

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
BATTLE RIVER REGIONAL DIVISION #31, HELD ON DECEMBER 11, 2003,  
COMMENCING AT 9:31 A.M.**

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**PRESENT**

BRENDA HERDER  
MICHELE MULDER  
GERRY OBERG  
BILL SEARS  
CHERYL SMITH  
WAYNE THRONDSO (left the meeting at 11:48 a.m. and returned at 1:25 p.m.)  
PATRICIA ZENIUK

**ABSENT**

GWENDA POYSER

**ALSO PRESENT**

WARREN PHILLIPS, Superintendent of Schools  
STEPHEN SMITH, Chief Deputy Superintendent of Schools  
BILL SCHULTE, Secretary-Treasurer  
TIM CHAMBERLIN, Communications Officer  
SYLVIA LAUBER, Recording Secretary

**B. HERDER IN THE CHAIR**

**APPROVAL OF THE AGENDA**

#288/03 M. MULDER – That the agenda be approved with the addition of the distributed add-on sheet and the following:

New Business

11. AISI Education Partners Conference

CARRIED

**APPROVAL OF THE MINUTES**

#289/03 B. SEARS – That the minutes be approved with the following amendment:

Page 151 – Capital Planning Committee

“Trustee Sears reported that the entry areas to the crawl space of Charlie Killam School have been cleared of all asbestos related materials. The actual crawl space has been covered with an impermeable membrane so that no special equipment is required for access.”

CARRIED

**DISPOSITION OF RESERVE LANDS, BEAVER WARD**

Catherine Jensen, Business Manager, joined the meeting to present information to the Trustees with respect to the school reserve lands in the Beaver County ward.

#290/03 M. MULDER – That the Board is prepared to permit the disposition of the six Beaver County jointly owned MSR properties, as listed below:

- Plan 792 0020; 2; 4 MSR Lindbrook Estates
- Plan 792 1674; 37 MSR Park Glen Estates
- Plan 862 2084; 5; 8 MSR Beaver Creek Estates
- Plan 812 1138; 1; 38 MSR Sherwood Forest Estates
- Plan 792 1325; 1; 14 MSR Kingsway Estates
- Plan 802 2329; 1; 36 MSR Lori Estates

and further that Battle River School Division #31 agrees to the disposition of these properties providing it receives 50% of the net proceeds realized from the disposition of each property.

CARRIED

Ms Jensen left the meeting at 9:40 a.m.

**IN-CAMERA SESSION (9:41 a.m.)**

#291/03 P. ZENIUK – That the regular meeting recess to permit the Trustees to meet in-camera, and further that all persons except Superintendent of Schools Phillips, Chief Deputy Superintendent of Schools Smith, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-cameras session recessed at 10:50 a.m.

**MEETING RECESS**

The regular meeting recessed at 10:50 a.m. and reconvened at 11:05 a.m.

**RATIFICATION OF PAYMENT OF ACCOUNTS**

#292/03 C. SMITH – That the Board ratifies the payment of the accounts for the month of November 2003.

CARRIED

**SPECIAL EDUCATION STUDENT #3502-03**

#293/03 P. ZENIUK – That, effective January 5, 2004, the Board directs special education student #3502-03 to attend Chester Ronning School.

CARRIED

**LEARNING COMMISSION REPORT RECOMMENDATIONS**

Trustees reviewed three recommendations (#94 – taxation; #81 – collective bargaining; and #78 – principals membership in the ATA) in order to forward a corporate position to the Alberta School Boards Association.

The recommendation with respect to taxation no longer needs to be discussed as it was not accepted by the government.

Collective Bargaining

#294/03 W. THRONDSOON – That the Board supports recommendation #81 of the Learning Commission Report with respect to province-wide collective bargaining.  
CARRIED

Principals Membership in the ATA

#295/03 B. SEARS – That the Board supports continued discussion, both provincially and locally, with respect to recommendation #78 of the Learning Commission Report regarding principals memberships in the ATA.  
CARRIED

#296/03 W. THRONDSOON – That the Board rejects recommendation #78 of the Learning Commission Report with respect to principals memberships in the ATA.  
CARRIED

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Trustee Thronson left the meeting at 11:48 a.m.

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**APPROVAL OF THE ANNUAL EDUCATION RESULTS REPORT 2002-03**

#297/03 G. OBERG – That the Board approves the Annual Education Results Report 2002-03.  
CARRIED

**MEETING RECESS**

The regular meeting recessed at 12:00 p.m. and reconvened at 1:20 p.m.

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Brenda Johnson, Director of Transportation, joined the meeting at 1:20 p.m.

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**APPOINTMENT – TRACY HERKLOTZ**

Vice-Chairman Herder welcomed Ms Tracy Herklotz to the meeting and invited her presentation.

Ms Herklotz presented her request that the current eastern boundary for Tofield School be extended ½ mile east to the center of NW 26-50-28 W 4.

Ms Herklotz left the meeting at 1:35 p.m.

#298/03 B. SEARS – That Tofield School attendance area boundary be altered such that it be moved east 1 mile to the center of section 1-51-18-W4M; then south to the center of section 23-50-18-W4M; then west to the center of section 22-50-18-W4M.

DEFEATED

#299/03 M. MULDER – That the children of Mike and Tracy Herklotz be directed to attend Tofield School.

#300/03 G. OBERG – That motion #299/03 be postponed until the June 10, 2004 Board meeting.

CARRIED

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Ms Johnson left the meeting at 1:35 p.m.

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**STRATEGIC PRIORITIES 2004-07**

Chief Deputy Superintendent of Schools Smith reviewed a preliminary document with respect to the Board’s strategic priorities for the 2004-07 Three-Year Plan.

#301/03 M. MULDER – That the Board adopts the eight strategic priorities for 2004-07 as presented in the preliminary working document.

CARRIED

**FLAGSTAFF MUSIC FESTIVAL**

#302/03 W. THRONDSOON – That the Board receives, as information, the letter from the Flagstaff Music Festival and refers the letter to the Superintendent of Schools for action.

CARRIED

**CLASS SIZE INFORMATION**

Superintendent of Schools Phillips reviewed a summary of class size information in schools in Battle River School Division #31.

**ADDITIONAL FUNDING FROM ALBERTA LEARNING**

Trustees received as information a letter received from the Minister of Learning on December 11, 2003 outlining the approximate amount Battle River School Division #31 will receive as part of the \$60 million funding increase announced by the Minister of Learning. The estimated amount Battle River School Division #31 will receive is noted below, pending enrolment verification and CEU reconciliation:

Unfunded cost pressures (non-certificated salaries and inflation)	\$270,000
Severe Disabilities	\$350,000
Declining Enrolment Formula	\$ 10,000
Supplementary grade 10 funding – per student for Terms 1 & 3	\$176,000
Supplementary grade 10 funding – per CEU earned for Terms 2 & 4 (estimated at 1 extra CEU per grade 10 student – to be reconciled at year end)	\$ 77,000
Estimated Total Increase	\$883,000

**EMPLOYEE ASSISTANCE PROGRAM (EAP)**

Don Gillies, Assistant Superintendent (Personnel), joined the meeting at 2:45 p.m. to present to the Trustees information with respect to an Employee Assistance Plan. Trustees requested further information in the form of the attendance at a Board meeting of an EAP provider and a representative from a school division that is currently utilizing an EAP. An invitation to these representatives will be extended for the Committee meeting scheduled for January 22, 2004.

Mr. Gillies left the meeting at 3:17 p.m.

**MEETING RECESS**

The regular meeting recessed at 3:17 p.m. and reconvened at 3:33 p.m.

**REVISION TO POLICY IECF 'ADULT STUDENTS'**

Mr. Smith reviewed a proposed revision to policy IECF 'Adult Students' which would permit the Superintendent, under special circumstances, to waive all or part of the tuition fees.

#303/03 W. THRONDSO – That the Board approves the amendment to policy IECF 'Adult Students' as presented and as recommended by the Chief Deputy Superintendent of Schools.

CARRIED

**ROSALIND RECREATION GROUNDS (SCHOOL)**

#304/03 P. ZENIUK – That the Board grants permission for the Rosalind and District Recreation Association to complete an upgrade to the Community Recreation grounds, located on Battle River School Division #31 property adjacent to the Rosalind School, and further that the Board provides a letter of support confirming the above-noted permission.

CARRIED

**AISI EDUCATION PARTNERS CONFERENCE**

Since the inception of AISI (Alberta School Improvement Program), annual conferences have been held with funding provided for teachers, administrators, trustees and parents to attend. This year the conference will be held on January 29 and 30, 2004 at the Ramada Inn in Edmonton.

Trustees Oberg and Herder will attend this conference.

**TRUSTEE REPORTS**

Trustee Sears reported that he met with the Tofield Town Council on December 8, 2003. Colin Collister, Principal at the Tofield School, and Rick Tews, Principal at the C W Sears School, also spoke to the Town Council about their schools and fostering community/schools relationships.

Trustee Zeniuk reported on her attendance at the Dyslexia conference in San Diego and requested an opportunity to share with the Trustees some of the information she gathered at this conference, specifically a simulation process of what people with dyslexia experience. Joyce Cowie, Director of Special Education, and Ms Zeniuk will be providing this simulation at the administrators' meeting in February.

Ms Zeniuk also reported on her attendance at the Hay Lakes Village Council meeting on November 17, 2003, and noted that she and Vice-Chairman Herder will be attending the Camrose County Council meeting on January 13, 2004.

Trustee Thronson noted that on November 21, 2003 he attended the signing ceremony signifying the intent to merge Augustana University College with the University of Alberta.

**INFORMATION ITEMS**

The information items noted on the agenda were circulated in a file to the Trustees during the Board meeting.

## COMMITTEE REPORTS

### Student Affairs

The Student Affairs Committee had its first meeting of the year on December 9, 2003, with the result that a student was expelled from attending any Battle River School Division #31 school for the balance of the 2003-04 school year.

### Support Staff Liaison Committee

The Support Staff Liaison Committee met to discuss some items presented to the Committee by support staff.

### Capital Planning Committee

A site meeting was held at Charlie Killam School on December 2, 2003. The renovations at the school are essentially done and the Board can expect occupancy of the modernized area for January 5, 2004. A grand opening of these facilities will be planned. The Committee will be meeting with the City of Camrose officials with respect to the traffic concerns at the Charlie Killam and Sifton Schools.

### ASBA and ASBA Zone 4 Reports

There has not been a Zone 4 meeting since the last Board meeting. The President's report was distributed with the agenda packages.

### ASEBP

Secretary-Treasurer Schulte noted that Battle River School Division #31 will receive a 20% discount on the life insurance/extended disability benefits and is close to a discount position on extended health/dental/vision and hearing benefits.

### Administrators' Meeting

Trustee Sears reported on his attendance at the Administrators' meeting held on December 9, 2003.

### ATA Liaison Meeting

The ATA Liaison Committee met with the ATA Executive Committee on December 1, 2003. Vice-chairman Herder reviewed the agenda items from the meeting.

### French Immersion Committee

The French Immersion Committee has not had a recent meeting, however Mr Smith reported that some registrations have been received, but that the registrations are lower than anticipated at this time.

**ADJOURNMENT**

All items of business being complete, and there being no dissent, Vice-Chairman Herder declared the meeting adjourned at 4:32 p.m.

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BRENDA HERDER, VICE-CHAIRMAN

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WILLIAM SCHULTE, SECRETARY-TREASURER



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