

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
BATTLE RIVER REGIONAL DIVISION #31, HELD ON AUGUST 22, 2002,
COMMENCING AT 9:31 A.M.**

PRESENT

JUDY FITZMAURICE-JOHNSON
BRENDA HERDER
MICHELE MULDER (left the meeting at 3:05 p.m.)
GERRY OBERG
GWENDA POYSER
BILL SEARS
WAYNE THRONDSO
PATRICIA ZENIUK

ABSENT

ALSO PRESENT

WARREN PHILLIPS, Acting Superintendent of Schools
BILL SCHULTE, Secretary-Treasurer
SYLVIA LAUBER, Recording Secretary

G. POYSER IN THE CHAIR

On behalf of the Board of Trustees, Chairman Poyser expressed condolences to the family of Trudy Nielsen, who worked as a teacher assistant for Battle River Regional Division #31, and who died on August 19, 2002.

APPROVAL OF THE AGENDA

#153/02 G. OBERG – That the agenda with the add-on sheet be approved as presented.
CARRIED

APPROVAL OF THE MINUTES

#154/02 P. ZENIUK – That the minutes of the regular meeting held on June 13, 2002 be approved as presented.
CARRIED

DRAFT POLICY HGBC ‘TRAVEL STUDY’

#155/02 M. MULDER – That draft policy HGBC ‘Travel Study’ be approved in principle, that response to the policy be sought from school staffs, School Councils, Student Councils, and legal services, and further that the policy be brought to the Board for final approval at a future meeting.

CARRIED

OPERATIONS AND MAINTENANCE RESERVES

Secretary-Treasurer Schulte informed Trustees that reserves in the Operations and Maintenance budget will be ‘locked in’ after the end of August. Funds can be transferred, by Board motion, from these reserves until that time.

MEETING RECESS

The regular meeting recessed at 10:20 a.m. and reconvened at 10:30 a.m.

OPERATIONS AND MAINTENANCE RESERVES (continued)

#156/02 M. MULDER – That the Board approves a transfer of \$450,000 to unallocated reserves from the Operations and Maintenance reserves.

CARRIED

DIRECTOR OF TRANSPORTATION REPORT

Director of Transportation, Brenda Johnson, and Business Manager, Catherine Jensen, joined the meeting at 10:46 a.m.

Rental/Sale of Bus Storage Property

#157/02 G. OBERG – That the Board directs the Business Manager to advertise for sale the vacant bus storage facilities located in Kelsey, Bashaw, and Lougheed in accordance with the disposition of property regulations.

CARRIED

Ms Jensen left the meeting at 10:53 a.m.

Request for Transportation of ECS Student – Lougheed

#158/02 B. SEARS – That, for the 2002-03 school year and because there will be no ECS class offered in Lougheed, a Lougheed resident ECS student be permitted to access the high school bus to Central High-Sedgewick Public School in order to participate in ECS classes in Sedgewick.

CARRIED

IN-CAMERA SESSION (11:01 a.m.)

- #159/02 W. THRONDSO – That the regular meeting recess in order to allow the Trustees to meet in-camera, and that all persons except Acting Superintendent of Schools Phillips, Secretary-Treasurer Schulte, Director of Transportation Johnson, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 11:06 a.m. and the regular meeting reconvened at 11:06 a.m.

Purchase of School Bus

- #160/02 W. THRONDSO – That the Board directs the Director of Transportation to purchase a 36-passenger bus from Mr. Paul Dion, using the cost average of two independent appraisals.

CARRIED

Information Items

Ms Johnson reviewed the information items as noted on the distributed copies of her report. Ms Johnson noted the tremendous success of the staff and drivers of the transportation department in moving the athletes and coaches to and from various venues during the 2002 Summer Games.

The Trustees extended kudos to the transportation department for the significant amount of time and energy expended in contributing to the success of the summer games.

Ms Johnson left the meeting at 11:16 a.m.

TECHNOLOGY DEPARTMENT UPDATE

Ray Bosh, Associate Superintendent, joined the meeting at 11:16 a.m. to present a report on the work of the technology department during the summer months. Mr. Bosh noted the tremendous amount of work done by the technicians in removing the computers from classrooms, and replacing them, in order to accommodate the use of Battle River Regional Division #31 school classrooms for the summer games athletes. This was done in addition to the regular summer work of the technology department.

The Trustees expressed their great appreciation to the Technology Department for the work done during the summer to upgrade labs and classrooms and, in particular, for the extra work done to accommodate the 2002 Summer Games.

Mr. Bosh left the meeting at 11:36 a.m.

IN-CAMERA SESSION (11:36 a.m.)

- #161/02 J. FITZMAURICE-JOHNSON – That the regular meeting recess in order to allow the Trustees to meet in-camera, and that all persons except Trustees, Acting Superintendent of Schools, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 11:55 a.m. and the regular meeting reconvened at 11:55 a.m.

MEETING RECESS

The regular meeting recessed at 11:55 a.m. and reconvened at 1:09 p.m.

BANK ACCOUNT FOR UNITED STATES FUNDS

- #162/02 M. MULDER – That the Board directs the Secretary-Treasurer to set up a bank account, in the amount of a rotating \$1000, of United States funds for the purpose of paying invoices from United States companies.

CARRIED

LOCALLY APPROVED COURSE – DANCE 15, 25, AND 35, AND BALLET

- #163/02 P. ZENIUK - That the Board approves and endorses for Camrose Composite High School the locally approved courses of Dance 15, 25, and 35 and Ballet 15, 25, and 35 for the 2002-05 school years, and further that similar courses be approved for any high school in Battle River Regional Division #31 requesting such.

CARRIED

TRAVEL CLUB RE-IMBURSEMENT – FORESTBURG SCHOOL

The Board was informed, via a letter from the Coordinator of the Travel Club at the Forestburg School, that those students who received reimbursement when the Board cancelled international travel trips during the 2001-02 school year will return these to Battle River Regional Division #31 if these students chose to go on a travel club trip to Spain during spring break during the 2002-03 school year.

TRANSPORTATION APPEAL – ED AND LINDA SUDDABY

At 1:30 p.m., Chairman Poyser welcomed Ed and Linda Suddaby to the Boardroom.

Director of Transportation, Brenda Johnson, provided background with respect to the busing routes in the area where Ed and Linda Suddaby live.

Mr. and Mrs. Suddaby, residents in the Strome School attendance area, outlined their request for bus gate service for their children to Viking School.

Mr. and Mrs. Suddaby left the meeting at 1:51 p.m.

TRANSPORTATION APPEAL – MURRAY AND LEE-ANN CAMPBELL

At 2:00 p.m., Chairman Poyser welcomed Murray and Lee-Ann Campbell to the meeting.

Director of Transportation Johnson provided background with respect to the busing routes in the area where Murray and Lee-Ann Campbell live.

Mr. and Mrs. Campbell, residents in the Bawlf School attendance area, outlined their request for bus gate service for their child to attend Sifton School.

Mr. and Mrs. Campbell left the meeting at 2:12 p.m.

Ms Johnson left the meeting at 2:15 p.m.

FUNDING TO SCHOOLS FOR CREDIT EQUIVALENT UNITS (CEU) ABOVE 35

#164/02 G. OBERG – That high schools receive “bonus” funding equivalent to 50% of the funding generated where the average number of CEU’s by the school is greater than 35; that the “bonus” funding be based on the final count that we receive in October, and is credited to the school after the final count; and that the “bonus” funding be reviewed prior to the beginning of the next school year.

CARRIED

VIKING SCHOOL ATTENDANCE/TRANSPORTATION AREA

#165/02 B. SEARS – That the Board alter the Viking School attendance/transportation area to include land location SE 32-46-14 W4M.

CARRIED

TRANSPORTATION REQUEST – MURRAY AND LEE-ANN CAMPBELL

#166/02 B. HERDER – That the Board adheres to policy IC ‘Attendance Areas/Transportation’, and deny the request for bus gate service for the child of Murray and Lee-Ann Campbell, residents in the Bawlf School attendance area, to the Sifton School.

CARRIED

MEETING RECESS

The regular meeting recessed at 3:05 p.m. and reconvened at 3:19 p.m.

Trustee Mulder left the meeting at 3:05 p.m.

IN-CAMERA SESSION (3:19 p.m.)

#167/02 J. FITZMAURICE-JOHNSON – That the regular meeting recess to allow the Trustees to meet in-camera, and that all persons except Trustees, Acting Superintendent of Schools Phillips, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

Catherine Jensen, Business Manager, joined the meeting at 3:24 p.m. and left at 3:41 p.m.

The in-camera session recessed at 4:02 p.m. and the regular meeting reconvened at 4:02 p.m.

RATIFICATION OF PAYMENT OF ACCOUNTS

#168/02 P. ZENIUK – That payment of the accounts for the months of June and July 2002 be ratified.

CARRIED

EMPLOYEE REQUEST

#169/02 W. THRONDSOEN – That the Board accepts the recommendation of the Acting Superintendent of Schools to adhere to clause 10.5 of the Collective Agreement and deny the request of employee #3512-01 to reconsider termination of his/her salary and benefits for the duration of the teachers' strike.

CARRIED

LAND TITLES

#170/02 P. ZENIUK – That the Board directs the Business Manager to dispose of excess real property in accordance with the Disposition of Property Regulations.

CARRIED

ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA) PROPOSED POLICIES AND DIRECTIONS FOR THE FALL GENERAL MEETING 2002

Chairman Poyser noted that the information with respect to the ASBA Proposed Policies and Directions for the Fall General Meeting 2002 in the Board agenda is a formalization of what was discussed at the zone meetings.

2002 YOUTH SMOKING SURVEY, STATISTICS CANADA

#171/02 G. OBERG – That the Board approves the inclusion of Battle River Regional Division #31 schools, if chosen, in a random survey on youth smoking carried out by Statistics Canada.

CARRIED

REVIEW OF POLICY JMA ‘SCHOOL COUNCILS’

#172/02 J. FITZMAURICE-JOHNSON – That policy JMA ‘School Councils’ be reviewed, and further that, as part of the review, the policy be sent out to schools and school councils for input.

CARRIED

SECOND BOARD MEETING DATE IN NOVEMBER 2002

#173/02 G. OBERG – That the second meeting date for the Board of Trustees in November, 2002, be Friday, November 29th.

CARRIED

SUMMER GAMES 2002

The Board of Trustees determined, by consensus, to place a ‘thank you’ ad in the local papers to all Battle River Regional Division #31 employees that were involved in the Summer Games 2002 in Camrose in August, expressing appreciation for the tremendous amount of time and energy given by employee volunteers.

BATTLE RIVER REGIONAL DIVISION #31 SCHOOLS DIRECTORY

Tim Chamberlin, Communications Officer, presented a proposal for a pony publication with respect to a directory of Battle River Regional Division #31 schools. A firm proposal with cost figures will be prepared for the September 12, 2002 Board Meeting.

FORESTBURG HIGH SCHOOL TRAVEL CLUB REQUEST

#174/02 G. OBERG – That the Board approves, in principle, the Forestburg High School Travel request for a trip to London, Paris, and Rome during the spring break in 2004, subject to the presentation to the Board of a final itinerary.

CARRIED

COMMITTEE REPORTS

Negotiating Committees

Trustee Zeniuk outlined further agreements with various support staff groups in Battle River Regional Division #31.

Custodians

#175/02 P. ZENIUK – That, effective September 1, 2002 and with respect to Battle River Regional Division #31 custodians, the Board accepts the recommendations of the Negotiating Committee, and further that these recommendations be attached to, and form a part of, these minutes.

CARRIED

Gibson's Cleaning Service

Trustee Fitzmaurice-Johnson left the meeting during the discussion of this item.

- #176/02 P. ZENIUK – That, effective September 1, 2002 and with respect to Gibson's Cleaning Service, the Board accepts the recommendation of the Negotiating Committee, and further that this recommendation be attached to, and form a part of, these minutes.

CARRIED

Division Office Support Staff

- #177/02 P. ZENIUK -, That, effective September 1, 2002 and with respect to the Division Office Support Staff, the Board accepts the recommendation of the Negotiating committee, and further that this recommendation be attached to, and form a part of, these minutes.

CARRIED

Facilities Committee

Forestburg School Modernization

It was noted that the modernization work on the Forestburg School is progressing. There are some concerns about the work being finished on the high school wing before school starts.

- #178/02 G. OBERG – That, if necessary, the start of instruction for students at the Forestburg School be September 9, 2002; that teachers begin on August 29th, and that they use the time for preparation or in-service; that secretaries begin on August 29th, that other support staff begins on September 6, but that the number of hours assigned to individual supports staff remains at the current levels; and that bus drives are paid at the non-operational day rate.

Amendment to motion #178/02

- #179/02 P. ZENIUK - That bus drives be paid at the full-day rate.

CARRIED

- #178/02 G. OBERG - That, if necessary, the start of instruction for students at the Forestburg School be September 9, 2002; that teachers begin on August 29th, and that they use the time for preparation or in-service; that secretaries begin on August 29th, that other support staff begins on September 6, but that the number of hours assigned to individual supports staff remains at the current levels; and that bus drives be paid at the full-day rate.

CARRIED

MOTION TO CONTINUE MEETING AFTER 5:00 P.M.

#180/02 P. ZENIUK – That the regular meeting continue beyond 5:00 p.m.

CARRIED

Jack Stuart Portable Classroom

Trustees were informed that the portable classroom built at the Jack Stuart School during the summer will likely be ready for occupation by the middle of September 2002.

Charlie Killam School

Trustee Thronson reported on a meeting he had with LeRoy Johnson, MLA, and Ty Lund, Minister of Infrastructure, with respect to funding for the modernization at the Charlie Killam School.

Alberta School Boards Association (ASBA)

The next meeting of the ASBA Zone 4 is scheduled for September 23, 2002 at Rocky Mountain House.

INFORMATION ITEMS

Chairman Poyser reviewed the information items as noted on the distributed copies of the agenda.

Administrators' Meeting

Trustees were informed that the Administrators' Meeting will be held on Tuesday, August 27, 2002.

New Teachers' Orientation Session

Trustees were informed that the orientation session for new teachers is scheduled for Monday, August 26, 2002.

ADJOURNMENT

All items of business being complete, and there being no dissent, Chairman Poyser declared the meeting adjourned at 5:23 p.m.

GWENDA POYSER, CHAIRMAN

WILLIAM SCHULTE, SECRETARY-TREASURER

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