

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES
OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON OCTOBER 25, 2001,
COMMENCING AT 9:36 A.M.**

PRESENT

JUDY FITZMAURICE-JOHNSON
BRENDA HERDER
MICHELE MULDER
GERRY OBERG
GWENDA POYSER
BILL SEARS
WAYNE THRONDSO
PATRICIA ZENIUK

ABSENT

ALSO PRESENT

PAUL DOLYNNY, Superintendent of Schools
BILL SCHULTE, Secretary-Treasurer
SYLVIA LAUBER, Recording Secretary

W. SCHULTE IN THE CHAIR

CALL TO ORDER

At 9:36 a.m., Secretary-Treasurer Schulte called the meeting to order.

ADMINISTRATION OF THE OATH OF OFFICE FOR TRUSTEES

Secretary-Treasurer Schulte administered the oath of office to the Trustees.

METHOD OF VOTING

#172/01 M. MULDER - That in the event an election is required to fill various positions or offices, voting be conducted by secret ballot until a simple majority is determined.

CARRIED

TERM OF OFFICE – CHAIRMAN AND VICE-CHAIRMAN

#173/01 B. SEARS - That the term of office for the Chairman and Vice-Chairman be one year.

CARRIED

CALL FOR NOMINATIONS FOR CHAIRMAN

Secretary-Treasurer Schulte called for nominations for the position of Chairman of the Board.

Michele Mulder nominated Gwenda Poyser.

Mr. Schulte called for nominations three times. There were no further nominations.

Mr. Schulte declared Gwenda Poyser elected to serve as Chairman of the Board of Trustees.

Mr. Schulte administered the oath of office of chairman to Gwenda Poyser.

Ms. Poyser assumed the chair and thanked the Trustees for their vote of confidence and requested their assistance in the coming year.

CALL FOR NOMINATIONS FOR VICE-CHAIRMAN

Chairman Poyser called for nominations for the position of Vice-Chairman of the Board.

Wayne Thronson nominated Bill Sears.

Patricia Zeniuk nominated Brenda Herder.

Gwenda Poyser nominated Michele Mulder.

Ms. Poyser called for nominations three times. There were no further nominations. Trustees voted and the ballots were counted by Superintendent of Schools Dolynny and Secretary-Treasurer Schulte.

Ms. Poyser declared Brenda Herder elected to serve as Vice-Chairman of the Board of Trustees.

Mr. Schulte administered the oath of office of vice-chairman to Brenda Herder.

SIGNING AUTHORITY

Bank Accounts

#174/01 M. MULDER - That, in addition to the Chairman or Vice-Chairman; the Superintendent of Schools, Chief Deputy Superintendent of Schools, or the Secretary-Treasurer; Trustees Thronson and Fitzmaurice-Johnson be granted signing authority for all Divisional bank accounts and the Jones Heward Investment Account for Battle River Regional Division #31.

CARRIED

Borrowing Resolution

#175/01 B. SEARS - That whereas it is necessary for the purposes of the Board to borrow money or obtain other financial assistance on the credit of the Board from time to time from one of the chartered banks of Canada:

THEREFORE, BE IT ENACTED by the Board of Trustees of the Battle River Regional Division #31, as a resolution thereof:

1. That the Officers of the Board (Chairman, Vice-Chairman, Superintendent of Schools and the Secretary-Treasurer) of the Battle River Regional Division #31 be hereby authorized to borrow monies or obtain other financial assistance from time to time from the Bank of Montreal (the "Bank") (including without limitation through the issuance of bills of exchange drawn by the Board and accepted by the Bank) upon the credit of the Board in such amounts as they deem proper and by way of overdraft or otherwise.

2. That any promissory notes, bills of exchange or other negotiable paper (including renewals thereof in whole or in part) signed on behalf of the Board by the officers of the Board authorized from time to time to sign negotiable instruments on its behalf and granted to or accepted by the Bank for monies borrowed and interest thereon as may be agreed upon or other financial assistance obtained from the Bank shall be binding upon the Board.

3. That the Officers may from time to time, if they see fit to do so, grant securities by way of mortgage, hypothecation, pledge or otherwise covering all or any of the property and assets of the Board present and future as security for all or any monies borrowed by the Board from the Bank or any other liability of the Board to the Bank, and any such mortgage, hypothecation, pledge, or other security shall be valid and binding upon the Board if signed by any of the officers authorized to sign negotiable instruments on the Board's behalf.

4. All contracts, deeds, grants, assurances and documents reasonably required by the Bank or its Counsel for all or any of the purposes aforesaid shall be executed and carried into effect by the proper officers of the Board (and when necessary the seal of the Board shall be affixed thereto).

5. This resolution, when sanctioned by the Board, shall be irrevocable until a resolution repealing this resolution shall have been confirmed or sanctioned by the Board and a copy thereof duly certified (under the seal of the Board) delivered to the Bank, and meanwhile all the powers and authorities hereby conferred shall continue in force.

CARRIED

Borrowing Motion

#176/01 W. THRONDSO - That the Board may borrow from time to time from the Bank of Montreal, (a) sum(s) up to but not exceeding One Million Dollars (\$1,000,00.00) which the Board deems necessary to expend to meet the current expenditures and obligations of the Board, and do pay or agree to pay interest thereon, or on so much thereof as remains from time to time unpaid.

*corrected
to
motion #
194/01
sk*

CARRIED

Funding and Grant Applications

#177/01 G. OBERG - That signing authorities for grant applications be any one of the following persons: the Chairman, Superintendent of Schools, Chief Deputy Superintendent of Schools, and/or the Secretary-Treasurer.

CARRIED

COMMITTEES

Student Affairs Committee

#178/00 M. MULDER - That the Board of Trustees strike a Student Affairs Committee, and further that this Committee consist of three Trustees and an alternate.

CARRIED

Chairman Poyser called for nominations or volunteers to serve on the Student Affairs Committee.

Judy Fitzmaurice-Johnson volunteered.
Bill Sears volunteered.
Brenda Herder nominated Patricia Zeniuk.

Ms. Poyser called for further nominations three times. There were no further nominations.

J. Fitzmaurice-Johnson, B. Sears and P. Zeniuk were declared elected by acclamation to serve on the Student Affairs Committee.

Chairman Poyser called for nominations or volunteers to serve as an alternate on the Student Affairs Committee.

Gerry Oberg volunteered to serve as an alternate to the Student Affairs Committee.

Ms. Poyser called for further nominations or volunteers three times. There were no further nominations.

G. Oberg was declared elected as an alternate to serve on the Student Affairs Committee.

AUTHORITY OF STUDENT AFFAIRS COMMITTEE

- #179/01 G. OBERG - That the Student Affairs Committee be empowered to act on behalf of the entire Board in all matters pertaining to Student Affairs.

CARRIED

Negotiating Committees

- #180/01 B. SEARS - That the Board of Trustees strike a committee for the purpose of discussions/negotiations with all staff groups excluding the Alberta Teachers' Association, Chief Deputy Superintendent of Schools, Deputy Superintendent of Schools, Associate Superintendent, Secretary-Treasurer, Finance Manager, Business Manager, and the Family-School Liaison Workers, and further that this committee consist of three trustees.

CARRIED

Chairman Poyser called for nominations or volunteers to serve on the above-noted Negotiating Committee.

Michele Mulder volunteered.

Gerry Oberg volunteered.

Patricia Zeniuk volunteered.

M. Mulder, G. Oberg, and P. Zeniuk were declared elected by acclamation to serve on the Negotiating Committee for all staff groups except those noted in the motion.

- #181/01 M. MULDER - That the Board of Trustees strike a Negotiating Committee for the purpose of negotiating with the teachers in Battle River Regional Division #31, and further that this Committee be comprised of four trustees.

CARRIED

Chairman Poyser called for nominations or volunteers to serve on the ATA Negotiating Committee.

Bill Sears nominated Gwenda Poyser.

Wayne Thronson nominated Bill Sears.

Bill Sears nominated Wayne Thronson.

Brenda Herder nominated Judy Fitzmaurice-Johnson.

Ms. Poyser called for further nominations or volunteers three times. There were no further nominations.

G. Poyser, B. Sears, W. Thronson, and J. Fitzmaurice-Johnson were declared elected by acclamation to serve on the ATA Negotiating Committee.

SUPERINTENDENT AUTHORITY

#182/01 B. SEARS – That the Board of Trustees authorizes the Superintendent of Schools to negotiate contracts with the Chief Deputy Superintendent of Schools, the Deputy Superintendent, the Associate Superintendent, Secretary-Treasurer, Finance Manager, and Business Manager and grid placements for the FSL Workers.

CARRIED

#183/01 M. MULDER – That the Board of Trustees authorizes the Superintendent of Schools to suspend a teacher from the performance of his/her duties, as outlined in section 86(1.1) of the School Act.

CARRIED

Executive Committee

#184/01 B. SEARS - That the Board of Trustees strike an Executive Committee, and further that this Committee consist of the Chairman, the Vice-Chairman, and the past chairman.

CARRIED

Budget Committee

#185/01 G. OBERG - That the Board of Trustees strike a Budget Committee, and further that this Committee consist of all the Trustees.

CARRIED

Facilities Committee

Trustees Thronson and Sears volunteered to draw up new terms of reference, in conference with the Superintendent of Schools and the Secretary-Treasurer, for the committee dealing with facilities in Battle River Regional Division #31. The terms of reference will be brought to the next Board meeting for approval and subsequent election of the members to serve on this committee.

MEETING RECESS

The organizational meeting recessed at 10:55 a.m. and reconvened at 11:13 a.m.

COMMUNICATIONS OFFICER

Superintendent of Schools Dolynny informed the Trustees that a Communications Officer had been hired for Battle River Regional Division #31 and introduced Tim Chamberlin as the new Communications Officer. Mr. Chamberlin was welcomed to the meeting and was introduced to the Trustees. Mr. Chamberlin outlined his background in communications, and noted that he would be performing a wide-range of communication services for the Division, e.g. researching; government, community and media relations; and whatever the Board assigns that will make this position more effective.

Mr. Chamberlin left the meeting at ~~11:18~~ 11:20 a.m.

*corrected meeting #194/01
dk*

ADVOCACY COUNCIL

- #186/01 M. MULDER – That the Board of Trustees approves the continuance of the Advocacy Council, as previously structured, with the terms of reference to be prepared and presented at the next regular meeting of the Board.

CARRIED

ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA) ZONE 4 DIRECTOR

Chairman Poyser called for nominations or volunteers to serve as the ASBA Zone 4 Director for Battle River Regional Division #31.

Gerry Oberg volunteered.
Michele Mulder nominated Brenda Herder.

Ms. Poyser called for further nominations or volunteers three times. There were no further nominations.

Trustees voted and the ballots were counted by Superintendent of Schools Dolynny and Secretary-Treasurer Schulte.

**B. Herder was declared elected to serve as ASBA Zone 4 Director.
G. Oberg will serve as an alternate.**

TAPING OF MEETINGS

- #187/01 W. THRONDSOEN - That the Regular Meetings of the Board of Trustees be taped to assist the recording secretary in the preparation of accurate minutes, and further that when the minutes of a particular meeting have been approved, the tapes be erased.

CARRIED

NOTES FOR IN-CAMERA SESSIONS

- #188/01 P. ZENIUK - That notes with respect to in-camera sessions of the Board not be kept.

CARRIED

MEETING DATES

- #189/01 G. OBERG - That the Regular Meetings of the Board of Trustees be held on the second Thursday of each month, and that the fourth Thursday be either a continuation of the Regular Meeting if needed, or Committee meetings.

CARRIED

START AND FINISH TIMES

#190/01 J. FITZMAURICE-JOHNSON - That, with respect to the meetings of the Board of Trustees, the start time be 9:30 a.m. and the finish time be 5:00 p.m., and further that if any meeting is to continue past the above-noted finish time, a motion to do so must be passed by a majority of the Trustees present.

CARRIED

DESTROY BALLOTS

#191/01 M. MULDER - That all ballots from this meeting be destroyed.

CARRIED

SPECIAL MEETING OF THE BOARD OF TRUSTEES

A special meeting of the Board of Trustees is scheduled for November 29, 2001 at 9:30 a.m. to hear and approve the auditor's report.

MEETING RECESS

The organizational meeting recessed at 11:53 a.m. and reconvened at 1:16 p.m.

REMUNERATION

Finance Manager Imogene Walsh, and Payroll/Benefits Officer Margaret Erion joined the meeting at 1:16 p.m. to present to Trustees information with respect to timesheets, benefits, and other payroll related information.

#192/01 W. THRONDSO - That exhibit BHD-E (as approved October 14, 1999) of policy BHD 'Board Member Compensation and Expenses' be accepted as the compensation and expense rate schedule, and further that this exhibit be attached to and form a part of these minutes.

#193/01 G. OBERG - That motion #193/01 be amended to increase the kilometerage rate from \$0.35/km to \$0.37/km.

DEFEATED

#192/01 W. THRONDSO - That exhibit BHD-E (as approved October 14, 1999) of policy BHD 'Board Member Compensation and Expenses' be accepted as the compensation and expense rate schedule, and further that this exhibit be attached to and form a part of these minutes.

CARRIED

Ms. Walsh and Ms. Erion left the meeting at 1:51 p.m.

SMALL SCHOOLS COMMITTEE

Chairman Poyser called for nominations or volunteers to serve on the Small Schools Committee.

Michele Mulder nominated Gwenda Poyser.
Gerry Oberg nominated Patricia Zeniuk.
Gwenda Poyser nominated Brenda Herder.

Ms. Poyser called for further nominations or volunteers three times. There were no further nominations.

Trustees voted and the ballots were counted by Superintendent of Schools Dolynny and Secretary-Treasurer Schulte.

B. Herder was declared elected to serve on the Small Schools Committee. A tie vote was declared between Patricia Zeniuk and Gwenda Poyser resulting in another vote being taken.

Trustees voted and the ballots were counted by Superintendent of Schools Dolynny and Secretary-Treasurer Schulte.

Another tie vote was declared between Patricia Zeniuk and Gwenda Poyser resulting in one further vote being taken.

Trustees voted and the ballots were counted by Superintendent of Schools Dolynny and Secretary-Treasurer Schulte.

G. Poyser was declared elected to serve on the Small Schools Committee.

G. Poyser and B. Herder will prepare the terms of reference for the Small Schools Committee for the next regular meeting of the Board of Trustees.

ADJOURNMENT

All items of business being complete and there being no dissent, Chairman Poyser adjourned the meeting at 2:08 p.m.

GWENDA POYSER, CHAIRMAN

WILLIAM SCHULTE, SECRETARY-TREASURER

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