

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON MAY 10, 2001, COMMENCING AT 9:36 A.M.

PRESENT

LORNE ENRIGHT
MICHELE MULDER
GWENDA POYSER
JACQUIE SCHAFFTER
BILL SEARS
WAYNE THRONDSO
ROXANE WOLOSHYN (left the meeting at 4:14 p.m.)

ABSENT

GERRY OBERG

ALSO PRESENT

PAUL DOLYNNY, Superintendent of Schools
BILL SCHULTE, Secretary-Treasurer
SYLVIA LAUBER, Recording Secretary

M. MULDER IN THE CHAIR

Chairman Mulder expressed condolences on behalf of the Board to the Dale Weder family at Viking on the death of their son and brother.

APPROVAL OF THE AGENDA

#78/01 W. THRONDSO – That the agenda be approved with the following addition:

Information

3. Letter from Gary Boddez, School Buildings Board

CARRIED

APPROVAL OF THE MINUTES

#79/01 B. SEARS – That the minutes of the regular meeting held on April 12 and 26, 2001 be approved as presented.

CARRIED

ADMINISTERING MEDICATION – RECORDING FORM

#80/01 J. SCHAFFTER – That the Board approves the Medication Administration Record form as presented.

CARRIED

AIR QUALITY REPORTS

The air quality reports that were done this school year will be made available to the School Councils at those schools.

THIRD PARTY WAIVERS

Trustees requested that administrative personnel obtain an opinion from Jubilee Insurance with respect to the signing of third party waivers on field trips.

DIRECTOR OF MAINTENANCE AND OPERATIONS

The Director of Maintenance and Operations, Pat Spelliscy, joined the meeting at 9:49 a.m. to present his report. Mr. Spelliscy noted that the summer maintenance schedules are being determined and that caretakers in the schools will be informed when maintenance work will be done in their school.

Trustees were also informed that the next site meeting for the Forestburg School modernization project is May 22, 2001 at 1:30 p.m., and that approval has been granted for day labor on the modernization project at Central High-Sedgewick Public School.

Summer Games 2002

#81/01 G. POYSER – That the Board reconsiders motion #75/01 which reads:

“That the Board contribute \$25,000 to the Camrose Games Society for the construction of a track and field facility with the stipulation that the facility be built at Camrose Composite High School.”

CARRIED

#82/01 J. SCHAFFTER – That motion #75/01 be amended by changing the dollar amount from \$25,000 to \$50,000 and to add ‘services in kind’ to the motion.

CARRIED

#83/01 J. SCHAFFTER – That the Board contribute \$50,000 in cash and services in kind to the Camrose Games Society for the construction of a track and field facility with the stipulation that the facility be built at Camrose Composite High School.

CARRIED

Forestburg School Modernization

Trustee Thronson expressed his concern about the process in place with respect to the development of the plans for the modernization of the Forestburg School.

Mr. Spelliscy left the meeting at 10:12 a.m.

MEETING RECESS

The regular meeting recessed at 10:12 a.m. and reconvened at 10:20 a.m.

DIRECTOR OF TRANSPORTATION

The Director of Transportation, Brenda Johnson, joined the meeting at 10:20 a.m.

Policy Regarding the Use of Cell Phones on School Buses

Ms. Johnson presented a policy with respect to the use of cell phones on school buses and suggested an amendment.

#84/01 G. POYSER –That the Board of Trustees adopts policy EEACE ‘Cell Phones on School Buses’ as amended.

CARRIED

Trustee Thronson left the meeting at 10:26 a.m. for discussion of the item on the request for bus services out of the attendance area.

Request for Bus Services Out of Attendance Area

#85/01 J. SCHAFFTER – That the Board adhere to policy and deny the request of #4707-01 for gate service for the student who will be enrolled in a school out of their attendance area.

CARRIED

Trustee Thronson returned to the meeting at 10:30 a.m.

Kingman Recreation Association – Storage of Equipment

- #86/08 R. WOLOSHYN – That the Board grants permission to the Kingman Recreation Association for the storage of ice cleaning equipment in the empty bay at the Kingman Bus Garage.
CARRIED

Beaver Drivers' Association

The Beaver Driver's Association has served notice to commence bargaining.

IN-CAMERA SESSION (10:33 a.m.)

- #87/01 G. POYSER – That the regular meeting recess to allow the Trustees to meet in-camera and that all persons except Superintendent of Schools Dolynny, Secretary-Treasurer Schulte, Director of Transportation Johnson, and Recording Secretary Lauber be excluded.
CARRIED

The in-camera session recessed at 10:52 a.m. and the regular meeting reconvened at 10:52 a.m.

Ms. Johnson left the meeting at 10:52 a.m.

Wolf Creek Regional Division – Busing

- #88/01 L. ENRIGHT – That the Board write a letter to the Wolf Creek School Division requesting permission for Battle River Regional Division #31 school buses to cross the boundary of the two school divisions in order to pick up students resident in the Wolf Creek School Division who attend Battle River Regional Division #31 schools.
- #89/01 R. WOLOSHYN – That motion #88/01 be tabled until after the planning session scheduled for May 23 and 24, 2001.
CARRIED

At 11:00 a.m. Director of Transportation Johnson joined the meeting for the discussion on the most western section of the Charlie Killam School attendance area boundary.

BOUNDARY CHANGE – CHARLIE KILLAM SCHOOL ATTENDANCE AREA

#90/01 W. THRONDSO – That students who live between Grand Drive and 68 Street, and 48 Avenue and 53A Avenue in the City of Camrose be directed to attend Chester Ronning School, that affected families who have children currently attending the Charlie Killam School from the above-noted area be grandfathered, and further that a map of the change be attached to, and form a part of, these minutes.

CARRIED

Director of Transportation Johnson left the meeting at 11:06 a.m.

BALLOT AUTHORIZATION, ASBA SPRING GENERAL MEETING

The ballot authorization and the authorization of the Board chair to pick up the ballots remains unchanged from the previous general meeting.

PROPOSED CAUCUS AGENDA ITEMS, ASBA SPRING GENERAL MEETING

Trustees proposed the following topics as items for the caucus at the Spring General Meeting of the Alberta School Boards Association: capital plan/utilization, transportation/cross-boundary busing, and sparsity and distance funding.

LETTER FROM ROUND HILL SCHOOL COUNCIL

Trustees received as information a letter received from the chairperson of the Round Hill School Council with respect to redrawing the attendance boundaries of the Round Hill School.

IN-CAMERA SESSION (11:24 a.m.)

#91/01 R. WOLOSHYN – That the regular meeting recess to allow the Trustees to meet in-camera, and that all persons except Superintendent of Schools Dolynny, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 1:35 p.m. and the regular meeting reconvened at 1:35 p.m.

PRESENTATION – SHEILAGH ROSS

Chairman Mulder welcomed Sheilagh Ross to the Board Room at 1:35 p.m. and invited her presentation.

Ms. Ross indicated that she is present today to share some observations as a concerned Albertan and a resident of Camrose. Ms. Ross noted that she appreciated the opportunity to be part of a larger discussion on

learning opportunities on April 21, 2001 at Daysland. She emphasized the need for long-term vision for Battle River Regional Division #31 and expressed concerns with decision made without vision. Ms. Ross outlined some research and rationale regarding City of Camrose schools, particularly with respect to the location of the grade nine program.

Ms. Ross left the meeting at 2:03 p.m.

DAYSLAND SCHOOL REVIEW

At 2:03 p.m. Dr. Phillips, Chief Deputy Superintendent of Schools, and Mr. Norm Raynard, Principal at the Daysland School, joined the meeting to present the Daysland School Review. Dr. Phillips noted that the Review Team enjoyed being in the Daysland School and mentioned that the artwork on the front of the review document is indicative of the wonderful student art work present throughout the school. Dr. Phillips noted that the Review Team consisted of himself, Gerry Lawrence, Principal at Chester Ronning School; Max Lindstrand and Alex Oliver, Principal and Vice-Principal, respectively, at Camrose Composite High School.

Dr. Phillips noted the following commendations of the review team:

- The Daysland School staff is to be commended for their cohesiveness, and their commitment on working towards their common goal of providing the best possible service to students.
- The members of the Review Team appreciated the positive atmosphere in the school.
- There is a real sense of community among staff members, with everyone sharing in the general operation of the school and its programs.
- The school community has earned the respect of the broader community, and, as a result, there is very good support for school events.
- The staff members work together cooperatively for the good of the students. A number of teachers mentioned that they often have the opportunity to discuss particular programs or teaching approaches with other teachers.
- The staff has respect and confidence in the abilities of the administrators.
- Teachers appreciated the open discussion that occurred related to the Professional Growth plans.
- The renovation of the elementary school has created an excellent facility.
- Most students are respectful and friendly toward the adults in the school.
- For the most part, students are enthusiastic about learning.
- Generally, student “time on task” is high.
- A number of programs, such as the I.O. Program, ACT, and Early Literacy are in place to provide service to those who have difficulty in the regular stream.
- High needs children are making excellent progress in their learning and developmental programs.

- The school is well equipped to support the instructional program. Teachers feel they can access the resources necessary for their program.
- The school support staff and the teaching assistants provide a valuable service to both teaching and learning and the administration of the school.
- The library collection is extensive and supports the entire K-12 range of students.
- Student artwork is displayed throughout the school, and this helps make the building a bright and cheerful place for students.
- The school is involved in the community through projects such as the dinner theatre.
- The school is student-centered; the staff recognizes that it is a place for student work. However, it is also a place where students can be kids.

The following recommendations were made:

1. School staff and administration work together to set school goals and to review the school budget.
2. Review the Fine Arts program offering, and give consideration to:
 - Offering Drama 10
 - Giving credits to students working on the musical
 - Reintroduction of instrumental music in the elementary school
 - Reintroduction of a band program.
3. Review the timetable system, with a focus of maximizing the instructional time, including:
 - Investigate the need for a homeroom in the high school. Period 1 could be the homeroom. This would eliminate some wasted time as the students move after the morning announcements.
 - Investigate a simpler bell system. When the elementary bell rings, many of the students in secondary classes stop working.
 - Coordinate the clocks in the hallways.
 - A discussion of more flexibility in use of instructional time in elementary classes. It is not always appropriate nor necessary for instructional periods to be 40 minutes long, except when Secondary teachers are scheduled for the class.
 - Provision of more Physical Education time for elementary students.
 - Consider expanding the French Program into the upper Elementary and Junior High grades.
4. Include professional development and curriculum issues in every staff meeting. Consideration should be given to providing time for elementary and secondary teachers to meet separately to discuss these topics.

5. Develop a school-wide strategy for the integration of computers within the classroom, as outlined in the ICT Program of Studies, and for use in daily operations, including:
 - Recording daily attendance using the Visual Attendance module in SIRS.
 - Making the library search program available in classrooms to alleviate congestion being experienced in the library when large classes try to access the single terminal there.
6. Discuss with Division staff ongoing maintenance issues, including:
 - Repairs/upgrading of playground equipment to ensure safety standards
 - Repairs to classroom computers
 - Discarding obsolete computers, and
 - Improving the sound proofing between the gymnasium and the Junior High classrooms.

Dr. Phillips commended the staff and students at the Daysland school.

Chairman Mulder requested that Mr. Raynard pass along congratulations from the Board of Trustees to Ms. Rita Marler, Vice-Principal, and the staff at the Daysland School for a fine review.

Mrs. Mulder noted that the Alberta School Boards Association (ASBA) would appreciate a piece of artwork from a student and requested Mr. Raynard inquire about this.

Dr. Phillips and Mr. Raynard left the meeting at 2:30 p.m.

SIFTON SCHOOL REVIEW

Mr. Ray Bosh, Associate Superintendent; Mr. Len Sutherland, Principal at C. W. Sears School, and Mr. Lorne Berg and Mr. Keith Elliott, Principal and Vice-Principal, respectively, at Sifton School joined the meeting at 2:36 p.m. Mr. Bosh reported on the review done at the Sifton School and thanked Mr. Berg and Mr. Elliott for the hospitality shown to the Review Team by them and the staff. Mr. Bosh noted that Mr. Norm Raynard, Principal at the Daysland School, Mr. Len Sutherland, and himself comprised the Review Team for the Sifton School.

Mr. Bosh noted the following commendations:

- Cooperation between the administration and staff is excellent.
- Teachers' planning is excellent and, as a result, time on task within classrooms is maximized.
- There is a strong sense of respect for the students by the staff. This respect enhances the learning environment and, therefore, students enjoy attending school and are extremely proud of their achievements.
- Because there is an acceptance of all students at this school, the JOR and SOR students flourish in this environment.

- The administration has done an excellent job in allocating resources and staff to maximize the opportunity for learning. All staff have definitely become part of the vision and goals.
- The students are friendly, polite and well mannered. This reflects the relationship they have with the staff.
- The School Council is very pleased with the cooperation of administration and staff. Parents are well informed of student progress as well as of any problems that may arise.
- The School Council is pleased with the amount of input they have regarding the school budget and the overall operation of the school. They are proud of their children's academic achievements and personal growth towards good citizenship.

The following recommendations were made:

1. Streamline the placement process for students in special programs such as Resource Room, AISI, ELI, IAP, etc.
2. Continue to expand/modify the current Resource Room structure to include Math as well as Language Arts for all primary grades.
3. Formalize the development of a School Professional Development Plan to support the needs of staff as is indicated in their individual Professional Growth Plans and the School's Three-Year Plan.
4. Provide opportunities for teachers to visit other classrooms.
5. The School Council had the following suggestions:
 - More microwaves for elementary students
 - Offer a second language at the elementary level.

Mr. Sutherland indicated that he was happy to be part of this review, and encouraged some of his staff to visit the Special Education classrooms at the Sifton School.

Mr. Berg noted that he felt the review was a good process with good feedback received.

Chairman Mulder asked that congratulations on behalf of the Trustees be extended to the staff and students at the Sifton School.

Mr. Bosh, Mr. Berg, and Mr. Sutherland left the meeting at 2:58 p.m.

CHESTER RONNING SCHOOL REVIEW

Mr. Stephen Smith, Deputy Superintendent; and Mr. Gerry Lawrence joined the meeting at 3:01 p.m. to present the review of the Chester Ronning School. Mr. Smith noted that the Review Team met with exceptional hospitality by the staff at Chester Ronning School. Mr. Smith indicated that Ms. Jane Christensen, Vice-Principal at C. W. Sears School, and Mr. Keith Elliott, Vice-Principal at Sifton School, assisted him in the school review.

Mr. Smith noted that the Chester Ronning School community is to be highly commended for the following:

- Honoring the legacy of Chester Ronning, whose life and example has inspired the school's vision and mission.
- The commitment of the school's administration, staff, and School Council to live up to the ideals embodied in the school's mission and vision statements.
- The compassion and professionalism of the staff, and the high quality of teaching that exists in the school.
- The willingness of the staff to be a part of a learning community, and to engage in professional growth.
- The willingness of the staff to assume leadership roles in enhancing the culture of the school, and of the system.
- The trust and support provided to the staff by school administration.
- The resources that are on hand to enhance student learning.
- The high standard of student behavior that exists in the classrooms.
- The efforts of the staff to ensure that academic learning time is high.
- The focus on instructional issues at staff meetings.
- The encouragement of parent involvement in the school and in each child's education.
- The successful integration of students with special needs into the life of the school.
- The breadth and quality of programs (core, complementary, co-curricular, and extra-curricular) available to all students.
- The commitment of school administration and staff to the successful implementation of the ICT Outcomes in the classroom.

In order to build on the strengths noted above, and to ensure that school improvement is a continuous process, the following considerations are recommended:

1. That school staff and administration review the school's mission and vision to determine whether they continue to have relevance to the needs of students attending the school.
2. That school staff and administration work together to determine whether all school practices are consistent with the revised mission and vision statements, and are meeting the needs of students. Such "practices" might include:
 - Timetabling (including length of periods)
 - The number and type of activities provided for students
 - The nature of student services provided (including student leadership initiatives)
 - Teacher and Teacher Assistant assignments.
3. That school staff and administration work together on the setting of school goals for the next three years, which take into account:

- Changes in practice necessary to better meet the needs of students, as determined in the process described above
 - Areas of possible weakness in school programs, as revealed in the results of provincial achievement tests
 - Alignment with applicable Battle River Regional Division #31 and Alberta Learning goals.
4. That school administration meet individually, on a regular basis, with all staff (teaching and support) to review:
- Professional growth plans and opportunities
 - Issues and concerns related to each individual's assignment.
5. That staff and administration continue to develop a collaborative learning community in the school by:
- Sharing professional growth plans
 - Joint planning
 - Observing each other teaching
 - Continually discussing the craft of teaching
 - Case conferencing (re: special needs students)
 - Mentoring (both formal and informal).

Chairman Mulder congratulated Mr. Lawrence on the positive comments noted in the review and ask that he pass along to the staff the congratulations of the Trustees.

Mr. Smith and Mr. Lawrence left the meeting at 3:27 p.m.

C. W. SEARS SCHOOL REVIEW

At 3:30 p.m., Mr. Rick Tews, Division Principal, and Mr. Len Sutherland, Principal at C. W. Sears School, joined the meeting to present the review of the C. W. Sears School. Mr. Tews indicated that he was assisted in the review by Ms. Rita Marler, Vice-Principal at the Daysland School, and Mr. Barry Dillon, Vice-Principal at the Chester Ronning School.

Mr. Tews noted that he had the good fortune to be part of an end-of-the-week assembly.

The following commendations were noted:

- The staff for their acceptance of and care for all students and for their commitment to the special needs students.
- The school community (parents, students, staff) for making C. W. Sears a benchmark for positive integration of special needs students. There is a conscious nurturing by the entire school community for a genuine, inclusive environment. From an early age, the students begin to demonstrate and acknowledge tolerance and acceptance of differences in their peers.
- The staff and students for making C. W. Sears a safe and caring environment.

- The staff room bulletin board featuring students with severe allergies is one example.
- The introduction and welcome of new students during assemblies is another example.
- The ability of many staff members to lend assistance when a special needs student requires help.
- Periodic review of emergency procedures, including a recent review by staff of the school's lockdown procedures.
- The professional staff for their collegial collaboration and dedication to excellence in academics.
- The staff for their quality of instructional planning.
- The school council for their support of the teachers and administration in a joint pursuit of quality education for students.
- Displays of student work and achievement throughout classrooms and hallways.
- The staff for greeting students as they arrive and depart every day.
- The Counseling Program for initiatives, such as Popcorn Council, and Super Star Detectives, as well as the counseling committee and collaboration with staff.
- The librarian and professional staff for making the library a viable and integral part of the learning environment.
- The staff and administration for developing and maintaining a consistent and structured approach to student discipline.
- The staff for the time taken beyond the regular instructional day for collaborative planning, professional discussions and exchange of ideas.
- The professional staff for the exchange and sharing of professional planning documents.
- The effort to maintain open lines of communication among all involved in the educational programming for an individual or group of students.
- To the administration, program support and regular staff for liaison with and coordination of outside agencies to support the educational programming at the school including, but not limited to, East Central Regional Health Authority #7, Ribstone Child and Family Services, Kosohkewew Child Wellness Society, Family and Community Social Services, and Belvedere Services.
- To the staff and students for their weekly assemblies that recognize and celebrate their successes and for the ever present open door to the community to be a part of these celebrations.
- To the school community for the wonderful, heart-warming C. W. Sears song.
- To the staff for the whole school co-curricular efforts such as the science fair.

The following points were put forth for consideration:

1. That teachers look for opportunities to visit each other's classrooms as a professional growth program.
2. Administration survey staff to determine areas of the school's operation in which staff would welcome more input and decision-making involvement and responsibility. Collaboration and consultation in these areas might then be considered.

3. That the administration and teachers consider using email as a more regular means of communication.
4. Beginning the school day with general school announcements and “O Canada” as a means of having a common start to the school day.
5. That the staff look at implementing an intramural program at noon for the grade 3 and 4 levels so as to enhance the existing program. For some students this may be their only chance at being part of a team in an organized sport. Possibly, the facilitator(s) of this could be relieved of other supervision duties. Perhaps, high school students could assist in monitoring the intramural games.
6. That the lockers be removed from the boys’ shower room (#109) and that this area be converted into teacher/supply/custodial storage.
7. That the library tables be replaced with multi-use tables that can be easily moved and/or handled.
8. A maintenance request for electrical outlets to support technology program needs within the classrooms and computer lab.
9. That a bulletin board, whiteboard and posters be placed in the gymnasium in order to enhance the instructional classroom aspect of the room.
10. That the two multi-purpose rooms (#120 and #103) be better utilized by making use of dividers to allow for specifically designated spaces for special needs requirements.
11. A wall display of the school’s mission statement.

The following recommendations were noted:

1. Dialogue between the school administration and each teacher about individual teacher growth plans, both after a growth plan has been submitted and following the time interval covered by the plan.
2. Administration and special education teachers should continue to communicate with the Special Education Coordinator in an effort to provide staffing for special needs students at C. W. Sears School.
3. A formal request be submitted to the Capital Planning Committee, attention Superintendent of Schools, for additional washroom space, and storage space for custodial equipment and/or supplies outside the mechanical room.
4. A periodic meeting between administration, caretakers, clerical staff, and maintenance supervisors to clarify, review, and revise if necessary, the protocol to follow for routine and emergency maintenance matters. The protocol should then be shared with staff and school council.

Mr. Sutherland noted that it is a team effort at the school and the support shown by the community that makes C. W. Sears School a good school. Mr. Sutherland further noted that there is great support for education throughout the region by the Board. Mr. Sutherland indicated that he felt the review was very worthwhile.

Chairman Mulder asked Mr. Sutherland to pass along to the staff and administration at the School the congratulations and appreciation of the Trustees.

Mr. Tews and Mr. Sutherland left the meeting at 4:05 pm.

RATIFICATION OF PAYMENT OF ACCOUNTS

#92/01 W. THRONDSO – That payment of the accounts for the month of April, 2001 be ratified.

CARRIED

ACCEPTANCE OF THE SCHOOL REVIEW REPORTS

#93/01 J. SCHAFFTER – That the Board accept the school review reports for the Daysland School, the Sifton School, the Chester Ronning School and the C. W. Sears School.

CARRIED

INFORMATION ITEMS

ASBA Review Committee on Outcomes

Chairman Mulder noted that the Alberta Learning Review Committee on Outcomes will be meeting in Edmonton on May 28, 2001 and in Red Deer on May 31, 2001. Trustee Poyser will attend the meeting in Red Deer.

Letter from Sue Thuillier

Trustees received as information a letter from Sue Thuillier, parent, with respect to the attendance area boundaries of the Round Hill School.

Letter from Gary Boddez

Trustees received as information a letter from Gary Boddez, Chairman of the School Buildings Board, with respect to the funding received for two study projects. It was noted that funding in the amount of \$15,000 was approved on August 25, 2000 for the review of the Forestburg School. On October 18, 2000 funding in the amount of \$20,000 was approved for the completion of a facilities study of the jurisdiction.

Trustee Woloshyn left the meeting at 4:14 p.m.

Capital Plan Committee

Trustee Thronson attended the site meeting at the Forestburg School and he and Trustee Sears attended a meeting regarding the planning for the PACE Outreach School.

Trustees were informed that there is a notice on the web page of Alberta Infrastructure with respect to schools receiving infrastructure funding. Battle River Regional Division #31 did not receive any funding for infrastructure for 2001-02.

Communications/Public Relations Committee

Trustees were informed that the Communications/Public Relations Committee met to judge the adult stories in the 'Telling Stories Out of School' contest and to draw for the winner of the digital camera. Rosalind School was the winner of the digital camera.

ASBA Reports and Information

In response to a call to action by the ASBA, Chairman Mulder will prepare a letter to the MLA's who represent Battle River Regional Division #31 with respect to the expectation that was given by comments made by the Premier of the Province, with respect to teachers' salaries, and the subsequent announcement of a 6% increase over two years.

PLAYGROUND REQUEST – HOLDEN SCHOOL

Brian Horbay, Principal at Holden School, joined the meeting at 4:30 p.m. to present a request for funding from the Board for the replacement of the playground equipment at the Holden School.

Mr. Horbay noted that the existing playground equipment is aged and needs replacing. In addition, with the re-alignment of the Ryley and Holden Schools, the elementary student population at the Holden School increased by more than 50% and the current playground is inadequate for the number of students using it. Mr. Horbay noted that the school has been fund raising and will continue to do so to put a new playground in place, however additional funds are needed. Mr. Horbay requested a one-time infusion of \$15,000 from the Board for the playground equipment. It was noted that the Division provides the pea gravel for playgrounds, but does not provide playground equipment. Mr. Horbay noted that the increase in playground-age students at the Holden School came about because of a Board directive.

Chairman Mulder noted that Mr. Horbay's request deserves serious consideration because the students were directed to the Holden School by the Board, thereby creating an extenuating circumstance by increasing the number of elementary students at the Holden School.

Mr. Horbay left the meeting at 4:55 p.m.

Trustees requested Mrs. Mulder obtain more information from Mr. Horbay before a decision is made.

INFORMATION ITEMS (continued)

Ribstone Child and Family Services

Chairman Mulder noted that the grand opening of the office of the Ribstone Child and Family Services is on May 25, 2001.

Mrs. Mulder informed Trustees that she and Trustee Schaffter will be serving on the selection committee for the new Board members of the Ribstone Child and Family Services.

ATA Liaison Committee

Chairman Mulder informed Trustees that the ATA Golf Tournament will be held on September 22, 2001.

Mrs. Mulder and Trustee Poyser reported on their attendance at the ATA Liaison Committee meeting held on May 1, 2001.

Administrators' Meeting

Trustee Schaffter reported on her attendance at the Administrators' Meeting held on May 8, 2001.

MEETING RECESS

At 5:18 p.m., Chairman Mulder recessed the meeting until 9:30 a.m. on May 24, 2001.

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