

ADMISSION OF FOREIGN STUDENTS

Background

The Division is supportive of admitting foreign students in cooperation with the Department of Education and Citizenship and Immigration Canada and in applying the immigration laws in a just and fair manner free of discrimination.

Procedures

1. Students, whose parents/legal guardians are citizens of and reside in a foreign country, may be permitted to attend Division schools if:
 - 1.1 there is room in the school;
 - 1.2 there are appropriate programs available;
 - 1.3 appropriate arrangements are made for the payment of any non-resident tuition fees applicable; and
 - 1.4 each student produces a valid Canadian student visa (if required).
2. Letters of acceptance may be granted by the Assistant Superintendent - Human Resources, in consultation with the Superintendent, to students when the following conditions have been met:
 - 2.1 Admission of foreign students will be on the basis of the availability of student spaces and instructional staff.
 - 2.2 The applicant(s) shall have met all requirements pertaining to student visas as stipulated by Citizenship and Immigration Canada.
 - 2.3 The applicant(s) shall have made application for registration in and shall have been accepted at a Division school prior to entry into Canada.
 - 2.4 Non-resident tuition fees shall be payable to the Division upon confirmation of registration.
3. Principals shall carefully analyze a student's claim to years of schooling, with the support of the International student program. Credits shall be awarded conservatively and the subsequent performance of the student(s) carefully monitored.
4. Non-resident foreign students shall have sufficient command of the English language so that they are able to benefit from the instruction offered.
5. Non-resident foreign students whose proficiency in English is judged to be weak may be directed to enroll in a remedial English or an English as a Second Language (ESL) course for at least one semester.
6. Correspondence pertaining to the admission of foreign students shall be the responsibility of the Assistant Superintendent - Human Resources or designate.
7. Principals shall notify the Assistant Superintendent - Human Resources whenever a foreign student:
 - 7.1 fails to remain in good standing and attendance at the school; or

- 7.2 ceases to attend school due to transfer or otherwise drops out of school; or
 - 7.3 obtains work.
8. A student's admission to school may be renewed upon application to the Division provided the student obtains a renewal of their student visa or study permit and presents evidence that:
- 8.1 he/she remains in good standing and attendance at the school;
 - 8.2 he/she has observed the conditions of entry; and
 - 8.3 he/she has complied with all immigration requirements.
9. Foreign students are required to pay the Foreign Student Fee as set and periodically reviewed by the Board, in addition to Student Fees (see AP 505).
10. Fees shall be payable thirty (30) days prior to registration for each year/semester (high school). The Assistant Superintendent - Human Resources, in consultation with the Superintendent and Secretary-Treasurer, is responsible for authorizing the admittance of non-resident foreign students and for ensuring all the requirements of this procedure are met.

Reference: Section 3, 4, 12, 13, 44, 52, 53, 222 Education Act

Related APs: Admission of Exchange Students (301)
Student Fees (505)

Amended: June 2023