

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON NOVEMBER 14, 2002, COMMENCING AT 9:01 A.M.**

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**PRESENT**

JUDY FITZMAURICE-JOHNSON  
BRENDA HERDER  
MICHELE MULDER  
GERRY OBERG  
GWENDA POYSER (left the meeting at 9:13 p.m. and returned at 1:30 p.m.)  
BILL SEARS  
WAYNE THRONDSOEN  
PATRICIA ZENIUK

**ABSENT**

**ALSO PRESENT**

WARREN PHILLIPS, Acting Superintendent of Schools (left the meeting at 9:13 p.m. and returned at 1:30 p.m.)  
STEPHEN SMITH, Acting Chief Deputy Superintendent of Schools  
BILL SCHULTE, Secretary-Treasurer  
SYLVIA LAUBER, Recording Secretary

**B. HERDER IN THE CHAIR**

**APPROVAL OF THE AGENDA**

#258/02 G. POYSER – That the agenda be approved with the addition of the distributed add-on sheet.  
CARRIED

**APPROVAL OF THE MINUTES**

#259/02 P. ZENIUK – That the minutes of the Organizational Meeting held on October 10, 2002, and the minutes of the regular meeting held on October 10 and 24, 2002, be approved as presented.  
CARRIED

**TERMS OF REFERENCE – POLICY DEVELOPMENT/REVIEW COMMITTEE**

#260/02 M. MULDER – That the terms of reference for the Policy Development/Review Committee be approved as presented, and with an amendment to include, under Objectives, #4 “To work with Division Office personnel to develop new policies as necessary.”  
CARRIED

**COMMUNITY/PUBLIC RELATIONS AND ADVOCACY PLAN**

Trustees discussed a draft document with respect to a community/public relations and advocacy plan for the Board.

**DIRECTOR OF OPERATIONS AND MAINTENANCE**

Mr. Pat Spelliscy, Director of Operations and Maintenance, joined the meeting at 9:37 a.m. to present his report.

Mr. Spelliscy provided an update with respect to the modernization of the Forestburg School project, noting that it is going well, although the work is approximately two weeks behind schedule.

Environmental Assessment at C. W. Sears School

#261/02 G. OBERG – That the Board approves the mould air testing and assessment for C. W. Sears School. CARRIED

Snowblower Purchase

#262/02 G. OBERG – That the Board approves the purchase of a snowblower and equipment at an approximate cost of \$16,500. CARRIED

Schools Tour Date

Trustees determined that the next schools tour date will be December 5, 2002.

Mr. Spelliscy left the meeting at 9:50 a.m.

**MEETING RECESS**

The regular meeting recessed at 9:51 a.m. and reconvened at 10:01 a.m.

**COMMUNITY/PUBLIC RELATIONS AND ADVOCACY PLAN (continued)**

#263/02 P. ZENIUK – That the Board adopts the Community/Public Relations and Advocacy Plan with amendments. CARRIED

**IN-CAMERA SESSION (10:07 a.m.)**

#264/02 G. OBERG – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Acting Chief Deputy Superintendent of Schools Smith, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded. CARRIED

Ms Catherine Jensen, Business Manager, was invited to join the in-camera session at 10:43 a.m. and left at 11:02 a.m.

The in-camera session recessed at 11:04 a.m. and the regular meeting reconvened at 11:04 a.m.

**TENDERS/BIDS**

#265/02 M. MULDER – That the Board accepts the recommendation of the Business Manager with respect to the sale of school property and grounds as follows:

Former Armena School Grounds

That, subject to Ministerial approval, the former Armena School grounds (title number 952 228 465 +64) be sold to the Armena Athletic Association for \$1.00 plus GST and associated legal costs.

Bashaw School Reserve

That, subject to Ministerial approval, title number 952 228 465 +72 be transferred to the Town of Bashaw as per the terms of the June 17, 2002 letter, with a cap on legal costs of \$250.00.

Bashaw One-Bay Bus Garage

That, subject to Ministerial approval, the Bashaw one-bay bus garage and property (title number 952 228 465 +20) be sold to bidder #1.

Kelsey Bus Garage

That, subject to Ministerial approval, the Kelsey bus garage and properties (title numbers 952 228 465 +18 and 952 228 465 +19) be sold to bidder #4.

Lougheed Bus Garage

That, subject to Ministerial approval, the Lougheed bus garage and property (title number 952 228 465 +24) be sold to bidder #6.

CARRIED

**RATIFICATION OF PAYMENT OF ACCOUNTS**

#266/02 M. MULDER – That the Board ratifies the payment of the accounts for September 2002.

CARRIED

#267/02 J. FITZMAURICE-JOHNSON – That the Board ratifies the payment of the accounts for October 2002.

CARRIED

## **INTERNATIONAL TRAVEL REQUEST – ROUND HILL SCHOOL**

The request received from the Round Hill School with respect to an international travel trip will be discussed at the November 29, 2002 or December 12, 2002 Board meeting.

## **INFORMATION ITEMS**

Vice-Chairman Herder noted the information items as listed on the distributed copies of the agenda.

### Schools Directory

Communications Officer, Tim Chamberlin, informed Trustees that further time will be needed to complete the schools directory for Battle River Regional Division #31.

## **COMMITTEE REPORTS**

### Negotiating Committee

Trustees were informed that CUPE will be sending a letter to the Board requesting the opening of discussions later this school year.

### Executive Committee

Vice-Chairman Herder informed Trustees that Chairman Poyser sent a letter of invitation to the ATA Local Executive to share dinner and meet informally with the Board.

### Small Schools Committee

Vice-Chairman Herder reviewed a draft of revised terms of reference for the Small Schools Committee. Trustees received this as information.

The next meeting of the Small Schools Committee is scheduled for December 3, 2002 at 1:00 p.m. A virtual school presentation will be set up for that meeting.

### Alberta School Boards Association (ASBA) Reports and Information

Vice-Chairman Herder and Trustee Oberg reported on their attendance at the ASBA Zone 4 meeting held on October 28, 2002.

The ASBA public speaking competition is scheduled for April 12, 2003 at Lacombe.

### Alberta School Employees Benefit Plan (ASEBP) Report

Bill Schulte, a member of the Board of Directors of ASEBP, noted that the next meeting of ASEBP is scheduled for November 15, 2002.

Administrators' Meeting

Vice-Chairman Herder reported on her attendance at the Administrators' Meeting held on November 12, 2002. Ms Herder noted that administrators were provided with an inservice on the awareness of the use of illegal drugs.

**MEETING RECESS**

The regular meeting recessed at 12:04 p.m. and reconvened at 1:31 p.m.

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Chairman Poyser and Acting Superintendent of Schools Phillips joined the meeting at 1:31 p.m.

Vice-Chairman Herder vacated the chair and Chairman Poyser assumed the chair.

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**CAMROSE POLICE SERVICE**

Chairman Poyser welcomed the following members of the Camrose Police Service to the meeting and welcomed their presentation: Cst Aaron Hamilton, School Resource Officer; Police Chief Chalmers and Deputy Police Chief Herle.

Cst Hamilton presented information with respect to the work of the School Resource Officer providing a brief history of the program, the role of the School Resource Officer, the current status of the program, and future goals of the program. The three officers present fielded questions from the Trustees.

Trustees were informed that Cst Hamilton has been the School Resource Officer for two years and that his term ends June 2003.

The Camrose Police Service delegation left the meeting at 2:30 p.m.

**MEETING RECESS**

The regular meeting recessed at 2:30 p.m. and reconvened at 2:38 p.m.

**HEISLER SCHOOL COUNCIL**

Chairman Poyser welcomed Ms Janice Badry, Heisler School Council Chair, and Ms Joannie Zimmer, Principal at the Heisler School to the meeting. Four other persons also joined the meeting as observers.

Ms Zimmer presented a possible timetable and budget for the 2003-04 school year based on a projected enrolment of 54 or 55 students.

Ms Badry presented the results of a parent survey taken at the Heisler School by the School Council Executive with respect to possible programming for the 2003-04 school year.

Chairman Poyser invited questions from the observers at the meeting.

One observer noted that 12 students declared they won't attend Heisler School next year, and noted that it would be better for Heisler School if the Board does not provide busing for these students. She questioned the Board's intention with respect to this.

Chairman Poyser replied that the transportation policy will be reviewed, but that each request is considered on an individual basis.

Ms Poyser thanked the delegation for their presentation.

Ms Badry left the meeting immediately following the presentation.

### **POLICY FL AND CRITICAL MINIMUM ENROLMENT**

Dr. Phillips reviewed the process noted in policy FL 'School/Program Closure' in the context of the projected enrolments at the Heisler School over the next few years. Dr. Phillips outlined various program possibilities with respect to the enrolments.

#268/02 B. SEARS – That, pursuant to the provision of policy FL and in compliance with the procedures outlined in policy FL, the Board serves notice of its intention to consider the following motion at the regular meeting of the Board of Trustees to be held in April, 2003:

"That the Heisler School be closed as of June 30, 2003, and further that the Board, following input from parents of students in the Heisler School, determine the school(s) to which to direct the Heisler students."

CARRIED

The delegation left the meeting at 3:31 p.m.

### **MEETING RECESS**

The regular meeting recessed at 3:31 p.m. and reconvened at 3:44 p.m.

### **IN-CAMERA SESSION (3:48 p.m.)**

#269/02 B. HERDER – That the regular meeting recess to permit the Trustees to meet in-camera, and further that all persons except Trustees, Acting Superintendent of Schools Phillips, Acting Chief Deputy Superintendent of Schools Smith, Secretary-Treasurer Schulte and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 4:11 p.m. and the regular meeting reconvened at 4:11 p.m.

**TRANSPORTATION BUDGET EXPENDITURE**

#270/02 M. MULDER – That the Board accepts the recommendation of the Director of Transportation to increase the repair budget by approximately \$30,000 for the maintenance of school buses.

CARRIED

**UPDATE ON LEARNING COMMISSION SUBMISSION**

Chairman Poyser informed Trustees that six school jurisdictions met this morning at Wetaskiwin to prepare a joint submission to the Learning Commission on December 2, 2002. Ms Poyser and Acting Superintendent Phillips attended this meeting.

**CAPITAL PLAN COMMITTEE**

Charlie Killam School Modernization Update

Dr. Phillips reported on a meeting held by a Transition Committee with respect to the movement of the grade nine students from CCHS to Charlie Killam School.

Trustee Thronson reported on a meeting with the Honorable Ty Lund, Minister of Infrastructure, with respect to the possible partnering financially with this department for the modernization of the Charlie Killam School.

Secretary-Treasurer Schulte reviewed the operating reserves of Battle River Regional Division #31 as of August 31, 2001. Mr. Schulte noted that the amounts in the operating reserves will change following the audit and will be noted when the audited financial statement is presented on November 29, 2002.

Trustee Sears reported on a meeting with the architect with respect to the proposed modernization of the Charlie Killam School.

**MOTION TO CONTINUE MEETING BEYOND 4:30 P.M.**

#271/02 B. HERDER – That the regular meeting continue past 4:30 p.m.

CARRIED

Charlie Killam School Modernization Update (continued)

#272/02 B. SEARS – That the Board allocates \$2.4 million to the modernization of the Charlie Killam School project, and further that this be funded from the Capital Block Funding, BQRP Funding, and Unrestricted Net Assets.

CARRIED

#273/02 W. THRONSON – That the Board directs the architect to prepare finalized working drawings for the Charlie Killam School project.

CARRIED

- #274/02 M. MULDER – That the Board submits, in writing and to Minister of Infrastructure Ty Lund, a request for financial partnering for the Charlie Killam School project, and further that the final working drawings be submitted to Alberta Infrastructure for approval.

CARRIED

Hay Lakes School Elementary Wing

- #275/02 P. ZENIUK – That the Board directs the Director of Maintenance to cost out and sequence the modernization of the elementary wing at the Hay Lakes School.

CARRIED

Edberg School Gymnasium – Acoustical Tile

- #276/02 B. SEARS – That the Board approves the expenditure of \$6,000 for the placement of acoustical tile in the Edberg School gymnasium.

CARRIED

**RENEWED FUNDING FRAMEWORK PROPOSAL**

Trustees were provided with a report prepared by the Committee on the Technical Review of Funding for Basic Learning.

**IN-CAMERA SESSION (5:18 p.m.)**

- #277/02 W. THRONDSOEN – That the regular meeting recess to permit the Trustees to meet in-camera, and further that all persons except Trustees be excluded.

CARRIED

The in-camera session recessed at 6:00 p.m. and the regular meeting reconvened at 6:00 p.m.

**CONTRACT – SUPERINTENDENT OF SCHOOLS**

- #278/02 W. THRONDSOEN - That the Board seeks Ministerial approval to enter into a new contract with Mr Paul J Dolynny, with the term of the contract to expire August 31, 2003, and further, that in all other respects the contract remains the same as the current contract with Mr Dolynny.

CARRIED

**MEETING RECESS**

The regular meeting recessed at 6:02 p.m. until 9:00 a.m. on November 29, 2002.