

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON JUNE 10, 2004, COMMENCING AT 9:31 A.M.

PRESENT

BRENDA HERDER
MICHELE MULDER
GERRY OBERG
GWENDA POYSER
BILL SEARS
CHERYL SMITH
WAYNE THRONDSON (left the meeting at 4:30 p.m.)
PATRICIA ZENIUK

ABSENT

ALSO PRESENT

WARREN PHILLIPS, Superintendent of Schools
STEPHEN SMITH, Chief Deputy Superintendent of Schools
RAY BOSH, Deputy Superintendent of Schools
BILL SCHULTE, Secretary-Treasurer
TIM CHAMBERLIN, Communications Officer
SYLVIA LAUBER, Recording Secretary

G. POYSER IN THE CHAIR

APPROVAL OF THE AGENDA

#124/04 W. THRONDSON – That the agenda be approved with the addition of the item on the distributed copies of the add-on sheet.

CARRIED

APPROVAL OF THE MINUTES

#125/04 W. THRONDSON – That the minutes of the regular meeting held on May 13 and May 27, 2004 be approved as presented.

CARRIED

CONSULTATIVE MEETING WRITTEN PLAN

Chairman Poyser welcomed Ms Joannie Zimmer, Division Principal, to the meeting at 9:35 a.m. Ms Zimmer provided the Board with a summary of the 2003-04 consultative process. This will be provided to municipal officials, school council chairs and all the schools in Battle River School Division #31. Further information on the consultative process will be posted on the Battle River School Division #31 website.

#126/04 M. MULDER – That the consultative process in Battle River School Division #31 during the 2003-04 school year be submitted for the ASBA Premier's Award.

CARRIED

Dr. Phillips expressed his appreciation to Ms Zimmer for the tremendous work she has done this year as Division Principal, in the AISI projects, with the Small Schools Initiative and for her great involvement in the consultative process. Dr. Phillips noted that Ms Zimmer did all this work exceptionally well.

Ms Zimmer left the meeting at 9:48 a.m.

2004-05 BUDGET

Imogene Walsh, Finance Manager, and Pat Spelliscy, Director of Operations and Maintenance, joined the meeting at 9:48 a.m. for discussion of the operations and maintenance budget for 2004-05.

Mr. Spelliscy left the meeting at 9:57 a.m.

#127/04 W. THRONDSOON – That the Board approves the 2004-05 budget as presented.

CARRIED

Ms Walsh left the meeting at 10:05 a.m.

DATE FOR THE NEXT BOARD MEETING

#128/04 W. THRONDSOON – That the next regular meeting of the Board of Trustees be scheduled for August 26, 2004.

CARRIED

SIGNING AUTHORITY – DEPUTY SUPERINTENDENT

#129/04 M. MULDER - That the Chairman or Vice-Chairman; the Superintendent of Schools, the Deputy Superintendent of Schools, the Secretary-Treasurer; and Trustees Smith and Thronpson be granted signing authority for all Divisional bank accounts;

and further that signing authorities for grant applications be any one of the following persons: the Chairman, Superintendent of Schools, Deputy Superintendent of Schools, and/or the Secretary-Treasurer.

CARRIED

PURCHASE OF STUDENT ART

- #130/04 B. SEARS – That the Board purchase an additional piece of student art work for this year only.

CARRIED

Trustees agreed to purchase the first piece of student art submitted to it in this year's competition and to choose one additional piece.

WORKERS' COMPENSATION BOARD DIRECT PAYMENT

- #131/04 M. MULDER – That the Board authorizes the direct payment of the Workers' Compensation Board premiums.

CARRIED

CCHS BASKETBALL CAMP – MONTANA

- #132/04 W. THRONDSOEN – That the Board accepts the recommendation of the Superintendent of Schools and approves the participation of students from Camrose Composite High School in a basketball camp in Montana from June 25 – July 1, 2004.

CARRIED

CCHS INTERNATIONAL TRAVEL 2005

- #133/04 M. MULDER - That the Board approves, in principle and subject to policy HGCB 'Travel Study', the international travel study trip by high school students at Camrose Composite High School during spring break 2005.

CARRIED

DAYS LAND SCHOOL TRAVEL CLUB 2006

- #134/04 M. MULDER - That the Board approves, in principle and subject to policy HGCB 'Travel Study', the international travel study trip by high school students at the Daysland School during spring break 2006.

CARRIED

TOFIELD SCHOOL TRAVEL CLUB 2005

- #135/04 M. MULDER - That the Board approves, in principle, the proposed trip to Italy by the Tofield School Travel Club during the break of the 2004-05 school year, and further that the Travel Club adheres to the provisions outlined in Policy HGCB 'Travel Study'.

CARRIED

NEW NORWAY SCHOOL INTERNATIONAL TRAVEL REQUEST

#136/04 W. THRONDSOEN - That the Board approves, in principle and subject to policy HGCB 'Travel Study', the international travel study trip by high school students at the New Norway School from June 30, 2005 – July 13, 2005.

CARRIED

ADMINISTRATIVE PRACTICE – INNOVATION FUND

Chief Deputy Superintendent Smith spoke to the draft guidelines for accessing "innovation funding" in Battle River School Division #31.

#137/04 G. OBERG – That the guidelines for accessing "innovation funding" in Battle River School Division #31 be approved as amended.

CARRIED

CHARLIE KILLAM SCHOOL SURPLUS

#138/04 W. THRONDSOEN – That, in recognition of the fact that there will be extraordinary costs associated with the reconfiguration of the school, Charlie Killam School be allowed to retain their entire surplus from the 2003/04 school year, and further that an accounting of these funds be presented to the Board.

CARRIED

MEETING RECESS

The regular meeting recessed at 10:39 a.m. and reconvened at 10:54 a.m.

Don Gillies, Assistant Superintendent, joined the meeting at 10:54 a.m.

IN-CAMERA SESSION (10:54 a.m.)

#139/04 W. THRONDSOEN – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Superintendent of Schools Phillips, Chief Deputy Superintendent Smith, Deputy Superintendent Bosh, Assistant Superintendent Gillies, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 11:17 a.m. and the regular meeting reconvened at 11:17 a.m.

Mr. Gillies left the meeting at 11:17 a.m.

KUDOS

Randy Roth

Trustees were informed that Randy Roth, teacher at Forestburg School, has received two awards this year – the ASBA Excellence in Teaching Award and the APEGGA Award (Association of Professional Engineers, Geologists and Geophysicists of Alberta).

Hugh Nester

Hugh Nester, teacher at New Norway School, is the recipient of the Rutledge Award from the Alberta School Athletic Association.

ADMINISTRATORS' REPORTS

Division-Wide Professional Development Day, August 30, 2004

Chief Deputy Superintendent Smith updated Trustees with respect to plans for the Division-wide professional development day scheduled for August 30, 2004, noting that Barry MacDonald will be the keynote speaker.

TRUSTEE REPORTS

Trustee Zeniuk noted that she attended the grade eight farewell celebration at the Edberg School.

Trustee Smith represented the Board at the PACE Outreach School graduation.

Trustee Sears attended the School Bus Safety Committee meeting last week.

Vice-Chairman Herder attended the New Norway graduation. Ms Herder noted that the presentation of the Rutledge Award to Hugh Nester was made at the graduation.

INFORMATION ITEMS

The majority of the information items noted on the agenda were distributed to the Trustees in a folder at the Board meeting.

Budget/Resource Summary

Dr. Phillips reviewed the Budget/Resource Summary noting that this had been distributed to the school administrators.

Election Update

Secretary-Treasurer Schulte provided Trustees with information with respect to the upcoming school board elections. Mr. Schulte noted that the September 20 is nomination day and October 18th is election day.

Accountability Pillar Jurisdiction Survey Summary Report

Dr. Phillips reviewed a draft report of the surveys administered by Alberta Learning at the grades four, seven and ten levels, as well as for parents, teachers, administrators and school board members.

MEETING RECESS

The regular meeting recessed at 11:59 a.m. and reconvened at 1:24 p.m.

Director of Transportation Johnson joined the meeting at 1:24 p.m.

APPOINTMENT – TRACY HERKLOTZ

At 1:24 p.m., Chairman Poyser welcomed Tracy Herklotz to the meeting and invited her presentation. Ms Herklotz requested that the attendance/ transportation boundary for the Tofield School be changed to include her residence, located in the current Holden/Ryley Schools attendance areas. This is consistent with her request to the Board in December 2003.

MOTION TO RECONSIDER MOTION #298/03

#140/04 G. OBERG – That the Board reconsiders motion #298/03, which reads: That Tofield School attendance area boundary be altered such that it be moved east 1 mile to the center of section 1-51-18-W4M; then south to the center of section 23-50-18-W4M; then west to the center of section 22-50-18-W4M.”

CARRIED

MOTION #298/03 ON THE TABLE

#298/03 B. SEARS - That Tofield School attendance area boundary be altered such that it be moved east 1 mile to the center of section 1-51-18-W4M; then south to the center of section 23-50-18-W4M; then west to the center of section 22-50-18-W4M.

CARRIED

Ms Herklotz left the meeting at 1:52 p.m.

WITHDRAWAL OF MOTION #299/03

There being no objection by any Trustee, Trustee Mulder withdrew #299/03, which states “That the children of Mike and Tracy Herklotz be directed to attend Tofield School.” This motion was deferred to this Board meeting.

ECS ENTRANCE AGE APPEAL – MIKE AND HELEN RODIN

At 1:54 p.m., Chairman Poyser welcomed Mike and Helen Rodin to the meeting and invited their presentation. Mr. and Mrs. Rodin expressed their concern that they received a letter from Battle River School Division #31 accepting their son, whose 5th birthday is on January 2, 2005, into an ECS program in the City of Camrose and then two weeks later were informed that he is not accepted because his birth date is two days following the December 31st deadline. Mr. and Mrs. Rodin requested that the original acceptance be upheld as their son is anticipating attending ECS in September.

Mr. and Mrs. Rodin left the meeting at 2:06 p.m.

#141/04 C. SMITH – That the Board adhere to policy and deny the request by Mike and Helen Rodin to permit their son to attend ECS in September 2004.

CARRIED

TRANSPORTATION REPORT

Brenda Johnson, Director of Transportation, and Wayne Bowman, Fleet Supervisor, joined the meeting at 2:08 p.m.

Jim Ofrim, Vice-Principal at CCHS, joined the meeting at 2:14 p.m.

Fifteen-Passenger Vans

#142/04 W. THRONDSOON – That, effective September 1, 2004, the Board directs that, with the exception of urban transportation within the City of Camrose, students of Battle River School Division #31 shall not be transported in 15-passenger vans.

CARRIED

Purchase of a Coach Bus – CCHS

#143/04 C. SMITH – That the Board directs Division Office administration to work with administration at CCHS to purchase a coach bus to be housed at CCHS for extra and co-curricular activities at a cost of \$112,000, and further that there be an agreement with CCHS to reimburse the cost of the coach bus in a period of not more than five years.

CARRIED

Mr. Ofrim left the meeting at 3:29 p.m.

FAREWELL TO STEPHEN SMITH

Superintendent of Schools Phillips expressed his appreciation to Stephen Smith, Chief Deputy Superintendent of Schools, for his wise counsel and

participation in Board meetings. Dr. Phillips noted that this will be Mr. Smith's last Board meeting before he leaves the Division.

Chairman Poyser also expressed her thanks to Mr. Smith for his tremendous input into the Three-Year Plans and Annual Education Results Reports and for assisting the Board in setting their priority strategies.

Mr. Smith indicated that he felt fortunate to have worked with this Board.

Mr. Bowman left the meeting at 3:32 p.m.

MEETING RECESS

The regular meeting recessed at 3:32 p.m. and reconvened at 3:46 p.m.

TRANSPORTATION REPORT (continued)

Per Kilometer Fee for Field Trips

Ms Johnson presented information showing that the per kilometer charge for field trips is currently \$.54 and that the actual cost is \$.74.

#144/04 W. THRONDSO – That the per kilometer charged to schools for the use of buses be raised from \$.54 to \$.60 effective September 1, 2004, and further that this fee be reviewed at the regular meeting of the Board in June 2005.

CARRIED

Ms Johnson left the meeting at 4:00 p.m.

ACCOUNTABILITY REPORT FROM LOUGHEED SCHOOL REVIEW

At 4:01 p.m., Chairman Poyser welcomed Mr. Lane Moore, Principal at Lougheed School, to the meeting and invited his response to the recommendations put forth at the Lougheed School Review held in May 2003. Mr. Moore's report is attached to, and forms a part of, these minutes.

Ms Poyser offered her thanks and appreciation to Mr. Moore and his staff for the work they are doing in implementing the recommendations.

Mr. Moore left the meeting at 4:20 p.m.

COMMITTEE REPORTS

Negotiating Committee

The Negotiating Committee will be meeting with the ATA on June 16, 2004.

Support Staff Liaison Committee

Mr. Don Gillies, Assistant Superintendent (Personnel), joined the meeting at 4:22 p.m. and presented information with respect to the meetings held with support staff in Battle River School Division #31.

- #145/04 P. ZENIUK – That the Board provides a 2% salary increase for all support staff in Battle River School Division #31, excluding the bus drivers. CARRIED

Trustee Thronson left the meeting at 4:30 p.m.

- #146/04 P. ZENIUK – That the Board accepts the recommendation from the Support Staff Liaison Committee with respect to the Board bus drivers, and further that these recommendations be attached to, and form a part of, these minutes. CARRIED

Mr. Gillies left the meeting at 4:37 p.m.

Executive Committee

The Executive Committee met to prepare the consultative report.

Capital Planning Committee

A meeting of the Capital Planning Committee is scheduled for June 15, 2004.

Alberta School Employees Benefit Plan (ASEBP)

Secretary-Treasurer Schulte reported that new employee cards are being issued by ASEBP in June.

Drug Response Task Force

The Drug Response Task Force is meeting on June 15, 2004 to set a focus for next year as Mr. Kerry LaBerge will not be on this task force next year.

MEETING RECESS

At 4:41 p.m. the regular meeting recessed until 9:30 a.m. on June 24, 2004.

TABLE OF CONTENTS

APPROVAL OF THE AGENDA..... 81

APPROVAL OF THE MINUTES 81

CONSULTATIVE MEETING WRITTEN PLAN..... 81

2004-05 BUDGET 82

DATE FOR THE NEXT BOARD MEETING 82

SIGNING AUTHORITY – DEPUTY SUPERINTENDENT 82

PURCHASE OF STUDENT ART 83

WORKERS’ COMPENSATION BOARD DIRECT PAYMENT 83

CCHS BASKETBALL CAMP – MONTANA 83

CCHS INTERNATIONAL TRAVEL 2005 83

DAYSLAND SCHOOL TRAVEL CLUB 2006 83

TOFIELD SCHOOL TRAVEL CLUB 2005 83

NEW NORWAY SCHOOL INTERNATIONAL TRAVEL REQUEST 84

ADMINISTRATIVE PRACTICE – INNOVATION FUND..... 84

CHARLIE KILLAM SCHOOL SURPLUS 84

KUDOS..... 85

 RANDY ROTH..... 85

 HUGH NESTER 85

ADMINISTRATORS’ REPORTS..... 85

 DIVISION-WIDE PROFESSIONAL DEVELOPMENT DAY, AUGUST 30, 2004 85

TRUSTEE REPORTS 85

INFORMATION ITEMS 85

 BUDGET/RESOURCE SUMMARY..... 85

 ELECTION UPDATE 85

 ACCOUNTABILITY PILLAR JURISDICTION SURVEY SUMMARY REPORT..... 86

APPOINTMENT – TRACY HERKLOTZ 86

MOTION TO RECONSIDER MOTION #298/03 86

MOTION #298/03 ON THE TABLE..... 86

WITHDRAWAL OF MOTION #299/03..... 86

ECS ENTRANCE AGE APPEAL – MIKE AND HELEN RODIN 87

TRANSPORTATION REPORT..... 87

 FIFTEEN-PASSENGER VANS 87

 PURCHASE OF A COACH BUS – CCHS 87

FAREWELL TO STEPHEN SMITH 87

PER KILOMETER FEE FOR FIELD TRIPS..... 88

ACCOUNTABILITY REPORT FROM LOUGHEED SCHOOL REVIEW 88

COMMITTEE REPORTS 89

 NEGOTIATING COMMITTEE 89

 SUPPORT STAFF LIAISON COMMITTEE 89

 EXECUTIVE COMMITTEE..... 89

 CAPITAL PLANNING COMMITTEE 89

 ALBERTA SCHOOL EMPLOYEES BENEFIT PLAN (ASEBP) 89

 DRUG RESPONSE TASK FORCE 89