

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER SCHOOL DIVISION, HELD ON NOVEMBER 24<sup>TH</sup>, 2022, COMMENCING AT 9:30 A.M.**

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**PRESENT**

LYLE ALBRECHT  
DOUG ALGAR  
KAREN BELICH  
DWIGHT DIBBEN  
PATRICK MCFEELY

**ABSENT**

**ALSO PRESENT**

DR RITA MARLER, Superintendent of Schools (Joined virtually)  
SHAN JORGENSON-ADAM, Deputy Superintendent  
IMOGENE WALSH, Secretary-Treasurer  
DIANE HUTCHINSON, Director of Communication  
SHIRLEY FAIRALL, Executive Assistant - Superintendent

**CHAIR BELICH IN THE CHAIR**

**CALL TO ORDER**

Chair Belich called the meeting to order at 9:30 a.m.

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**APPROVAL OF AGENDA**

#111\22      D DIBBEN - That the Board of Trustees approves the Agenda as presented.

CARRIED

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Yami Asseffa and Sophia D'Eschambeault, École Camrose Composite High School students, along with Jesse Steil, Bawlf student, supported by our Career Counsellors Carla Praticante and Theresa Kruchten joined the meeting.

**STUDENT SUCCESS**

Chair Belich welcomed Ms Asseffa, Ms D’Eschambeault, and Mr Steil and invited their presentation on their relationships with Ms Praticante and Ms Kruchten, and how the ability to have access to this type of counselling has assisted them in making important decisions regarding their future.

Ms Asseffa, Ms D’Eschambeault, Mr Steil, Ms Praticante and Ms Kruchten left the meeting at 9:47 a.m.

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Benji Waser, MNP Engagement Partner, joined the meeting virtually at 9:55 a.m.

Cheryl Kropinske, Director of Finance, joined the meeting at 9:59 a.m.

**APPROVAL OF MINUTES**

#112\22 D DIBBEN - That the Board of Trustees approves the Minutes of the Regular Meeting of the Board of Trustees of October 13<sup>th</sup>, 2022 with the following amendment:

Motion #108\22 should read “Defeated” in place of “Not Carried”.

CARRIED

**RESERVE TRANSFERS**

#113\22 L ALBRECHT - That the Board of Trustees approves the following reserve transfers as presented:

Instruction Operating 62,748.52  
Nutrition Funding Reserve (62,748.52)  
*To put aside remaining nutrition funding for schools*

Instruction Operating 8,431.28  
Technology Equipment (8,431.28)  
*To put aside monies for technology equipment on back order*

School Budget Operating 234,999.45  
Instruction Operating (234,999.45)  
*To adjust School Budget Reserves to 5% as per Policy 22*

Instruction Operating 600,000.00  
Admin Bldg Capital (600,000.00)  
*To reclassify funds previously approved for building purchase/renovation*

CARRIED

**AUDITED FINANCIAL STATEMENTS**

#114\22 L ALBRECT - That the Board of Trustees approves the August 31<sup>st</sup>, 2022 Audited Financial Statements, as amended.

CARRIED

Mr Waser left the meeting at 10:35 a.m.

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**FISCAL MONITORING REPORT**

Chair Belich welcomed Ms Kropinske and invited her review of the Interim Financial Statements for the period ending October 31<sup>st</sup>, 2022.

Ms Kropinske left the meeting at 10:43 a.m.

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**MEETING RECESS**

The Regular Board Meeting recessed at 10:44 a.m. and reconvened at 10:55 a.m.

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**ATTENDANCE BOUNDARY REVIEW**

#115\22 D ALGAR - That the Board of Trustees contracts Brian Callaghan to assist in a review of established attendance area boundaries for Battle River School Division.

CARRIED

**2023 - 2024 SCHOOL YEAR CALENDAR**

#116\22 D ALGAR - That the Board of Trustees approves version #2 of the 2023 - 2024 School Year Calendar as presented.

Trustee Dibben requested a recorded vote.

In favour of the motion

Opposed to the motion

D Algar  
K Belich  
P McFeely

L Albrecht  
D Dibben

CARRIED

**INTERNATIONAL TRAVEL - CENTRAL HIGH SEDGEWICK PUBLIC SCHOOL**

#117\22 D DIBBEN - That the Board approves, in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to Italy and Greece by the Central High Sedgewick Public School students during spring break 2024.

CARRIED

**FEBRUARY 2023 BOARD MEETING DATE CHANGE**

#118\22 D ALGAR - That the Board of Trustees approves the Regular Meeting of the Board date be changed to February 9<sup>th</sup>, 2023 from the previously scheduled February 23<sup>rd</sup>, 2023.

CARRIED

**AUDIT COMMITTEE TERMS OF REFERENCE**

#119\22 L ALBRECHT - That the Board of Trustees accepts the Audit Committee Terms of Reference as presented.

CARRIED

**CRITICAL MINIMUM ENROLLMENTS**

#120\22 D DIBBEN - That the Board of Trustees moves that the Critical Minimum Enrollments report be accepted as presented for information.

CARRIED

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**MEETING RECESS**

The Regular Board Meeting recessed at 11:46 a.m. and reconvened at 12:47 p.m.

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**IN-CAMERA SESSION (12:47 P.M.)**

#121\22 L ALBRECHT - That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees be excluded.

CARRIED

Trustee Albrecht left the meeting at 1:03 p.m.

Trustee Dibben and Trustee McFeely left the meeting at 1:20 p.m.

Trustee Albrecht returned to the meeting at 1:21 p.m. and left the meeting at 1:27 p.m.

Trustee Dibben and Trustee McFeely return to the meeting at 1:28 p.m. and leave the meeting at 1:40 p.m.

Trustee Albrecht returned to the meeting at 1:40 p.m.

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**OUT OF IN-CAMERA SESSION (1:43 P.M.)**

The in-camera session concluded and the regular meeting reconvened.

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**ADJOURNMENT**

All items of business being completed and there being no dissent, Chair Belich adjourned the meeting at 1:44 p.m.

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KAREN BELICH, CHAIR

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IMOGENE WALSH, SECRETARY-TREASURER

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