

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER SCHOOL DIVISION, HELD ON MAY 27<sup>TH</sup>, 2021, COMMENCING AT 9:00 A.M.**

---

**PRESENT**

LYLE ALBRECHT  
KAREN BELICH  
NORMAN ERICKSON  
ZSUZSANNA HEMPERGER  
JEFFREY KIMBALL  
KENDALL SEVERSON  
VALERIE SIMS  
LAURIE SKORI

**ABSENT**

**ALSO PRESENT**

RITA MARLER, Superintendent of Schools  
SHAN JORGENSON-ADAM, Assistant Superintendent - Learning  
IMOGENE WALSH, Secretary Treasurer  
NATASHA WILM, Assistant Superintendent - Human Resources  
DIANE HUTCHINSON, Director of Communication  
SHIRLEY FAIRALL, Executive Assistant - Superintendent

**CHAIR BELICH IN THE CHAIR**

**CALL TO ORDER**

Chair Belich called the meeting to order at 9:00 a.m.

-----

**APPROVAL OF AGENDA**

#43\21      V SIMS - That the Board of Trustees approves the Agenda as presented.

CARRIED

**APPROVAL OF MINUTES**

#44\21 J KIMBALL - That the Board of Trustees approves the Minutes of the Regular Meeting of the Board of Trustees of May 13<sup>th</sup>, 2021.

CARRIED

-----

Cheryl Kropinske, Director of Finance, joined the Meeting at 9:11 a.m.

-----

Diana White, Director of Learning - Instruction, joined the Meeting at 9:18 a.m.

-----

**EDUCATION PLAN 2021 - 2024**

#45\21 Z HEMPERGER - That the Board of Trustees approves the Battle River School Division Education 2021 - 2024 Plan as presented.

CARRIED

**LOCALLY DEVELOPED COURSES**

#46\21 K SEVERSON - That the Board of Trustees approves the use of the following locally developed courses and any learning resources detailed in the course outline for use in BRSD schools, beginning on September 1, 2021:

Course Name	Credits	Acquired From	Authorized Until
Academic Achievement Through English Language Development 15	3 & 5	The Calgary School Division	August 31 <sup>st</sup> , 2025
Academic Achievement Through English Language Development 25	3 & 5		
Academic Achievement Through English Language Development 35	3 & 5		
Avid Reader (2021) 25	3 & 5	The Elk Island School Division	August 31 <sup>st</sup> , 2025
Band (2021) 15	3 & 5	The Calgary School Division	August 31 <sup>st</sup> , 2025
Band (2021) 25	3 & 5		
Band (2021) 35	3 & 5		
Biology (Advanced) (2020) 35	3	The Calgary School Division	August 31 <sup>st</sup> , 2024
Capstone (2020) 25	3 & 5	The Edmonton School Division	August 31 <sup>st</sup> , 2024
Capstone (2020) 35	3 & 5		
Chamber Ensemble (2021) 15	3 & 5	The Calgary School Division	August 31 <sup>st</sup> , 2025
Chamber Ensemble (2021) 25	3 & 5		
Chamber Ensemble (2021) 35	3 & 5		

Chemistry (Advanced) (2018) 35	3	The Calgary School Division	August 31 <sup>st</sup> , 2022
Choir (2021) 15	3 & 5	The Calgary School Division	August 31 <sup>st</sup> , 2025
Choir (2021) 25	3 & 5		
Choir (2021) 35	3 & 5		
Content Literacy 15	3 & 5	The Edmonton Catholic Separate School Division	August 31 <sup>st</sup> , 2025
Content Literacy 25	3 & 5		
Creative Nonfiction Writing (2020) 15	5	Rundle College Society	August 31 <sup>st</sup> , 2024
Design Thinking for Innovation (2021) 15	3 & 5	The Calgary School Division	August 31 <sup>st</sup> , 2025
Design Thinking for Innovation (2021) 25	3 & 5		
Design Thinking for Innovation (2021) 35	3 & 5		
Epidemiology: Study of Pandemics (2021) 15	3 & 5	The Calgary School Division	August 31 <sup>st</sup> , 2025
ESL Expository English (2020) 15	5	The Calgary School Division	August 31 <sup>st</sup> , 2024
ESL Expository English (2020) 25	5		August 31 <sup>st</sup> , 2025
ESL Introduction to Mathematics (2020) 15	5		
European History (AP) 35	5	The Edmonton Catholic Separate School Division	August 31 <sup>st</sup> , 2025
Film and Media Art (2021) 15	3 & 5	The Calgary School Division	August 31 <sup>st</sup> , 2025
Film and Media Art (2021) 25	3 & 5		
Film and Media Art (2021) 35	3 & 5		
Film Appreciation 15	3	The Wildrose School Division	Extended to August 31 <sup>st</sup> , 2022
Film Appreciation 25	3 & 5		
Forensic Studies (2021) 35	5	The Pembina Hills School Division	August 31 <sup>st</sup> , 2025
Forensic Studies (2021) 25	3	The Edmonton School Division	
Forensic Studies (2021) 35	3		
Improvisational Theatre (2020) 15	3 & 5	The Edmonton School Division	August 31 <sup>st</sup> , 2024
Improvisational Theatre (2020) 25	3 & 5		
Improvisational Theatre (2020) 35	3 & 5		
Instrumental Jazz (2021) 15	3 & 5	The Calgary School Division	August 31 <sup>st</sup> , 2025
Instrumental Jazz (2021) 25	3 & 5		
Instrumental Jazz (2021) 35	3 & 5		
Leadership, Character & Social Responsibility (2021) 15	3 & 5	The Golden Hills School Division	August 31 <sup>st</sup> , 2025
Leadership, Character & Social Responsibility (2021) 25	3 & 5		
Leadership, Character & Social Responsibility (2021) 35	3 & 5		
Leather Technologies (2019) 15	3 & 5	The Livingstone Range School Division	August 31 <sup>st</sup> , 2023
Leather Technologies (2019) 25	3 & 5		
Leather Technologies (2019) 35	3 & 5		
Literature and Composition (2021) 35	5	The Red Deer School Division	August 31 <sup>st</sup> , 2025
Musical Theatre Performance (2021) 15	5	The Calgary School Division	August 31 <sup>st</sup> , 2025
Musical Theatre Performance (2021) 25	5		
Musical Theatre Performance (2021) 35	5		
Social Literacy (2020) 15	3	The Calgary School Division	August 31 <sup>st</sup> , 2024
Social Literacy (2020) 25	3		
Speech and Debate 15	3	The Edmonton School Division	August 31 <sup>st</sup> , 2022

Speech and Debate 25	3		
Speech and Debate 35	3		
Theatre Performance (2020) 15	5	The Edmonton School Division	August 31 <sup>st</sup> , 2024
Theatre Performance (2020) 25	5		
Theatre Performance (2020) 35	5		
Understanding Video Games 15	5	The Parkland School Division	August 31 <sup>st</sup> , 2025
Vocal Jazz (2021) 15	5	The Calgary School Division	August 31 <sup>st</sup> , 2025
Vocal Jazz (2021) 25	5		
Vocal Jazz (2021) 35	5		
Workplace Essential Skills (2021) 25	5	The Edmonton School Division	August 31 <sup>st</sup> , 2025
Workplace Essential Skills (2021) 35	5		

CARRIED

Ms White left the Meeting at 9:36 a.m.

-----

**FISCAL MONITORING REPORT**

Chair Belich welcomed Ms Kropinske and invited her review of the Interim Financial Statements for the period ending April 30<sup>th</sup>, 2021.

Ms Kropinske left the meeting at 9:50 a.m.

-----

**INELIGIBLE TRANSPORTATION FEES**

#47\21 N ERICKSON - That the Board of Trustees approves the fee for ineligible transportation services for the 2021 - 2022 school year at \$400.00 per student in grades one to twelve and \$200.00 per child in Kindergarten, to a maximum charge of \$900.00 per family.

CARRIED

**KILOMETRE RATE FOR SCHOOL FIELD TRIPS**

#48\21 K SEVERSON - That the Board of Trustees approves the rate to be charged to schools for use of buses for field trips be established at \$0.88\kilometre for the 2021-2022 school year.

CARRIED

**TRANSPORTATION CROSS BOUNDARY FEES**

#49\21 V SIMS - That the Board of Trustees approves the rate for the 2021 - 2022 cross boundary transportation fees to be established using the following formula:

# of kilometres one round trip x cost\kilometre (currently \$1.48) x 177 school instructional days.

CARRIED

**RESERVE MOTIONS - DIVISION OFFICE BUILDING**

#50\21 Z HEMPERGER - That the Board of Trustees approves the following reserve uses for the purchase and renovation of the building and property located at 4302 38 Street, Camrose (totaling \$3,500,000.00):

- Technology Operating Reserve \$195,420.00;
- Instructional Operating Reserve \$1,222,703.00;
- Facilities Building Reserve \$5,000.00;
- Facilities Land Reserve \$26,000.00;
- Facilities Operating Reserve \$183,355.00;
- Transportation Bus Purchase Reserve \$550,000.00;
- Transportation Operating Reserve \$680,615.00;
- Administration Building Repair Reserve \$250,000.00;
- Administration Capital Building Reserve \$270,272.00; and
- Administration Operating Reserve \$116,635.00.

CARRIED

#51\21 L ALBRECHT - That the Board of Trustees approves the following 2021-2022 reserve uses for purchase of equipment and modifications to the property located at 4302 38 Street, Camrose for the purpose of consolidating division operations into one site (totaling \$1,573,119.00):

- Technology Equipment Reserve \$86,686.00;
- Transportation Bus Barn Reserve \$664,351.00;
- Administration Equipment Reserve \$20,000.00;
- Administration Capital Equipment Reserve \$40,000.00; and
- Accumulated Operating Surplus \$762,083.00.

CARRIED

-----

**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 10:16 a.m. and reconvened at 10:30 a.m.

-----

**FRIENDS OF BATTLE RIVER AWARDS**

#52\21 V SIMS - That the Board of Trustees accepts the recommendation from the Community Engagement Committee and award the 2021 Friends of Battle River nominations as follows:

**Division-wide:**

***Sam Schoenfeld:*** Camrose Kodiak player, who undertook a campaign to read (virtually) with students across BRSD, including in 35 different BRSD classrooms during the month of December alone, as well as modeling physical activity, in order to promote both literacy and wellbeing for students.

***Bill Harder:*** grief counsellor, who has worked with multiple BRSD schools over a period of years, most especially during times of loss and trauma. Mr. Harder has provided direct support and assistance to impacted staff, provided group sessions to students and also helped support and debrief staff who work with grieving students.

**Beaver County:** *Friends of Ryley School*, for their ongoing and renewed dedication to ensuring the school has resources and equipment that enable quality learning and teaching.

**Camrose County:** the *Round Hill Renaissance Agriculture Foundation*, which is working with Round Hill School to promote agriculture and food sustainability.

**Flagstaff County:** The *Society of the Friends of Daysland School* for all their work in ensuring the school has resources and equipment that enable quality learning and teaching.

**City of Camrose:** *Hope Mission*, in acknowledgement of their work to ensure Camrose families, particularly those from lower-income neighbourhoods, have access to healthy food at school.

CARRIED

**ELECTION MOTIONS**

#53\21 L SKORI - I move the adoption of the following resolution, that the Board of Trustees conduct advance polls and/or institutional votes if necessary, on the same dates and times, and at the same locations as the City of Camrose, Beaver County, Camrose County, Flagstaff County and at any other Town or Village within the borders of the Battle River School Division that the Board has contracted with to conduct School Trustee elections.

CARRIED

#54\21 N ERICKSON - I move the adoption of the following resolution, that the Board of Trustees approves of the City of Camrose, Beaver County, Camrose County, Flagstaff County and any other Town or Village within the borders of the Battle River School Division to provide for the attendance of two deputies at the residence of an elector, during the hours an advance voting station is open or other times as determined by the city, county, town or village that the Board has contracted with, to conduct School Trustee elections.

CARRIED

**RURAL CAUCUS BUDGET**

#55\21 Z HEMERGER - That the Board of Trustees accept the Rural Caucus of Alberta School Boards Proposal for Cost Recovery as outlined on the attached proposal which is attached to and forms a part of these Board Minutes.

CARRIED

**POLICY REVISIONS**

#56\21 Z HEMPERGER - That the Board of Trustees approves the revisions to the following Policies as presented:

Policy 3 Schedule A Board Annual Work Plan, and  
Policy 25 International Travel Study.

CARRIED

-----

**IN-CAMERA SESSION (11:10 A.M.)**

#57\21        Z HEMPERGER - That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees, Superintendent Marler, Assistant Superintendent - Learning Jorgenson-Adam, Secretary-Treasurer Walsh, Director of Communications Hutchinson, and Executive Assistant - Superintendent Fairall, be excluded.

CARRIED

-----

**OUT OF IN-CAMERA SESSION (11:22 A.M.)**

The in-camera session concluded and the regular meeting reconvened.

-----

**STUDENT TRANSPORTATION AGREEMENTS**

#58\21        V SIMS - That the Board of Trustees continue to uphold the current Student Transportation Agreements that protect the student enrolments of the school divisions and the transportation funding within the jurisdiction.

CARRIED

-----

**ADJOURNMENT**

All items of business being completed and there being no dissent, Chair Belich adjourned the meeting at 11:24 a.m.

---

KAREN BELICH, CHAIR

---

IMOGENE WALSH, SECRETARY-TREASURER



**TABLE OF CONTENTS**

**CALL TO ORDER \_\_\_\_\_ 1**

**APPROVAL OF AGENDA \_\_\_\_\_ 1**

**APPROVAL OF MINUTES \_\_\_\_\_ 2**

**EDUCATION PLAN 2021 - 2024 \_\_\_\_\_ 2**

**LOCALLY DEVELOPED COURSES \_\_\_\_\_ 2**

**FISCAL MONITORING REPORT \_\_\_\_\_ 4**

**INELIGIBLE TRANSPORTATION FEES \_\_\_\_\_ 4**

**KILOMETRE RATE FOR SCHOOL FIELD TRIPS \_\_\_\_\_ 4**

**TRANSPORTATION CROSS BOUNDARY FEES \_\_\_\_\_ 5**

**RESERVE MOTIONS - DIVISION OFFICE BUILDING \_\_\_\_\_ 5**

**FRIENDS OF BATTLE RIVER AWARDS \_\_\_\_\_ 6**

**ELECTION MOTIONS \_\_\_\_\_ 7**

**RURAL CAUCUS BUDGET \_\_\_\_\_ 7**

**POLICY REVISIONS \_\_\_\_\_ 7**

**STUDENT TRANSPORTATION AGREEMENTS \_\_\_\_\_ 8**