

# PROVINCIAL / ZONE COMPETITIONS

## Background

The Division believes that Provincial and Zone competitions (eg. athletic, band) are helpful in developing well-rounded students and healthy attitudes among the students and as such, encourages participation.

## Procedures

1. When a team, individual or group of students is representing the Division:
  - 1.1 Students must be accompanied by a teacher.
  - 1.2 Students must be adequately supervised.
  - 1.3 The facility must be left in the same condition it was prior to the event.
2. The school is responsible for following the procedures AP 260 *Field Trips*, when required, and for requesting approval of overnight trips (Form 260-1 *Field Trip Request*).
3. School buses or insured private carriers approved by the Director of Transportation or drivers authorized under AP 559 *Transportation in Private Vehicles* are to be used for transportation to and from Provincial and Zone competitions and all existing rules and regulations relative to such use of buses shall be adhered to.
  - 3.1 Where possible, the timing of such events is to be planned to avoid disruption of the regular school bus schedule.
  - 3.2 School Administrator(s) shall establish procedures regarding the persons responsible for arranging such trips and ensuring that payments/claims are properly processed.
  - 3.3 The use of school buses shall be in accordance with AP 557 *Transportation - Field and Extracurricular Trips*.
4. When a Division school is hosting a Provincial / Zone competition:
  - 4.1 The school must make prior provision for adequate teacher (adult) supervision of the event.
  - 4.2 Each participating team, individual or group of students must be accompanied by a teacher.
  - 4.3 Conditions applicable to each event are to be made known in advance to each participating team, individual or group of students.
  - 4.4 Each team, individual or group of students is to participate on the clear understanding that each facility used must be left in the same condition it was prior to the event. Facility damage and/or any additional clean-up required will be assessed against the team, individual or group of students responsible and/or the school which the team represents (complete Form 545-2 *Caretaker Extra Duties*).
  - 4.5 The school is permitted and encouraged to establish such other conditions, in addition to and not inconsistent with those listed above, as are deemed to be necessary and/or desirable to maximize the success of the event.

Reference: Section 33, 52, 53, 196, 197, 222 Education Act  
Traffic Safety Act  
Safety Guidelines for Alberta Schools ([myspheres.ca](http://myspheres.ca))

Related APs: Field Trips (AP 260)  
Transportation - Field & Extracurricular Trips (AP 557)  
Transportation in Private Vehicles (AP 559)

Forms: Field Trip Request (260-1)  
Caretaker Extra Duties (545-2)