

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
BATTLE RIVER REGIONAL DIVISION #31, HELD ON APRIL 12, 2001,
COMMENCING AT 9:36 A.M.**

PRESENT

LORNE ENRIGHT
MICHELE MULDER
GERRY OBERG
GWENDA POYSER
JACQUIE SCHAFFTER
BILL SEARS
WAYNE THRONDSO (left the meeting at 10:48 a.m. and rejoined at 11:53 a.m.)
ROXANE WOLOSHYN

ABSENT

ALSO PRESENT

STEPHEN SMITH, Deputy Superintendent of Schools
WILLIAM SCHULTE, Secretary-Treasurer
SYLVIA LAUBER, Recording Secretary

M. MULDER IN THE CHAIR

APPROVAL OF THE AGENDA

#50/01 J. SCHAFFTER – That the agenda for this meeting be approved as presented.

CARRIED

Chairman Mulder welcomed Stephen Smith, Deputy Superintendent, to the Board meeting.

APPROVAL OF THE MINUTES

#51/01 G. POYSER – That the minutes of the regular meeting held on March 8 and March 22, 2001 be approved as presented.

CARRIED

STUDENT ACTIVITY WAIVERS

Trustees reviewed a draft Student Activity Waiver proposed by Trustee Thronson, and received the draft as information. The draft waiver will be returned to the table on April 26, 2001.

CORNERSTONE CHRISTIAN SCHOOL

Chairman Mulder informed Trustees that the meeting with the Board of Directors of the Cornerstone Christian School is rescheduled for April 17, 2001 at 7:30 p.m. at the school.

ADMINISTERING MEDICATION – RECORD FORM

In response to a request from the School Council at the C. W. Sears School, Deputy Superintendent Smith prepared a record form for tracking the administering of prescription medication to students. Mr. Smith noted the form presented was adapted from one that is used at St. Mary's Hospital in Camrose. This form, if approved, would become an exhibit to policy IHCD.

#52/01- B. SEARS – That Exhibit IHCD-E be forwarded, with a letter that advises of the new way of administering prescription medications to students, to schools and School Councils for their input, and further that any concerns regarding the exhibit be submitted to Divisional Office by May 10, 2001.

CARRIED

DIRECTOR OF MAINTENANCE AND OPERATIONS

Pat Spelliscy, Director of Maintenance and Operations, joined the meeting at 9:50 a.m. to present his report with respect to the work of the maintenance department during the past month.

BioLab Air Quality Services / Hay Lakes School Foundation Review

#53/01 G. POYSER – That the Board receive the report from BioLab Air Quality Services with respect to air quality in schools, and the report with respect to the Hay Lakes School Foundation review, and further that these two items be brought to the Board table on April 26, 2001.

CARRIED

Sifton ECS Facility

Mr. Spelliscy reported that the cost of building a new portable to house the Sifton ECS program would be approximately \$110,000. The approximate cost of moving the current portable including building a connecting link to the Sifton School would be \$40,000; adding another 20 feet of space to the portable would be an additional cost of approximately \$20,000.

Concern was expressed about making structural changes to the school and current portable until a decision is made with respect to programming at the Sifton School and other City of Camrose Schools.

The facility concern will be monitored until ECS registration is finished.

Fence Repair – Camrose Composite High School

Trustees were informed that the Crown Care Corporation had not repaired the fence between the grounds of Camrose Composite High School and their building, which was damaged during the construction of the Crown Care condominium complex.

- #54/01 L. ENRIGHT – That the Board write a letter to the City of Camrose requesting Battle River Regional Division #31 access to the Crown Care Corporation performance deposit to repair the fence at Camrose Composite High School.

CARRIED

Building Quality Restoration Program (BQRP)

- #55/01 G. OBERG – That the Board approve the Building Quality Restoration Program (BQRP) allocations for the 2001-02 school year as presented by the Director of Maintenance and Operations, and further that the list of allocations be attached to, and form a part of, these minutes.

CARRIED

Capital Maintenance Projects

- #56/01 J. SCHAFFTER – That the Board approve the capital maintenance request for the 2001-2002 school year as presented by the Director of Maintenance and Operations, and further that the list of capital maintenance projects be attached to, and form a part of, these minutes.

CARRIED

Capital Funding Analysis

Secretary-Treasurer Schulte reviewed the capital funding analysis, which was received as information by the Trustees.

Trustee Thronson left the meeting at 10:48 a.m.

Mr. Spelliscy left the meeting at 11:03 a.m.

MEETING RECESS

The regular meeting recessed at 11:03 a.m. and reconvened at 11:18 a.m.

DIRECTOR OF TRANSPORTATION

Ms. Brenda Johnson, Director of Transportation, joined the meeting at 11:18 a.m. to present her report.

Amendment to Policy EEACC ‘Conduct on Buses’

- #57/01 R. WOLOSHYN – That policy EEACC be amended such that the wording of clause 5(g) be altered to replace the words “fifteen minutes” with the words “seven minutes”.

CARRIED

Draft Policy EEAC(3) ‘Cell Phones on School Buses’

- #58/01 J. SCHAFFTER – That discussion on draft policy EEAC(3) ‘Cell Phones on School Buses’ be deferred until the contract bus drivers have met with the Negotiating Committee with respect to their contracts.

CARRIED

Student #4706-01

- #59/01 R. WOLOSHYN – That, due to the family’s move occurring late in the school year, the Board grant approval for student #4706-01 to ride the high school designated bus from Heisler to Daysland for the remainder of the 2000-2001 school year.

CARRIED

Map of Division Applicable to Edulog Software

- #60/01 B. SEARS – That the Board directs the Director of Transportation to proceed with the development of a Division map prepared by Land Data Technologies that will be applicable to the Edulog Transportation software.

CARRIED

First Aid Courses

Ms. Johnson noted that she is scheduling first aid courses for the bus drivers.

Cross-Boundary Busing Between School Divisions

Trustees were informed that the issue of cross-boundary busing between school divisions has been raised at a number of School Council meetings. Trustee Enright noted that some people are wanting permission to allow transportation funding for their child to transfer to Battle River Regional Division #31.

Mrs. Mulder noted that it is her understanding that there are five families who reside in the Wolf Creek School Division who are meeting a bus on-route to attend a school in Battle River Regional Division #31.

Ms. Johnson responded that it is her understanding that the Wolf Creek School Division is not prepared to enter into an agreement that would allow Battle River Regional Division #31 buses to pick up students resident in their Division.

Trustee Thronson returned to the meeting at 11:53 a.m.

IN-CAMERA SESSION (11:54 a.m.)

#61/01 G. OBERG – That the regular meeting recess to allow the Trustees to meet in-camera, and that all persons except Trustees, Deputy Superintendent Smith, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 12:03 p.m. and the regular meeting reconvened at 12:03 p.m.

MEETING RECESS

The regular meeting recessed at 12:03 p.m. and reconvened at 1:12 p.m.

ALLIANCE MUSEUM REQUEST

#62/01 W. THRONSON – That the Board approve the request by the Alliance Museum Society for the acquisition of the bell located in the tower of the Alliance School.

CARRIED

SATISFACTION SURVEYS

The Board received the 2000-2001 school year satisfaction surveys as information.

DISPOSITION OF THE ECS PORTABLE AT THE FORESTBURG SCHOOL

#63/01 G. OBERG – That, pending approval from Alberta Infrastructure, the Board sell the ECS portable classroom at the Forestburg School to the Playschool Committee on the condition that this Committee remove the entire portable and that it be removed from the school grounds by July 31, 2001.

CARRIED

ASBA ZONE 4 PUBLIC SPEAKING COMPETITION WINNERS

Deputy Superintendent Smith informed Trustees that Ashley Fox from Hay Lakes School won the senior high school section in the ASBA Zone 4 public speaking competition, and that Jane Hilderman from Camrose Composite High School won the junior high section in the ASBA Zone 4 public speaking competition held in Stettler.

The question was posed if there is another level of competition at ASBA for this. Mrs. Mulder noted that the Alberta School Boards Association has consulted with school boards through the zones to ascertain interest in providing for another level of competition, however many have indicated they are not interested as it would create another level of competition with 4-H and other clubs.

SUMMER 2002 SUMMER GAMES – DALE TOOGOOD

Chairman Mulder welcomed a delegation of five persons to the Board meeting and invited their presentation. Dale Toogood, Chairman of the Board of the Camrose Games Society, served as spokesperson.

Mr. Toogood noted the following:

- The bid for the 2002 summer games by the City of Camrose was accepted in 2000.
- The facilities of the City of Camrose were reviewed and it was noted that a track and field facility was lacking.
- The Games Society considered refurbishing the existing track on the grounds at the Rudy Swanson Park or providing a new track, likely to be constructed on the grounds of the Camrose Composite High School.
- Other communities that have taken advantage of hosting the summer games to build a new track include Lloydminster, Grande Prairie and Stettler.
- The 2002 Summer Games are scheduled for August 15-18, 2002.
- The Games Society is asking for a financial commitment from the Board of Trustees, noting this commitment is needed to proceed with the planning.
- The City of Camrose is contributing \$50,000 towards the construction of the track and field facility and some funds are available from the previous games.
- Further funding will be sought from the County of Camrose, grant applications through the Alberta Centennial, City and County of Camrose Community lottery boards, CFEP, corporate contributions/gifts in kind, and local fund raising.
- The construction of this facility would enhance the physical education program for schools in the Division.
- The Games Society requests a response in writing as soon as possible as it is the desire of the Society to go to tender this spring.

The question of why there is a cost estimate of \$52,000 for sodding when the field already has grass was answered by Mr. Toogood that the current

grass will have to be removed to build the track as the land will have to be reshaped for drainage.

It was noted that schools currently use the Stettler track and field facilities.

Mr. Toogood noted that a grant from CFEP cannot be applied for until 2002 because the grants for 2001 have already been awarded. A maximum of \$120,000 can be awarded from CFEP for a project such as this.

In response to a question, Mr. Toogood indicated the track in Stettler has had only one incident of surface repair, otherwise only some regular maintenance work done.

Mr. Toogood noted that, with respect to maintenance of the track, an agreement would be set up similar to other facilities in the community that are joint use with Leisure Services, and that he envisions a reserve fund would be put aside for surface maintenance.

The usage would likely be arranged through the school administrator.

Mr. Toogood noted that discussions with City officials, councilors and committee members have indicated that without dollar commitments from Battle River Regional Division #31, the proposed track facility will not proceed. The Games Society would then revert to Plan B, which would be the upgrading of the current track.

The delegation left the meeting at 1:58 p.m.

Trustees agreed that some funding should be contributed and requested that administrators in Divisional office prepare a proposal for Board consideration at the April 26, 2001 meeting.

POLICY GBK/IFCG ‘SMOKE-FREE ENVIRONMENT’

Discussion on draft policy GBK/IFCG ‘Smoke-Free Environment’ led to suggested revision of the policy to be brought to the Board table on April 26, 2001.

REQUEST FOR FINANCIAL ASSISTANCE ‘UNDERSTANDING YOUR TEENAGER’

#64/01 W. THRONDSO – That the Board not provide financial assistance as requested by the youth pastors from Century Meadows Baptist Church and the Camrose Church of God with respect to hosting the ‘Understanding Your Teenage’ seminar on May 25, 2001.

CARRIED

SITE-BASED DECISION MAKING ALLOCATION STUDY

Deputy Superintendent Smith reviewed the current site-based decision making allocations. The Board received this as information for further discussion on April 26, 2001.

MEETING RECESS

The regular meeting recessed at 2:51 p.m. and reconvened at 2:57 p.m.

UPDATE ON COMMUNITY/SCHOOL COUNCIL MEETINGS

Trustees have met with a number of School Councils and will be doing further consultation with school communities and municipalities on April 21, 2001 at the Daysland School.

PROPOSED AGENDA AND INFORMATION PACKAGE – APRIL 21, 2001

The information packages were sent out to school principals, School Councils and e-mailed to Trustees.

IN-CAMERA SESSION (3:59 p.m.)

#65/01 J. SCHAFFTER – That the regular meeting recess to allow the Trustees to meet in-camera, and that all persons except Trustees, Deputy Superintendent Smith, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 5:16 p.m. and the regular meeting reconvened at 5:16 p.m.

RATIFICATION OF PAYMENT OF ACCOUNTS

#66/01 W. THRONDSOON – That payment of the accounts for the month of March 2001, be ratified.

CARRIED

CAMROSE COMPOSITE HIGH SCHOOL REVIEW

#67/01 L. ENRIGHT – That the review of the Camrose Composite High School be postponed until Fall, 2001.

CARRIED

MEETING RECESS

At 5:18 p.m., Chairman Mulder recessed the meeting until 9:30 a.m. on April 26, 2001.

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