

SCHOOL EDUCATION REVIEWS

Background

The Division believes that each school's operations should be reviewed annually through a process which will provide the Division with information on how effectively and efficiently the school is serving the educational needs of all students.

Procedures

1. School reviews are intended to provide:
 - 1.1 An opportunity to review school goals, strategies, data and actions to improve student learning in alignment to the Division's Education Plan.
 - 1.2 In-depth information about how effectively and efficiently the school is addressing Alberta Education, system, and school goals in serving the educational needs of students; and
 - 1.3 Assurances of the quality of education and effectiveness of instructional strategies provided in the school.
2. Primary responsibility for each school review will be assumed by Division Office personnel.
3. The school review team will consist of:
 - 3.1 at least two Division Office education staff; and
 - 3.2 the School Administrators.
4. The review process is designed to be a constructive and positive experience, focusing on the following:
 - 4.1 Sharing goals, strategies, data and actions that support student learning and school improvement.
 - 4.2 Engaging in collaborative discussions on strategies to enhance and support student learning and school improvement will be discussed.
5. The school review team will meet with school administrator teams at least twice within the year to review goals, data and strategies for school improvement. The school's *Education Plan*, *Annual Education Results Report* and other data as well as surveys will be used to guide the review process.
6. Confidentiality and Professionalism:
 - 6.1 All information gathered during school reviews will be treated with confidentiality.
 - 6.2 The review team must conduct reviews with professionalism, respect, and sensitivity to the school community.

Reference: Section 52, 53, 222 Education Act