

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON JUNE 13, 2002, COMMENCING AT 9:31 A.M.

PRESENT

JUDY FITZMAURICE-JOHNSON (left the meeting at 3:11 p.m. and returned at 3:25 p.m.)
BRENDA HERDER
GERRY OBERG
GWENDA POYSER
BILL SEARS
WAYNE THRONDSO (left the meeting at 4:19 p.m.)
PATRICIA ZENIUK

ABSENT

MICHELE MULDER

ALSO PRESENT

WARREN PHILLIPS, Acting Superintendent of Schools
STEPHEN SMITH, Acting Chief Deputy Superintendent of Schools
BILL SCHULTE, Secretary-Treasurer
SYLVIA LAUBER, Recording Secretary

G. POYSER IN THE CHAIR

APPROVAL OF THE AGENDA

#124/02 B. HERDER – That the distributed agenda be approved with the add-on sheet and the following items:

Information

4. Letter from Kerry LaBerge, Principal, PACE Outreach School

CARRIED

APPROVAL OF THE MINUTES

#125/02 P. ZENIUK – That the minutes from the regular meeting held on May 9 and May 23, 2002 be approved as presented.

CARRIED

POLICY GBEB/IFCFA 'SEXUAL HARASSMENT'

Acting Superintendent Phillips reviewed information obtained from legal services with respect to draft policy GBEB/IFCFA 'Sexual Harassment'.

- #126/02 J. FITZMAURICE-JOHNSON – That the Board approves policy GBEB/IFCFA ‘Sexual Harassment’ with an amendment to guideline #8.

CARRIED

REPORT FROM THE DIRECTOR OF MAINTENANCE AND OPERATIONS

Pat Spelliscy, Director of Maintenance and Operations, and Mr. Bill Kennedy, Sales and Marketing Manager for Energy and Environmental Consulting Inc. joined the meeting at 9:54 a.m.

Mr. Spelliscy presented his report on the work of the maintenance department for the past two months. Mr. Spelliscy then introduced Mr. Kennedy to the Board and invited his presentation.

Mr. Kennedy outlined the CAPS program, which is a conservation action program for schools. This program starts with an energy audit in each participating school, provides in-services, seminars, and training for custodians, students and teachers. The program is two pronged – it teaches good conservation practices and reduces energy costs.

Mr. Kennedy left the meeting at 10:24 a.m.

Trustees agreed that this program can be presented to the school administrators for their consideration.

CONSERVATION ACTION PROGRAM FOR SCHOOLS (CAPS)

- #127/02 B. SEARS – That the Board supports the Conservation Action Program for Schools (CAPS), in principle, and that the Division will commit \$1000 per participating school for upfront costs.

CARRIED

CAPITAL MAINTENANCE AND BQRP LIST

- #128/02 W. THRONDSO – That the Board approves the Capital Maintenance and BQRP list for the 2002-03 school year as presented, and further that this list be attached to, and form a part of, these minutes.

CARRIED

ALLAN JOHNSTONE SCHOOL PLAYGROUND

- #129/02 B. SEARS –That the Board supports the landscaping component of the playground construction at the Allan Johnstone School to a maximum of \$20,000, with the understanding that this is a cost share project with the School Council, and further that the quote received from Howard and Sons Landscaping be accepted to do the landscaping of the playground.

CARRIED

MEETING RECESS

The regular meeting recessed at 10:48 a.m. and reconvened at 10:57 a.m.

REPORT FROM THE DIRECTOR OF TRANSPORTATION

Brenda Johnson, Director of Transportation, joined the meeting at 10:57 a.m. to present her report.

Ms Johnson reviewed the information items as noted on the distributed copies of her report.

Ms Johnson left the meeting at 11:12 a.m.

GUIDELINES FOR OUT-OF-PROVINCE FIELD TRIPS

Dr. Phillips noted that he met with a Committee of teachers and administrators with respect to developing guidelines for out-of-province field trips, and will present this to the Board at the regular meeting in August.

BAND FEES

Dr. Phillips noted that band fees vary throughout the Division.

This will be considered when instructional materials fees are discussed later in the Board meeting.

BUDGET APPROVAL 2002-03 SCHOOL YEAR

#130/02 J. FITZMAURICE-JOHNSON – That the Board approves the budget for the 2002-03 school year as presented by the Secretary-Treasurer and the Finance Manager.

CARRIED

IN-CAMERA SESSION (11:18 a.m.)

#131/02 W. THRONDSO – That the regular meeting recess to allow the Trustees to meet in-camera, and that all persons except Trustees, Acting Superintendent Phillips, Acting Chief Deputy Superintendent Smith, Secretary-Treasurer Schulte and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 11:59 a.m. and the regular meeting reconvened at 11:59 a.m.

MEETING RECESS

The regular meeting recessed at 11:59 a.m. and reconvened at 1:23 p.m.

RATIFICATION OF PAYMENT OF ACCOUNTS

#132/02 W. THRONDSOON – That the payment of the accounts for the month of May, 2002 be ratified.

CARRIED

LEAVE OF ABSENCE REQUEST

#133/02 B. SEARS – That the Board approves a leave of absence, without pay, for employee #4512-02 for June 13, 2002.

CARRIED

POLICY HGBO 'ACCELERATED CORE TEAM'

Mr. Smith reviewed the amendments made to policy HGBO 'Accelerated Core Team' based on feedback from the school staffs.

#134/02 G. OBERG – That policy HGBO 'Accelerated Core Team' be approved as presented.

CARRIED

DRAFT SCHOOL CALENDARS, 2003-04 AND 2004-05 SCHOOL YEARS

#135/02 W. THRONDSOON – That the Board approves the calendars for the 2003-04 and 2004-05 school years as presented.

CARRIED

GRADE ONE ENTRANCE AGE APPEAL

At 1:36 p.m., Chairman Poyser welcomed Nicole Brausen to the meeting and invited her presentation. Ms Brausen requested Board permission for her daughter, whose sixth birthday is January 13, 2003, to enter grade one in September 2002 following a year of ECS at the Loughheed ECS Centre.

Ms Brausen left the meeting at 1:50 p.m.

#136/02 B. HERDER – That the Board adheres to policy and deny early entrance to grade one for the daughter of Nicole Brausen.

CARRIED

IN-CAMERA SESSION (1:58 p.m.)

#137/02 B. HERDER – That the regular meeting recess to allow the Trustees to meet in-camera, and that all persons except Trustees, Acting Superintendent Phillips, Acting Chief Deputy Superintendent Smith, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 2:54 p.m. and the regular meeting reconvened at 2:54 p.m.

Imogene Walsh, Finance Manager, joined the meeting at 2:12 p.m. and left at 2:31 p.m.

ADULT STUDENT FEES

#138/02 G. OBERG - That, for the 2002-03 school year, the Board of Trustees set the tuition fees at CEU costs for an adult student, and further that this fee not include the instructional materials fee or the transportation fee.

CARRIED

FOREIGN STUDENT FEES

#139/02 G. OBERG - That, for the 2002-03 school year, the Board of Trustees set the tuition fee at \$6115.00 for foreign students, and further that this fee not include the instructional materials fee or the transportation fee.

CARRIED

INSTRUCTIONAL MATERIALS FEES

#140/02 P. ZENIUK - That, for the 2002-03 school year, the instructional materials fees be as follows:

- a) for grades 1 - 9, \$50.00,
- b) for grades 10 - 12 students carrying a course load of 30+ credits (15+ credits per semester), \$100.00 (\$50.00 per semester), and includes charges for novels, workbooks and authorized CTS resources,
- c) for grades 10 - 12 students taking fewer than 30 credits (fewer than 15 credits per semester), \$3.50 per credit,
- d) that additional fees may be levied as necessary for the purchase of music, band instrument rental, the purchase of copyrighted material for drama, CTS project materials, and for materials needed by students registered in home economics and industrial arts courses;

That, for the 2002-03 school year, for high school students with a full course load (30+ credits) who leave the Battle River Regional Division #31 during the school year, fees be refunded according to the following schedule:

September	\$90.00
October	\$80.00
November	\$70.00
December	\$60.00
January	\$50.00
February	\$40.00

March	\$30.00
April, May and June	\$ 0.00;

That for students with a partial load (less than 30 credits) who leave the jurisdiction during the course of the school year, fees be reimbursed at a rate of 10% of their fee per month to March 31, 2003;

That, for the 2002-03 school year, for elementary and junior high students who leave the Battle River Regional Division #31 during the school year, fees be refunded according to the following schedule:

September	\$45.00
October	\$40.00
November	\$35.00
December	\$30.00
January	\$25.00
February	\$20.00
March	\$15.00
April, May and June	\$ 0.00;

That, for the 2002-03 school year, for high school students with a full course load (30+ credits), who enter the Battle River Regional Division #31 during the school year, fees be levied according to the following schedule:

September	\$100.00
October	\$ 90.00
November	\$ 80.00
December	\$ 70.00
January	\$ 60.00
February	\$ 50.00
March	\$ 40.00
April	\$ 30.00
May	\$ 20.00
June	\$ 10.00

That, for students with a partial load (less than 30 credits) who enter the jurisdiction during the course of the school year, fees be levied at a rate of 10% of their fee per month.

That, for the 2002-03 school year, for elementary and junior high students who enter the Battle River Regional Division #31 during the school year, fees be levied according to the following schedule:

September	\$50.00
October	\$45.00
November	\$40.00
December	\$35.00
January	\$30.00
February	\$25.00
March	\$20.00
April	\$15.00
May	\$10.00

June \$ 5.00

and further that the above-noted schedule of fees and refunds be attached to policy IN 'Student Fees and Charges'.

CARRIED

EARLY CHILDHOOD SERVICES (ECS) FEES

#141/02 G. OBERG - That, for the 2002-03 school year, the fee for students registered in the Early Childhood Centres in Battle River Regional Division #31 be \$50.00.

CARRIED

Trustee Fitzmaurice-Johnson left the meeting at 3:11 p.m.

NEXT BOARD MEETING DATE

The date for the next Board meeting will be August 22, 2002.

Trustee Fitzmaurice-Johnson returned to the meeting at 3:25 p.m.

THREE-YEAR PLAN GOALS

Mr. Smith reviewed the draft Three-Year Education Plan 2002-05.

#142/02 W. THRONDSOON – That the Board accepts the Three-Year Plan with amendments.

CARRIED

MEETING RECESS

The regular meeting recessed at 3:46 p.m. and reconvened at 3:54 p.m.

ARBITRATION COSTS

#143/02 J. FITZMAURICE-JOHNSON – That the Board pays \$10,000 to the Alberta School Boards Association to cover the Board's portion of the legal costs with respect to binding arbitration in the labor dispute with teachers.

CARRIED

CANADA YOUTH EXCHANGE

Mr. Smith informed Trustees that there are some students who would like to volunteer to work in Battle River Regional Division #31 under the auspices of the Canada Youth Exchange.

#144/02 G. OBERG – That the Board approves the Canada Youth Exchange volunteer work placements on the condition that appropriate background checks have been conducted and that school administrators agree to the placements.

CARRIED

ROUND HILL PARENT COUNCIL REQUEST – FUNDRAISING

Trustee Zeniuk noted that the Round Hill Parent Council wishes to serve as volunteers under the auspices of the Kinsmen at Big Valley Jamboree as a fund raiser for their group. The concern of liability for this activity was expressed. This was initially thought to be covered by the Kinsmen liability insurance, however further research shows that this is not the case. Individuals in the group will have to obtain their own insurance coverage. Trustees indicated that they felt this does not involve the Board.

LOCALLY APPROVED COURSE – INTRODUCTION TO AVIATION 25

#145/02 G. OBERG – That the Board approves and endorses for Camrose Composite High School the locally approve course 'Introduction to Aviation 25' for the school years 2002-03, 2003-04, and 2004-05, with a review to follow as per policy HGBK 'Locally 'Developed/Acquired Junior and Senior High School Complementary Courses'.

CARRIED

INFORMATION ITEMS

Chairman Poyser reviewed the information items as noted on the distributed copies of the agenda.

Trustee Thronson left the meeting at 4:19 p.m.

COMMITTEE REPORTS

Student Affairs Committee

Trustee Sears reported that the Student Affairs committee held a hearing on June 11, 2002, with the result that a student was expelled from attendance at a school in the City of Camrose.

IN-CAMERA SESSION (4:22 p.m.)

#146/02 J. FITZMAURICE-JOHNSON – That the regular meeting recess to allow the Trustees to meet in-camera, and that all persons except Trustees, Acting Superintendent Phillips, Acting Chief Deputy Superintendent Smith, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 5:06 p.m. and the regular meeting reconvened at 5:06 p.m.

MOTION TO CONTINUE THE MEETING PAST 5:00 P.M.

#147/02 G. OBERG – That the regular Board meeting continue beyond 5:00 p.m.

CARRIED

BOARD BUS DRIVERS

#148/02 P. ZENIUK – That, effective September 1, 2002 and with respect to the bus drivers employed by Battle River Regional Division #31, the Board accepts the recommendations of the Negotiating Committee, and further that these recommendations be attached to, and form a part of, these minutes.

CARRIED

SCHOOL-BASED SUPPORT STAFF

#149/02 P. ZENIUK – That, effective September 1, 2002 and with respect to the school-based support staff, the Board accepts the recommendations of the Negotiating Committee, and further that these recommendations be attached to, and form a part of, these minutes.

CARRIED

RATIFICATION OF AGREEMENT – BATTLE RIVER REGIONAL DIVISION #31 BUS DRIVER ASSOCIATION

#150/02 P. ZENIUK – That the Board of Trustees ratifies the agreement with the Battle River Regional Division #31 Bus Driver Association as presented by the Negotiating Committee, and further that this agreement be attached to, and form a part of these minutes.

CARRIED

MECHANICS

#151/02 P. ZENIUK – That, effective September 1, 2002 and with respect to the Battle River Regional Division #31 mechanics, the Board accepts the recommendations of the Negotiating Committee, and further that these recommendations be attached to, and form a part of, these minutes.

CARRIED

MAINTENANCE AND MAINTENANCE SUPERVISORS

#152/02 P. ZENIUK – That, effective September 1, 2002 and with respect to the maintenance and maintenance supervisors, the Board accepts the recommendations of the Negotiating Committee, and further that these recommendations be attached to, and form a part of, these minutes.

CARRIED

ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA) REPORTS AND INFORMATION

Chairman Poyser was appointed to fill out the satisfaction survey of the ASBA being conducted by Priority One Consulting.

Several Trustees attended the Edwin Parr banquet held on May 27, 2002 in Red Deer AB.

Trustees received information from actions taken at the Spring General Meeting of the ASBA on June 3 and 4, 2002.

ALBERTA SCHOOL EMPLOYEES BENEFIT PLAN (ASEBP)

Mr. Schulte noted that the next meeting of the Board of Directors for the ASEBP is June 21, 2002.

ADJOURNMENT

All items of business being concluded, and there being no dissent, Chairman Poyser adjourned the meeting at 5:21 p.m.

GWENDA POYSER, CHAIRMAN

WILLIAM SCHULTE, SECRETARY-TREASURER

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