

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
BATTLE RIVER REGIONAL DIVISION #31, HELD ON JANUARY 9, 2003,  
COMMENCING AT 9:08 A.M.**

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**PRESENT**

JUDY FITZMAURICE-JOHNSON  
BRENDA HERDER  
MICHELE MULDER  
GERRY OBERG  
GWENDA POYSER  
BILL SEARS  
WAYNE THRONDSO  
PATRICIA ZENIUK

**ABSENT**

**ALSO PRESENT**

WARREN PHILLIPS, Acting Superintendent of Schools  
STEPHEN SMITH, Acting Chief Deputy Superintendent of Schools  
BILL SCHULTE, Secretary-Treasurer  
SYLVIA LAUBER, Recording Secretary

G. POYSER IN THE CHAIR

**APPROVAL OF THE AGENDA**

#1/03            B. HERDER – That the Board approves the agenda with the distributed  
add-on sheet.

CARRIED

**APPROVAL OF THE MINUTES**

#2/03            M. MULDER – That the Board approves the minutes of the regular  
meeting held on December 12, 2002 as presented.

CARRIED

**IN-CAMERA SESSION (9:13 a.m.)**

#3/03            P. ZENIUK – That the regular meeting recess to permit the Trustees to  
meet in-camera, and that all persons except Trustees be excluded.

CARRIED

The in-camera session recessed at 10:25 a.m. and the regular meeting  
reconvened at 10:25 a.m.

**MEETING RECESS**

The regular meeting recessed at 10:25 a.m. and reconvened at 10:41 a.m.

**APPOINTMENT OF SUPERINTENDENT OF SCHOOLS**

#04/03 M. MULDER – That, effective January 1, 2003 and subject to Ministerial approval, the Board of Trustees appoints Employee #2285-06 to the position of Superintendent of Schools for Battle River Regional Division #31.

CARRIED

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Debra Howeih, Operations Assistant, joined the meeting at 10:44 a.m.

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**IN-CAMERA SESSION (10:46 a.m.)**

#05/03 G. OBERG – That the regular meeting recess to permit the Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Phillips, Acting Chief Deputy Superintendent of Schools Smith, Secretary-Treasurer Schulte, Communications Officer Chamberlin, Operations Assistant Howeih, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 11:08 a.m. and the regular meeting reconvened at 11:08 a.m.

**DIRECTOR OF TRANSPORTATION REPORT**

Renewal of Urban Bus Contract

#06/05 W. THRONDSO – That the Board accepts the recommendation of the Director of Transportation and extends the urban bus contract for a period of six years.

CARRIED

Busing Request - #4511-01

The busing request by #4511-01 was deferred pending further investigation by the Superintendent of Schools.

Information Items

Operations Assistant Howeih reviewed the information items as noted on the distributed copies of the Director of Transportation's report.

Ms Howeih left the meeting at 11:16 a.m.

**CAPITAL EQUIPMENT ACCOUNT GUIDELINES**

Secretary-Treasurer Schulte outlined the proposed guidelines for the One-Time Capital Equipment Funding, noting that the purpose of this account is to assist schools in purchasing capital equipment or equipment to enhance an existing program for instructional purposes that would otherwise have significant cost implications to their operating budgets.

- #7/03 B. SEARS – That the Board accepts the funding guidelines as presented for the One-Time Capital Equipment Funding, and further that \$200,000 be allocated from the Instructional Operating Reserve Account to the Capital Equipment Account.

CARRIED

**BOARD YEARLY PLAN**

- #8/03 M. MULDER – That the Board accepts the Board Yearly Plan as presented.

CARRIED

**COMPUTERS AT TOFIELD SCHOOL**

Trustees directed that the request from the Tofield School with respect to the purchase of new computers be submitted under the One-Time Capital Equipment Account guidelines.

**COMMUNICATIONS/ADVOCACY PUBLIC RELATIONS**

Trustees were provided with some Divisional information that will be useful in meetings with public officials.

**ALLOCATION CRITERIA – PLAYGROUND FINANCIAL REQUESTS**

The information with respect to the possible financial assistance for playground equipment will be presented at the February 13, 2003 Board meeting.

**IN-CAMERA SESSION (11:49 a.m.)**

- #9/03 J. FITZMAURICE-JOHNSON – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Secretary-Treasurer Schulte and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 12:02 p.m. and the regular meeting reconvened at 12:02 p.m.

**MEETING RECESS**

The regular meeting recessed at 12:02 p.m. and reconvened at 1:19 p.m.

**IN-CAMERA SESSION (1:20 p.m.)**

- #10/03 G. OBERG – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Superintendent of Schools Phillips, Secretary-Treasurer Schulte and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 1:35 p.m. and the regular meeting reconvened at 1:35 p.m.

**PUBLIC HEARING – BASHAW SCHOOL RESERVE**

At 1:35 p.m., Chairman Poyser called to order the public hearing with respect to the transfer of a school reserve (Lot 11SR Block 49 Plan 8020160 NW-04-42-41-W4th, 2.3 hectares more or less) to a municipal reserve in the Town of Bashaw. Four observers were present at the hearing, but did not speak to the transfer.

- #11/03 B. HERDER – That the school reserve in the Town of Bashaw be transferred to the Town of Bashaw to be designated as a municipal reserve as per the terms noted in the June 17, 2002 letter, with a cap of \$250.00 on legal costs.

CARRIED

The public hearing was adjourned at 1:44 p.m.

**IN-CAMERA SESSION (1:45 p.m.)**

- #12/03 J. FITZMAURICE-JOHNSON – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Acting Chief Deputy Superintendent of Schools Smith, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 2:38 p.m. and the regular meeting reconvened at 2:38 p.m.

**DRUG-ENDANGERED CHILDREN SEMINAR**

Trustees were informed about a seminar with respect to drug-endangered children scheduled for January 22, 2003 in Edmonton sponsored by the K Division of the RCMP. Trustee Fitzmaurice-Johnson, who is the Trustee representative on the Drug Response Task Force, will attend.

**FLAGSTAFF MUSIC FESTIVAL 2003**

- #13/03 G. OBERG – That the Board provides \$500 to the Flagstaff Music Festival as requested by the Festival Secretary in lieu of registration fees for schools within Battle River Regional Division #31.

CARRIED

**FLAGSTAFF FAMILY AND COMMUNITY SERVICES BOARD**

#14/03 M. MULDER – That the Board enters into preliminary discussions with the Flagstaff Family and Community Services Board with respect to having a Resource Office with Battle River Regional Division #31 schools located in the Flagstaff County.

CARRIED

**LETTER FROM ATA LOCAL – LIAISON MEETING**

Chairman Poyser noted that she received a letter from the secretary of the Battle River Local #32 of the ATA suggesting possible dates with respect to a liaison meeting.

Trustees determined that February 13, 2003 would be a suitable date.

**CAMROSE TRADE FAIR**

Battle River Regional Division #31 will not participate in the Camrose Trade Fair this year.

**COMMUNIQUE – CAMROSE AND DISTRICT SUPPORT SERVICES FOOD BANK BLITZ**

Camrose and District Support Services (CDSS) requested that Battle River Regional Division #31 partner in a Food Bank Blitz campaign by permitting the schools in the City and County of Camrose to serve as drop off centers for food items for the Food Bank as well as permitting one bus to be deployed to gather the items from the schools in the County.

Trustees agreed CDSS may approach the schools to serve as drop off/collection sites for the Food Bank. Permission to do so will be at the discretion of the school principal.

**RATIFICATION OF PAYMENT OF ACCOUNTS**

#15/03 M. MULDER – That the Board ratifies the payment of the accounts for the month of December 2002.

CARRIED

**INFORMATION ITEMS**

Letter of Appreciation from the Soap Stop

Trustees commended the Divisional Office accounts payable staff on the congratulatory letter received from the Soap Stop.

Learning and Technology Forum for Trustees

#16/03 B. HERDER – That any Trustee interested in attending the Learning and Technology Forum sponsored by ASBA on March 4 and 5, 2003 be permitted to do so.

CARRIED

Other Information Items

Chairman Poyser reviewed the remainder of the information items as noted on the distributed copies of the agenda.

**COMMITTEE REPORTS**

Student Affairs Committee

A meeting of the Student Affairs Committee is scheduled for January 10, 2003.

Small Schools Committee

Members of the Small Schools Committee attended a viewing of the CTS Mobile Unit that is being used by Grasslands School Division.

Superintendent of Schools Phillips informed Trustees about an initiative at the Bashaw School with respect to providing industrial arts courses. This will be further explored and studied by the Small Schools Committee.

Capital Plan Committee

A site meeting at the Forestburg School was held on January 8, 2003. Work at this site is progressing well and should be completed by February 15, 2003.

The Capital Plan Committee members will meet on January 15, 2003 at 8:00 p.m.

Plans for the construction of the core portables at the Charlie Killam School will soon be submitted to the City of Camrose for development permits. When the permits are received, work will begin on the portables.

ASBA Zone 4 Report

The next meeting for the ASBA Zone 4 will be held in Wetaskiwin on January 27, 2003.

Trustee Mulder noted that ASBA has a strategic planning session next week and invited Trustees to submit agenda items.

ASEBP

Secretary-Treasurer Schulte reported on his attendance, as a Director, at an ASEBP meeting in December 2002.

**MEETING RECESS**

Chairman Poyser recessed the meeting at 3:21 p.m. until 9:00 a.m. on January 23, 2003.