

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER SCHOOL DIVISION, HELD ON NOVEMBER 26TH, 2020, COMMENCING AT 1:04 P.M.

PRESENT

LYLE ALBRECHT
KAREN BELICH
NORMAN ERICKSON
ZSUZSANNA HEMPERGER
JEFFREY KIMBALL
KENDALL SEVERSON
VALERIE SIMS
LAURIE SKORI

ABSENT

ALSO PRESENT

RITA MARLER, Superintendent of Schools
SHAN JORGENSON-ADAM, Assistant Superintendent – Learning
IMOGENE WALSH, Secretary-Treasurer
NATASHA WILM, Assistant Superintendent – Human Resources
DIANE HUTCHINSON, Director of Communications
SHIRLEY FAIRALL, Executive Assistant – Superintendent

CHAIR BELICH IN THE CHAIR

CALL TO ORDER

Chair Belich called the meeting to order at 1:04 p.m.

Trustees voted on the following motion by email on Wednesday, November 4th, 2020, copies of which are attached to and form a part of these Minutes.

MODULAR REQUEST

#117\20 N ERICKSON – That the Board of Trustees approves the recommendation to request one new modular for Sparling School.

CARRIED

Cheryl Kropinske, Director of Finance, joined the meeting at 12:59 p.m.

APPROVAL OF AGENDA

#118\20 J KIMBALL – That the Board of Trustees approves the Agenda as presented.

CARRIED

APPROVAL OF MINUTES

#119\20 Z HEMPERGER – That the Board of Trustees approves the Minutes of the Regular Board Meeting of October 22nd, 2020 as presented.

CARRIED

FISCAL MONITORING REPORT

Chair Belich welcomed Ms Kropinske and invited her review of the Interim Financial Statements for the period ending October 31st, 2020.

Benji Waser of MNP joined the meeting by phone at 1:20 p.m.

AUDITED FINANCIAL STATEMENTS

#120\20 J KIMBALL – That the Board of Trustees approves the following reserve transfers:

Instruction Operating	\$(1,736,732.55)
Maintenance Operating	(1,188,272.17)
Transportation Operating	633,585.41
Administration Operating	199,829.65
External Operating	73,272.05
Inclusive Education Operating	(81,725.76)
School Generated Funds	18,576.77
School Budget Operating	<u>819,703.48</u>
	<u><u>\$(1,261,763.12)</u></u>

CARRIED

#121\20 V SIMS – That the Board of Trustees approves the following year end motion:

Technology Operating	\$(32,250.00)
Instruction Operating	32,250.00

to increase the Technology Reserve to allow for purchases that didn't happen in 2019 – 2020 due to delays.

CARRIED

#122\20 L SKORI – That the Board of Trustees approve the following year end motion:

School Budget Operating	\$ 281,480.61
Instruction Operating	(281,480.61)

to adjust School Budget Reserves by substitute costs.

CARRIED

#123\20 N ERICKSON – That the Board of Trustees approve the following year end motion:

School Budget Operating	\$ 524,883.90
Instruction Operating	(524,883.90)

to reduce School Budget Reserves to 5% as per Policy 22.

CARRIED

#124\20 K SEVERSON – That the Board of Trustees approves the following year end motion:

Facilities Operating	\$(820,108.81)
Instruction Operating	220,108.81
Transportation Operating	600,000.00

to cover Facilities deficit from Transportation and Instruction.

CARRIED

#125\20 L ALBRECHT – That the Board of Trustees approves the August 31st, 2020 Audited Financial Statements, as presented.

CARRIED

Ms Kropinske and Mr Waser left the Board at 2:03 p.m.

ANNUAL EDUCATION RESULTS REVIEW

#126\20 V SIMS - That the Board of Trustees accepts the Battle River School Division Annual Education Results Review for the 2019 – 2020 school year as presented.

CARRIED

AMENDMENTS TO SIGNING AUTHORITY MOTIONS

Funding and Grant Applications

#127\20 Z HEMPERGER – That the Board of Trustees approves the amendment to Motion #79\20, passed at the Organizational Meeting of the Board of Trustees on August 27th, 2020, to read:

That signing authorities for all other grant applications be any one of the following persons: Superintendent of Schools, Secretary Treasurer, Assistant Superintendent – Learning, or Assistant Superintendent – Human Resources.

CARRIED

School Division Contracts

#128\20 J KIMBALL – That the Board of Trustees approves the amendment to Motion #98\20, passed at the Regular Meeting of the Board of Trustees on September 24th, 2020, to read:

That signing authorities for Battle River School Division contracts be any of the following persons: the Chair, Superintendent of Schools, Assistant Superintendent – Learning, Secretary Treasurer, or Assistant Superintendent – Human Resources.

CARRIED

#129\20 V SIMS - That the Board of Trustees approves the amendment to Motion #81\20, passed at the Organizational Meeting of the Board of Trustees on August 27th, 2020, to read:

That the signing authorities for the International Program Agent Agreements be the Superintendent of Schools or Assistant Superintendent – Human Resources.

CARRIED

POLICY REVISIONS

#130\20 J KIMBALL – That the Board of Trustees approves the revisions to Policy 5, Trustee Code of Conduct, and Policy 8, Board Operations, as presented.

CARRIED

BOARD EVALUATION AD HOC COMMITTEE

#131\20 K BELICH – That the Board of Trustees establishes a Board Evaluation Ad Hoc Committee consisting of three Trustees to review the Board Evaluation process effective immediately.

CARRIED

BOARD EVALUATION AD HOC COMMITTEE MEMBERSHIP

#132\20 K SEVERSON – That the Board of Trustees approves membership on the Board Evaluation Committee be Vice Chair Hemperger, Trustee Sims and Trustee Skori.

CARRIED

IN-CAMERA SESSION (3:04 P.M.)

#133\20 Z HEMPERGER – That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees, Superintendent Marler, Assistant Superintendent – Learning Jorgenson-Adam, Secretary Treasurer Walsh, Assistant Superintendent – Human Resources Wilm, Director of Communications Hutchinson, and Executive Assistant – Superintendent Fairall, be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (3:07 P.M.)

The in-camera session concluded and the regular meeting reconvened.

ADJOURNMENT

All items of business being completed and there being no dissent, Chair Belich adjourned the meeting at 3:07 p.m.

KAREN BELICH, CHAIR

IMOGENE WALSH, SECRETARY-TREASURER

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