicates to the City that the proposed site does not cause concern for student safety; that a Fire Hall at the proposed location could have the advantage to the School in that it could serve as an evacuation site in the event of an emergency at the school; and further, that the Board asks that it have the opportunity to review the safety considerations the City has incorporated into the final plans, should this site be selected.

CARRIED

TRUSTEE REPORTS

Chairman Herder notified the Trustees that a meeting with the MLAs whose constituencies lie within Battle River School Division #31 is scheduled for February 9, 2005.

Vice-Chairman Smith reported on her attendance at the Alberta School Boards Association New Trustees' Orientation session on January 9-11,

2005. Ms Herder noted that there were five Trustees from Battle River School Division #31 that attended the meeting.

INFORMATION ITEMS

The information items were circulated to the Trustees during the meeting.

COMMITTEE REPORTS

Student Affairs Committee

Trustees were notified that the first Student Affairs Committee hearing this year is scheduled for January 14, 2005.

Executive Committee

The Executive Committee met on January 4, 2005 to prepare the agenda for this meeting.

Small Schools Committee

The Small Schools Committee met on January 4, 2005. Further meetings are planned for January 18 and 20, 2005.

Terms of Reference – Small Schools Committee

#12/05 R. HEIBERG – That the Terms of Reference for the Small Schools Committee be approved as presented.

CARRIED

Capital Planning Committee

Secretary-Treasurer Schulte reported on a meeting of members of the Capital Planning Committee with personnel from Alberta Infrastructure on December 14, 2004. Mr. Schulte also noted that Trustee Oberg is chair of this Committee.

ASBA Reports and Information

ASBA Zone 4

A meeting of the Alberta School Boards Association, Zone 4, is scheduled for January 24, 2005 in Wetaskiwin.

ASEBP Report

Mr. Schulte reported that Battle River School Division #31 will, for the third consecutive year, be in a discount position with respect to the Alberta School Employee Benefits Plan.

Drug Response Task Force

Vice-Chairman Smith reported on her attendance at a meeting of the Drug Response Task Force on January 4, 2005.

Administrators' Meeting

Trustee Zeniuk reported on her attendance at the Administrators' Meeting on January 11, 2005.

ATA Liaison Committee

Chairman Herder reported that the ATA Executive Committee has requested a meeting with the Board. A possible meeting date is February 3, 2005.

Performing Arts Centre Committee

Vice-Chairman Smith provided an update with respect to the work of the City of Camrose Performing Arts Centre Committee.

MEETING RECESS

The regular meeting recessed at 4:58 p.m. until 9:30 a.m. on January 27, 2005.

TABLE OF CONTENTS

APPROVAL OF THE AGENDA.....	1
APPROVAL OF THE MINUTES	1
‘READY TO LEARN AND EARN’ UPDATE	1
LABOR MARKET SURVEY UPDATE	2
TRANSPORTATION FUNDING TO THE FRENCH IMMERSION PROGRAM.....	2
2004-05 INSTRUCTION BUDGET	3
STROME SCHOOL CONDITION REPORT	3
ADMINISTRATOR REPORT.....	3
FOOD FOR KIDS	4
PARKLAND CONSERVATION FARM PROGRAM	4
DRUG RESPONSE TASK FORCE.....	4
TEACHER MEMBERSHIP STATUS ELECTION REGULATION	5
BOARD/ADMINISTRATORS’ WORKSHOP, FEBRUARY 10-11, 2005	5
TRANSPORTATION REQUEST – BETTY DYCK	6
TERM ADMINISTRATIVE CONTRACTS	6
CAMROSE FIRE HALL.....	6
TRUSTEE REPORTS.....	6
INFORMATION ITEMS	7
COMMITTEE REPORTS	7
STUDENT AFFAIRS COMMITTEE	7
EXECUTIVE COMMITTEE	7
SMALL SCHOOLS COMMITTEE	7
<i>Terms of Reference – Small Schools Committee.....</i>	<i>7</i>
CAPITAL PLANNING COMMITTEE	7
ASBA REPORTS AND INFORMATION.....	7
<i>ASBA Zone 4.....</i>	<i>7</i>
ASEBP REPORT.....	7
DRUG RESPONSE TASK FORCE.....	7
ADMINISTRATORS’ MEETING.....	8
ATA LIAISON COMMITTEE	8
PERFORMING ARTS CENTRE COMMITTEE	8