

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
BATTLE RIVER REGIONAL DIVISION #31, HELD ON SEPTEMBER 8, 2005,
COMMENCING AT 9:30 A.M.**

PRESENT

REBECCA HEIBERG
BRENDA HERDER
GERRY OBERG (absent at call to order at 1:12 p.m.)
VICTOR PETRUK
CHERYL SMITH
HAMEED SYED
PATRICIA ZENIUK

ABSENT

KEN OFFORD

ALSO PRESENT

WARREN PHILLIPS, Superintendent of Schools
RAY BOSH, Deputy Superintendent
BILL SCHULTE, Secretary-Treasurer
TIM CHAMBERLIN, Communications Officer
SYLVIA LAUBER, Recording Secretary

B. HERDER IN THE CHAIR

APPROVAL OF THE AGENDA

#204/05 H. SYED – That the agenda be approved with the addition of the following items:

Information Items

- 7.9 Call for Nominations – Alberta Lieutenant Governor's Award 2005
- 7.10 Executive Summary – Why Rural Matters 2005, Doug Griffiths
- 7.11 Report on Conference Call re Small Urban Boards Study
- 7.12 Meeting at Augustana University College re Rural Institute

CARRIED

APPROVAL OF THE ORGANIZATIONAL MEETING MINUTES

#205/05 H. SYED – That the minutes of the Organizational Meeting held on August 25, 2005 be approved as amended.

CARRIED

APPROVAL OF THE REGULAR MEETING MINUTES

#206/05 P. ZENIUK – That the minutes of the regular meeting held on August 25, 2005 be approved as presented.

CARRIED

IN-CAMERA SESSION (9:38 a.m.)

#207/05 G. OBERG – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte, Communications Officer Chamberlin, and Recording Secretary Lauber be excluded.

CARRIED

Mr. Don Gillies, Assistant Superintendent, joined the meeting at 9:41 a.m.

The in-camera session recessed at 9:57 a.m. and the regular meeting reconvened at 9:57 a.m.

STAFFING UPDATE

Mr. Gillies presented an update on the staffing in Battle River School Division #31.

Dr. Larry Payne, Assistant Superintendent, joined the meeting at 10:10 a.m.

Mr. Gillies left the meeting at 10:13 a.m.

ACCOUNTABILITY PILLAR DATA

Dr. Payne shared information with respect to the Accountability Pillar Data for Battle River School Division #31 noting high school completion rates, high school to post-secondary transition rates, annual dropout rates of students aged 14-18, and the percentage of grade twelve students eligible for the Rutherford Scholarship during high school.

Dr. Payne left the meeting at 10:27 a.m.

CHANGE OF NOVEMBER BOARD MEETING DATE (SECOND MEETING)

#208/05 G. OBERG – That the second meeting of the Board of Trustees in November 2005 be held on Friday, November 25th.

CARRIED

Mr. Pat Spelliscy, Director of Operations and Maintenance, joined the meeting at 10:28 a.m.

REPORT FROM THE DIRECTOR OF OPERATIONS AND MAINTENANCE

Mr. Spelliscy provided the Trustees with a report on the work done by the maintenance department during the summer months.

Mr. Spelliscy left the meeting at 10:47 a.m.

MEETING RECESS

The regular meeting recessed at 10:47 a.m. and reconvened at 11:03 a.m.

GRADE FOUR FOLLOW-UP CONSULTATION

Chairman Herder solicited Trustee input on the consultation questions with respect to the possibility of grade 4 provincial assessments by Alberta Education.

BOARD/DIVISION OFFICE ADMINISTRATION RETREAT PLANNING

Chairman Herder and Vice-Chairman Smith volunteered to assist the Superintendent of Schools in planning the Board/Division Office Administration retreat scheduled for October 24 and 25, 2005.

LEADERSHIP FROM A SYSTEM PERSPECTIVE

Dr. Phillips outlined a proposal to provide Battle River School Division #31 school administrators who aspire to a central office leadership position with an opportunity to explore leadership from a system perspective.

#209/05 H. SYED – That the Board supports the provision of leadership from a system perspective, as proposed by the Superintendent of Schools.

CARRIED

SUPERVISION AND EVALUATION OF STAFF

Mr. Gillies joined the meeting at 11:31 a.m.

Dr. Phillips outlined a proposal for Board discussion at its next meeting with respect to the values and beliefs related to the supervision and evaluation of employees. This document would set out terms for discussion that could lead to a set of belief statements for supervising and evaluating employees. This will also be discussed with school administrators.

Mr. Gillies left the meeting at 11:35 a.m.

RECOGNITION OF OUTSTANDING ACHIEVEMENT

Trustees agreed that students who achieve provincially, nationally, or internationally should receive recognition on an individual basis. This item was referred to the Communications Committee for further research and reporting back to the Board.

LETTER FROM THE MINISTER OF EDUCATION RE A FOLLOW-UP MEETING

Chairman Herder noted that the Minister of Education is planning to meet with all school boards in the province on a follow-up basis from the meetings he held earlier this year. His letter to the Board requests specific information for the follow-up meeting. The Board directed senior administration to begin gathering the information requested, with specific examples to support the information.

BASHAW SCHOOL CPL PROGRAM

#210/05 P. ZENIUK – That the Board grants approval, in principle, to the concept of developing a low cost space for the Cpl Program at the Bashaw School, and further that administration conduct an assessment related to the costs and possible location for a low-cost facility to house the Cpl Program, which would include discussions related to possible partnerships with the Bashaw community.

CARRIED

MEETING RECESS

The regular meeting recessed at 11:56 a.m. and reconvened at 1:12 p.m. Trustee Oberg was absent at this time.

INFORMATION ITEMS

Enrolments 2005-06

Dr. Phillips reviewed the current enrolments in Battle River School Division #31 schools noting that the official student count will take place on September 30, 2005.

RESPONSE ABILITY PATHWAYS, CHARLIE KILLAM SCHOOL

At 1:26 p.m., Chairman Herder welcomed Tom Midbo and Miles Walsh, Vice-Principals at Charlie Killam School, and invited their presentation. The presentation focused on the three-day workshop in which all staff at Charlie Killam School participated before the start of this school year. The Response Ability Pathways program provides essential strength-based strategies for all who deal with young persons in family, school, or community and responds to their needs rather than reacting to their problems.

Mr. Midbo and Mr. Walsh left the meeting at 1:54 p.m.

Ms Brenda Johnson, Director of Transportation, joined the meeting at 1:56 p.m.

INFORMATION ITEM

Conference Call – September 7, 2005

Chairman Herder reported on a conference call with respect to a study on Small Urban Boards conducted by the Alberta School Boards Association.

TRANSPORTATION REQUEST – CLINT AND DONNA ZEMLAK

#211/05 V. PETRUK – That the Holden/Ryley Schools attendance area be extended from the centre of Section 23-49-14-W4M eastward to the centre of Section 24-49-14-W4M and then continue northerly to the County of Beaver boundary through the centre of Sections 24, 25 and 36-49-14-W4M and Sections 1 and 12-50-14S4M, and further that a map showing the above-noted changes be attached to, and forms a part of, these minutes.

CARRIED

INFORMATION ITEM

Report – Rural Development Institute, Augustana University College

Dr. Phillips reported on a meeting organized by Augustana University College Faculty of the University of Alberta, for the purpose of exploring the possibility of applying for a Rural Development Institute for Alberta with funding from the provincial government. This meeting involved various agricultural agencies, private citizens, educators, and others to explain the concept. Augustana Faculty of the University of Alberta prepared a preliminary proposal. Chairman Herder was also in attendance at this meeting.

COMMITTEE REPORTS

Student Affairs Committee

Trustee Zeniuk reported that the Student Affairs Committee met on August 29, 2005 to review placement for a student who was previously expelled and was required to reappear before the Board before school commenced.

Negotiating Committee

Trustee Syed noted that he received a call from the chairman of the ATA Local Negotiating Committee on August 30, 2005 indicating that the ATA Local has approved the Memorandum of Agreement.

Support Staff Liaison Committee

Trustees were informed that there will be a follow-up letter to support staff with respect to the meetings that took place on May 25 and 26, 2005.

Executive Committee

The Executive Committee met on September 1, 2005 to set the agenda for this meeting and to review executive expense accounts.

Small Schools Committee

The Small Schools Committee will be scheduling a meeting soon.

Capital Planning Committee

The Capital Planning Committee will be meeting on September 15, 2005.

ASBA Reports and Information

#212/05

H. SYED – That the Board of Trustees sends a letter to the Minister of Education in support of the proposed bargaining model prepared by the Alberta School Boards Association, and further that this letter be copied to the President of the Alberta School Boards Association and the local MLAs.

CARRIED

Alberta School Employee Benefit Plan

The Board of Directors of the Alberta School Employee Benefit Plan will be meeting within a week.

Drug Response Task Force

Trustee Smith reported on her attendance at a sub-committee meeting of the Drug Response Task Force on September 2, 2005. Another meeting is scheduled for September 9, 2005.

Administrators' Meetings

A list was distributed to the Trustees showing which Administrators' meetings each Trustee is scheduled to attend.

ATA Liaison

The ATA Liaison Committee is scheduled to meet with the executive of the ATA Local on October 11, 2005 at 6:30 p.m. at the Norsemen Inn.

MEETING RECESS

The regular meeting recessed at 3:21 p.m. until 9:30 a.m. on September 22, 2005.

Table of Contents

APPROVAL OF THE AGENDA.....	112
APPROVAL OF THE ORGANIZATIONAL MEETING MINUTES.....	112
APPROVAL OF THE REGULAR MEETING MINUTES	113
STAFFING UPDATE	113
ACCOUNTABILITY PILLAR DATA.....	113
CHANGE OF NOVEMBER BOARD MEETING DATE (SECOND MEETING).....	113
REPORT FROM THE DIRECTOR OF OPERATIONS AND MAINTENANCE.....	114
GRADE FOUR FOLLOW-UP CONSULTATION.....	114
BOARD/DIVISION OFFICE ADMINISTRATION RETREAT PLANNING	114
LEADERSHIP FROM A SYSTEM PERSPECTIVE.....	114
SUPERVISION AND EVALUATION OF STAFF	114
RECOGNITION OF OUTSTANDING ACHIEVEMENT	115
LETTER FROM THE MINISTER OF EDUCATION RE A FOLLOW-UP MEETING	115
BASHAW SCHOOL CPL PROGRAM	115
INFORMATION ITEMS	115
ENROLMENTS 2005-06.....	115
RESPONSE ABILITY PATHWAYS, CHARLIE KILLAM SCHOOL	115
INFORMATION ITEM.....	116
CONFERENCE CALL – SEPTEMBER 7, 2005.....	116
TRANSPORTATION REQUEST – CLINT AND DONNA ZEMLAK.....	116
INFORMATION ITEM.....	116
REPORT – RURAL DEVELOPMENT INSTITUTE, AUGUSTANA UNIVERSITY COLLEGE	116
COMMITTEE REPORTS	116
STUDENT AFFAIRS COMMITTEE	116
NEGOTIATING COMMITTEE	116
SUPPORT STAFF LIAISON COMMITTEE	117
EXECUTIVE COMMITTEE	117
SMALL SCHOOLS COMMITTEE	117
CAPITAL PLANNING COMMITTEE.....	117
ASBA REPORTS AND INFORMATION.....	117
ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	117
DRUG RESPONSE TASK FORCE.....	117
ADMINISTRATORS’ MEETINGS	117
ATA LIAISON	117