

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER SCHOOL DIVISION, HELD ON SEPTEMBER 28, 2023, COMMENCING AT 9:01 A.M.

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**PRESENT**

LYLE ALBRECHT  
DOUG ALGAR  
KAREN BELICH  
DWIGHT DIBBEN  
PATRICK MCFEELY

**ABSENT**

NATASHA WILM, Assistant Superintendent - Human Resources

**ALSO PRESENT**

RHAE-ANN HOLOIEN, Superintendent of Schools  
STEPHEN HOYLAND, Assistant Superintendent - Education Services  
MICHELLE GIRVAN, Executive Assistant - Superintendent

**CHAIR MCFEELY IN THE CHAIR**

**CALL TO ORDER**

Chair McFeely called the meeting to order at 9:01 a.m.

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Eric Jensen, Equity Coordinator, Shane Gau, Principal of Ecole Camrose Composite High School, together with Madison Mackinaw, and Shane Mackinaw, students, joined the meeting at 9:01 a.m.

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**STUDENT SUCCESS**

Chair McFeely welcomed Mr Jensen, Mr Gau, Ms Mackinaw, and Mr Mackinaw and invited their presentation. The students shared information regarding the ceremonial dancing they did at the tipi raising at Ecole Camrose Composite High School last school year. They explained the meaning behind the dances, as well as what it meant to them individually.

Mr Jensen, Mr Gau, Ms Mackinaw, and Mr Mackinaw left the meeting at 9:31 a.m.

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**APPROVAL OF AGENDA**

#100\23 D DIBBEN- That the Board of Trustees approves the Agenda as amended.

CARRIED

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Jesse and Darcie Stang joined the meeting at 9:39 a.m.

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**TRANSPORTATION APPEAL - JESSE AND DARCIE STANG**

Chair McFeely welcomed Jesse and Darcie Stang and invited their appeal presentation. Mr and Mrs Stang have requested a change to their current bus route. They are appealing to have the bus stop at their property last in the morning, and to continue to be the first drop off in the afternoon to cut down on the ride time for their child.

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Jesse and Darcie Stang left the meeting at 9:50 a.m.

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Dwight Dibben left the meeting at 9:52 a.m.

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**APPROVAL OF MINUTES**

#101\23 D ALGAR - That the Board of Trustees approves the Minutes of the Regular Meeting of the Board of Trustees of June 8, 2023.

CARRIED

#102\23 K BELICH - That the Board of Trustees approves the Minutes of the Organizational Meeting of the Board of Trustees of June 21, 2023.

CARRIED

#103\23 L ALBRECHT - That the Board of Trustees approves the Minutes of the Special Meeting of the Board of Trustees of July 19, 2023.

CARRIED

**TERMS OF REFERENCE UPDATES**

- #104\23      D ALGAR - That the Board of Trustees accepts the Negotiating Committee - Caretakers and Bus Drivers, Terms of Reference as amended.  
  
CARRIED
- #105\23      K BELICH - That the Board of Trustees accepts the Policy Development/Review Committee as amended.  
  
CARRIED
- #106\23      D ALGAR - That the Board of Trustees accepts the Student Affairs Committee, Terms of Reference as amended.  
  
CARRIED
- #107\23      K BELICH - That the Board of Trustees accepts the Appeals Hearing Committee, Terms of Reference as amended.  
  
CARRIED
- #108\23      L ALBRECHT - That the Board of Trustees accepts the Community Engagement Committee, Terms of Reference as amended.  
  
CARRIED

**COMMUNITY ENGAGEMENT COMMITTEE**

- #109\23      K BELICH - That the Board of Trustees accepts the reports as presented.  
  
CARRIED

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**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 10:13 a.m. and reconvened at 10:24 a.m.

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**INTERNATIONAL TRAVEL STUDY - TOFIELD SCHOOL**

- #110\23      L ALBRECHT - That the Board approves, in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to Greece by the Tofield High School students during spring break 2024, tentatively March 27 to April 5, 2024.

CARRIED

ANNUAL REPORT TO THE COMMUNITY

#111\23 K BELICH - That the Community Engagement Committee recommends that Battle River School Division spend up to \$8000 plus GST to prepare and distribute the annual Report to the Community to households within our School Division’s geographic area.

CARRIED

IN-CAMERA SESSION (11:05 A.M.)

#112\23 L ALBRECHT - That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees, Superintendent Holoien, Assistant Superintendent - Education Services Hoyland, and Executive Assistant - Superintendent Girvan be excluded.

CARRIED

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Patrick McFeely left the meeting at 11:05 a.m.

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Patrick McFeely joined the meeting at 11:10 a.m.

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OUT OF IN-CAMERA SESSION (11:36 A.M.)

The in-camera session concluded and the regular meeting reconvened.

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TRANSPORTATION APPEAL - JESSE AND DARCIE STANG

#113\23 D ALGAR - That the Board of Trustees supports the decision that was made by the Director of Transportation.

CARRIED

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MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 11:53 a.m. and reconvened at 12:31 a.m.

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Dwight Dibben joined the meeting at 12:15 p.m.

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**POLICY REVISIONS**

#114\23      D DIBBEN - That the Board of Trustees approves the recommended changes to:

- Policy 3 - Schedule A, Board Annual Work Plan
- Policy 4 - Role of the Trustee
- Policy 5 - Appendix A, Trustee Code of Conduct Sanctions
- Policy 5 - Appendix B, Trustee Code of Conduct Complaints
- Policy 5 - Trustee Code of Conduct
- Policy 6 - Role of the Board Chair
- Policy 7 - Role of the Bice Chair
- Policy 8 - Board Operations
- Policy 9 - Committees of the Board
- Policy 9 - Schedule A, Committees of the Board Memberships

and to table Policy 12 - Board Delegation of Authority, until the next Policy Committee meeting.

CARRIED

**ADJOURNMENT**

All items of business being completed and there being no dissent, Chair McFeely adjourned the meeting at 1:34 p.m.

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PATRICK MCFEELY, CHAIR

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IMOGENE WALSH, SECRETARY-TREASURER

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