

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON NOVEMBER 28TH, 2019, COMMENCING AT 8:58 A.M.

PRESENT

LYLE ALBRECHT
KAREN BELICH
NORMAN ERICKSON
ZSUZSANNA HEMPERGER (joined 10:19 a.m.)
JEFFREY KIMBALL
KENDALL SEVERSON
VALERIE SIMS
LAURIE SKORI

ABSENT

ALSO PRESENT

RITA MARLER, Superintendent of Schools
SHAN JORGENSON-ADAM, Assistant Superintendent - Learning
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Director of Communication
SHIRLEY FAIRALL, Executive Assistant - Superintendent

CHAIR ERICKSON IN THE CHAIR

CALL TO ORDER

Chair Erickson called the meeting to order at 8:58 a.m.

Trustees voted on the following motion by email, copies of which are attached to and form a part of these Minutes, on Friday, September 7th, 2018.

INTERNATIONAL TRAVEL REQUEST – NEW NORWAY SCHOOL

#103\19 K BELICH – That the Board of Trustees approves, in principle and subject to Administrative Procedure 261 'International and National Travel Study', the international travel trip to Iceland by the New Norway School students participating in the ATA Numeracy Project during November 2019; and further, that for the purpose of this international travel trip only, junior high school students be allowed to participate with the required parental approval.

CARRIED

Ethan Dubitz, Lyndon Simpson, and Tatum Thompson, students, together with Todd Sieben, Principal of École Camrose Composite High School, and Diana White, Director of Learning – Instruction, joined the meeting at 8:58 a.m.

APPROVAL OF AGENDA

#104\19 K SEVERSON – That the Board of Trustees approves the Agenda as presented.

CARRIED

STUDENT SUCCESS

Chair Erickson welcomed Ethan Dubitz, Lyndon Simpson, and Tatum Thompson and invited their presentation on the positive impact changing the new timetable at École Camrose Composite High School has had on their learning.

Mr Dubitz, Mr Simpson, Mr Thompson and Mr Sieben left the meeting at 9:29 a.m.

Cheryl Kropinske, Director of Finance, joined the meeting at 9:38 a.m.

MIPI PRESENTATION

Chair Erickson welcomed Diana White and invited her presentation on MIPI, a Math Intervention and Programing Instrument, that provides an assessment of the student's math abilities, strategies to address gaps in knowledge, and identifies the student's progress.

Ms White left the meeting at 10:02 a.m.

APPROVAL OF MINUTES

#105\19 J KIMBALL – That the Board of Trustees approves the Minutes of the Regular Meeting of October 24th, 2019 as presented.

CARRIED

FALL BUDGET REVIEW

Imogene Walsh, Assistant Superintendent – Business, presented an update on the Fall Budget.

Director of Communications Hutchinson left the meeting at 10:16 a.m. and returned to the meeting at 10:56 a.m.

Assistant Superintendent – System Supports Wilm left the meeting at 10:21 a.m. and returned to the meeting at 10:31 a.m.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 11:18 a.m. and reconvened at 11:25 a.m.

FINANCIAL STATEMENT REVIEW

Chair Erickson welcomed Cheryl Kropinske and invited her review of the Interim Financial Statements for the period ending October 31st, 2019.

Ms Kropinske left the meeting at 11:40 a.m.

ATA NEGOTIATING COMMITTEE

#106\19 N ERICKSON – That the Board gives the ATA Negotiating Committee the authority to act on behalf of the Battle River School Division Board of Trustees.

CARRIED

CRITICAL MINIMAL ENROLLMENTS

Mrs Rita Marler, Superintendent of Schools presented a report on current enrollment which identified schools that were below the policy guideline. The Board of Trustees directed Administration to send letters advising schools of the situation.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 12:09 p.m. and reconvened at 12:53 p.m.

Cheryl Kropinske, Director of Finance, and Benji Waser, Engagement Partner of MNP joined the meeting at 12:57 p.m.

AUDITED FINANCIAL STATEMENTS

#107\19 L SKORI – That the Board of Trustees approves the following reserve transfers:

Instruction Operating	\$(790,280.58)
Maintenance Operating	(651,715.93)
Transportation Operating	167,064.02
Administration Operating	102,674.67
External Operating	(26,161.29)
Inclusive Education Operating	78,482.64
School Generated Funds	(106,091.22)
School Budget Operating	<u>216,679.68</u>
	<u><u>\$(1,009,348.01)</u></u>

CARRIED

#108\19 K SEVERSON – That the Board of Trustees approves the following year end motion:

Transportation Operating	\$24,603.50
Facilities Operation	24,603.50
Administration Operating	(49,207.00)

to pay the remaining balance of PowerSchool.

CARRIED

#109\19 L ALBRECHT – That the Board of Trustees approve the following year end motion:

Instruction Operating	\$(617,216.33)
School Budget Operating	617,216.33

to keep 5% maximum in School Budget Surplus.

CARRIED

#110\19 Z HEMPERGER – That the Board of Trustees approves the August 31st, 2019 Audited Financial Statements, as presented.

CARRIED

Ms Kropinske and Mr Waser left the Board at 1:37 p.m.

Trustee Severson, Assistant Superintendent – Learning Jorgenson-Adam, Assistant Superintendent – System Supports Wilm, Director of Communications Hutchinson, and Executive Assistant – Superintendent Fairall left the meeting at 1:43 p.m.

IN-CAMERA SESSION (1:43 P.M.)

#111\19 Z HEMPERGER – That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Chair Erickson, Vice Chair Belich, Trustee Albrecht, Trustee Hemperger, Trustee Kimball, Trustee Sims, Trustee Skori, Superintendent Marler, and Assistant Superintendent – Business Walsh, be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (2:02 P.M.)

The in-camera session concluded and the regular meeting reconvened.

Trustee Severson, Assistant Superintendent – Learning Jorgenson-Adam, Assistant Superintendent – System Supports Wilm, Director of Communications Hutchinson, and Executive Assistant – Superintendent Fairall joined the meeting at 2:04 p.m.

ADJOURNMENT

All items of business being completed and there being no dissent, Chair Erickson adjourned the meeting at 2:21 p.m.

NORM ERICKSON, CHAIR

IMOGENE WALSH, ASSISTANT SUPERINTENDENT – BUSINESS

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